

**BOARD MEETING NOTICE AND AGENDA**

**CULVER CITY UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education to  
"Conduct the District's Business in Public"  
CLOSED SESSION – 6:00 p.m.  
OPEN SESSION – 7:00 p.m.**

**District Office Board Room  
4034 Irving Place, Culver City, CA 90232**

**September 11, 2012**

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

**PRESENTATIONS AND PUBLIC COMMENTS**

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

**1. CALL TO ORDER**

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

**Roll Call – Board of Trustees**

Karlo Silbiger, President  
Katherine Paspalis, Esq. Vice President  
Patricia Siever, Professor, Clerk  
Laura Chardiet, Member  
Nancy Goldberg, Member

**2. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**3. RECESS TO CLOSED SESSION**

- 3.1 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)
- 3.2 Public Appointment/Employment (Pursuant to GC §54947)  
Certificated Personnel Services Report No. 3  
Classified Personnel Services Report No. 3

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees  
Karlo Silbiger, President  
Katherine Paspalis, Esq., Vice President  
Patricia Siever, Professor, Clerk  
Laura Chardiet, Member  
Nancy Goldberg, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING - None**

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – June 12, 2012; Minutes of Regular Meeting – June 26, 2012; Minutes of Regular Meeting July 10, 2012
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 3
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 3
- 9.6 Approval is Recommended for the Culver City Middle School Spring Break Field Trip to Washington, DC and New York, NY, March 23-29, 2013
- 9.7 Approval is Recommended for the Disposal of Surplus Equipment
- 9.8 Approval is Recommended for the Student Teacher Agreement Between Culver City Unified School District and California State University, Dominguez Hills

**10. AWARDS, RECOGNITIONS AND PRESENTATIONS**

10.1 Environmental Sustainability Committee

**11. PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

**12. INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

12.1 2011-2012 Unaudited Actuals

**13. RECESS (10 Minutes)**

**14. ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

**14.1 Superintendent's Items**

14.1a Approval is Recommended for Resolution #4-2012/2013, To Support Schools and Local Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.1b Approval is Recommended for Resolution #5-2012/2013, Culver City Unified School Board Resolution in Support of City Tax Measure Y

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.2 Education Services Items**

14.2a Approval is Recommended for the Supplemental Educational Services 2012-2013 Master Contract (pursuant to the No Child Left Behind Act) and Delegation of Authority to Superintendent or Representative to Enter into Contracts with Supplemental Educational Services (SES) Providers

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.3 Business Items**

14.3a Approval is Recommended for the 2011-2012 Unaudited Actuals

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3b Approval is Recommended for the Contract between Culver City Unified School District and Clyde Murley

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3c Approval is Recommended for Emergency Resolution #6/2-2012-2013 Relocatables at Culver Park High School

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.4 Personnel Items**

14.4a Second Reading and Approval of New Board Policy 4400, Use of Private Funds

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.4b Second Reading and Approval of Revised Board Policy 4030, Nondiscrimination In Employment

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.4c Approval is Recommended for New Classified Job Classification and Job Description – Behavior Intervention Instructional Assistant (SELPA)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.4d Approval is Recommended for Agreement Between Culver City Unified School District and Advocates for Language Learning El Marino (ALLEM)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

15. **BOARD BUSINESS - None**

16. **ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

**FUTURE MEETINGS**

September 25 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.  
October 9 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

**NOTE:** The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at [www.ccusd.org](http://www.ccusd.org). Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>June 12, 2012</u></b>
<b>Place:</b>	<b><u>District Administration Office</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting</u></b>
	<b><u>4034 Irving Place</u></b>		<b><u>6:01 p.m. – Closed Session</u></b>
	<b><u>Culver City 90232</u></b>		<b><u>7:00 p.m. – Public Meeting</u></b>

**Board Members Present**

**Karlo Silbiger, President**  
**Katherine Paspalis, Esq., Vice President**  
**Patricia Siever, Professor, Clerk**

**Staff Members Present**

**Patricia W. Jaffe, Superintendent**  
**Ajay Mohindra**  
**Eileen Carroll**

**Call to Order**

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with three Board members in attendance. Ms. Goldberg and Ms. Chardiet were absent. Mr. Dylan Farris led the Pledge of Allegiance.

**Report from Closed Session**

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that in Closed Session the Board voted to release two temporary certificated employees at the end of the school year. The vote was 3 – Ayes and 0 – Nays.

**8. Adoption of Agenda**

Mr. Silbiger suggested moving item 10.3 in front of item 7.1. It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board adopt the June 12, 2012 agenda as amended. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

**10. Awards, Recognitions and Presentations**

**10.3 Culver City Unified District Employee Retiree Recognition**

Board members read the contribution of the retirees and they were presented with a Certificate of Recognition. Many retirees were in attendance and they briefly spoke about their career at the District and thanked the Board.

**7. Public Hearing**

**7.1 Tier III Flexibility Transfers for 2012-2013**

Mr. Silbiger opened the Public Hearing at 7:19 p.m. With no comments from the audience Mr. Silbiger closed the Public Hearing at 7:20 p.m.

**7.2 Petition from Innovatory School for Professional Youth**

Mr. Silbiger opened the Public Hearing at 7:20 p.m. Jessica Jacobs, Florina Rodov, John Dirschel, and Keith Johnson who are staff at ISPY showed a presentation on their charter school. They also provided information on the staff and vision for the charter. The following audience members spoke:

- Dana Marie who is a business owner spoke in favor of the charter and addressed the student population that would be served.
- Heather Vargas spoke in support of ISPY. She is a resident and spoke of her experience in home schooling.
- Fred Keeve stated that he raised four kids in Culver City and told of his son who decided he did not want to be in a regular high school so they went to a Waldorf School, and mentioned the choices made for his other children. One of which is an actress. He is impressed with ISPY because he thinks there is a need for this type of school and hopes the Board will support.

- David Mielke stated that he spoke with Jessica previously and could not be in support of the charter coming into the District. He stated that financially the District could not even stay open every day this year or last year due to the budget difficulties. Serving At-Risk students is one of the areas that the District is best at and Culver Park is "magic." He stated that the District already has a developed curriculum and he is a little leery with virtual education, and that public education has been under attack. He is seeing public funds going to private companies. He recommends denying the charter. With no additional comments from the audience Mr. Silbiger closed the public hearing at 8:05 p.m.

## 9. Consent Agenda

Mr. Silbiger called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. Mielke requested that 9.4 be withdrawn. Ms. Siever requested that item 9.4 and 9.5 be withdrawn. It was moved by Ms. Paspalis and seconded by Ms. Siever to approve Consent Agenda Items 9.1-9.3 and 9.6-9.9 as presented. The motion was unanimously approved.

9.1 Minutes of Special Meeting – April 17, 2012

9.2 Purchase Orders

9.3 Acceptance of Gifts – Donations

9.6 Jon Pearson, CCMS Principal, to Attend the Schools to Watch Conference and Awards Ceremony in Washington, DC, June 20-23, 2012

9.7 CCHS Boys Varsity Lacrosse Team to Attend Team Building Weekend in Frazier Park, California, June 15-17, 2012

9.8 Carl D. Perkins Career and Technical Education Grant for 2012-2013

9.9 2012-2013 Designation of California Interscholastic Federation (CIF) Representatives to the Ocean League

### 9.4 Approval is Recommended for the Certificated Personnel Reports No. 18

Mr. Mielke asked to withdraw this item to ask about item III on page 3 for Kevin Kronfeld's change in assignment. He stated that this was a position that was cut a few years ago and CBAC had recommended previously that this position be cut and it was cut. CBAC was formed at the request of the Board to advise on budget cuts. As a member of CBAC he hopes that before considering a position restored that the committee is considered for a recommendation. Mr. Mielke suggested tabling this matter. Ms. Siever stated that from what she understands the position is not going to cost the District any additional money out of the general fund. Ms. Carroll confirmed that the change in assignment will actually save money from the general fund because it will be funded through categoricals. Further discussion ensued regarding savings from retiree salaries.

Ms. Lockhart introduced Veronica Montes as the new Principal of the Adult School and of Culver Park High School, and read a brief bio of her career.

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Certificated Personnel Reports No. 18 as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

### 9.5 Approval is Recommended for the Classified Personnel Reports No. 18

Ms. Siever withdrew this item to make the motion to approve but amend the report by excluding all of item E. The motion was seconded by Ms. Paspalis. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

## 11. Public Recognition

### 11.3 Student Representatives' Reports

#### Middle School Student Representative

Kaelyn Gsellman, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including Grad Night at Six Flags Magic Mountain, the Faculty vs. Students basketball game; Awards Night; and 8<sup>th</sup> grade activities sponsored by the PTSA. Ms. Gsellman spoke on behalf of the ASB and said good-bye to Mrs. Jaffe and thanked the Board.

**Culver Park Student Representative**

Jessica Delgado, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the Gene Autry Museum visit. Miss Delgado stated that she and the students were really excited to attend Prom. She thanked the Board and Mrs. Jaffe for the experience to serve as student representative.

**Culver City High School Student Representative/Student Board Member**

Robert Meyer, Student Board Member, reported on activities at Culver City High School, including the ASB retreat and the beginning planning of Homecoming. Mr. Meyer also stated that he was working on a potential closing speech for graduation.

**10. Awards, Recognitions and Presentations****10.1 District English Language Advisory Committee (DELAC) Presentation – Eileen Carroll, Assistant Superintendent of Education Services**

Ms. Carroll presented to the Board information received from a parent survey on what they would like to see in the program. Claudia Benitez invited parents to speak about their experience as they assisted with the program, and presented them with certificates of commendation.

**10.2 Presentation by Robert Scales Regarding Robert Frost**

Mr. Scales provided the Board with a brief bio on the work that he has done. He stated that when he saw Robert Frost he was really excited, but that it does need a lot of work. Mr. Scales has also reviewed the suggestions from community members. He is encouraging the Board to not “drop the ball” on this project. The renovation will be a good amount of time and money. He suggests a feasibility study to look at the options and their costs, develop a plan, and hopefully see pictures/visuals of the plan. After reviewing the feasibility study for Robert Frost it should supply a solution for the facility and hopefully become an income stream. Ms. Siever asked where staff was on the study. She would be in agreement to have the study done. Mrs. Jaffe stated that there is an RFP out to find a company to do the study.

**10.4 Spotlight on Food Services**

Julie Garcia, Director of Food Services presented information to the Board on the Food Services Department. She spoke about the menus, the Farm to School Programs, and Greening the department. KC Mancebo stated that they are hoping that they can get Ms. Garcia an intern to assist with putting the new food guidelines into the computer system so it can get on the website. There have also been offers from chefs to help with looking at the menu and suggesting items that would work with the new guidelines.

**11.1 Superintendent’s Report**

Mrs. Jaffe congratulated Ms. Montes on her new position in the District and thanked Mr. Mielke for the suggestion of combining the Adult School and Culver Park High School principal positions. She reported on her attendance at AVPA’s Java Gala and stated that it was marvelous. It was incredible to see the students in different aspects of the production. Mrs. Jaffe also reported that she had the privilege of installing the new officers of the Culver City Education Foundation, and read the names of the new officers. Marci Schulman is the new President. Mrs. Jaffe thanked Leslie Lockhart, LaShon McClain-Rayford, Elisa Gonzalez, Maria Gomez, and Catherine Cummings for all of their hard work in the planning of the Employee Recognition events in the District. She attended the El Rincon Open House last week and said it was a great evening. Mrs. Jaffe attended the City of Culver City/CCUSD Liaison meeting and the Joint Use Agreement passed unanimously. She thanked Mr. Silbiger and Ms. Siever for the attendance at the meeting.

**11.2 Assistant Superintendents’ Reports**

Ms. Carroll reported on her attendance at the AVPA Java Gala which she stated was fabulous. She stated that the Exit Interviews at the middle school were great. Today was the last day of the Olweus Training. The training went well.

Mr. Mohindra reported on his visits to Linwood Howe Elementary and El Rincon Elementary. He provided an update that he is working on the budget.



**11.4 Members of the Audience**

Members of the audience spoke about:

- Jesus Reyes spoke about the traffic being unsafe in front of the Adult School on Overland. He informed the Board about accidents that have taken place and stated concerns if attendance grows due to LAUSD closing their Adult Schools. Mr. Reyes stated he collected over five hundred signatures to get a traffic signal installed. He gave the petition to the City Council.
- Jerry Chabola wanted to give Mrs. Jaffe a present. He said that after seeing her get emotional at all of the retirement functions over the past couple of weeks he thought the present would be appropriate. Jokingly, the present was big box of facial tissues.
- David Mielke thanked the Board for one of the smoothest negotiations in years. He does think that the District needs a long term plan to raise salaries. He stated his concerns that the Board was not involving the unions in the Superintendent search.
- Steve Levin stated that the United Parents of Culver City now has over 100 members.
- Alex Davis, Coach of the Robotics Team, and Arielle Singer who is Team Captain, informed the Board about what great experience the Robotics Program has been. They spoke about how beneficial the program is for those studying engineering or science.
- Gina Marie Walker spoke about the Growing Great Program at El Marino. She said she will be at the El Marino Garden tomorrow and invited everyone to come and see what was growing.

**11.5 Members of the Board**

Board Members spoke about:

- Ms. Paspalis stated that she had a great evening at La Ballona's Open House. She reported on the City of Culver City/CCUSD Liaison Meeting she attended; moving forward with the Superintendent search; and her attendance at Jerry Chabola's retirement party.
- Ms. Siever reported on her attendance at the High School Music Festival and stated that it was a great experience for her and her grandson. She asked for an update from staff on the move of Culver Park. Mrs. Jaffe stated that the teachers along with Mrs. LaBriola have been to the Culver Park site to visit. Ms. Siever stated that she was looking at the extra-assignments on the personnel reports and asked if she could get the total cost for the year for extra-assignments. Ms. Siever also asked if staff could have a list of acronyms available at the meetings for the audience to reference if they are being used on the agenda. She also asked when the District will stop using plastic bottles.
- Mr. Silbiger spoke about his attendance at El Rincon's Open House. He gave the teachers a lot of credit for a wonderful event and said it was remarkably well done. Mr. Silbiger stated he would happy to have a small committee to assist with the Superintendent search. He would also like to look at having a living wage ordinance.

**13. Recess**

The Board recessed at 9:32 p.m. and reconvened at 9:42 p.m.

**12. Information Items****12.1 First Reading of New Administrative Regulation and Board Policy 5131.2, and Form E5131.2, Students – Bullying**

Mr. Sotelo, Director of Pupil Services, was available to respond to any questions. He spoke about the Ed Code changing July 1<sup>st</sup> to provide a more detailed explanation of bullying and what actions can be taken. At this time, bullying can be a reason for suspension and/or expulsion. The Administrative Regulation, Board Policy, and Exhibit will be brought back for second reading.

**12.2 First Reading of New Board Policy 4400, Use of Private Funds for Supplemental Employment**

Pirjo Tjomsland who is a parent and resident of Culver City stated that she has been following the dialogue regarding parent-funded positions. She is stunned to see the policy as written. She stated that it seems there is a lack of concern and urged the Board to not pass this policy, but to bring back Board Policy 1240. Steve Levin stated that the United Parents of Culver City (UPCC) disagrees with the policy. Parent groups should be encouraged to assist in any way they can. He spoke about specific sections in the policy that he felt should be

changed or clarified. Gina Marie Walker asked if the policy would be for new groups or existing groups. She also asked if it would be for afterschool as well. Ms. Walker thinks there should be additional clarification. Sara Kocher stated that the proposed Board Policy is nothing like the Board Policy that Ms. Chardiet read at a prior meeting. She feels that the process is going backwards. Ms. Kocher read a prepared speech and stated she felt there was very poor wording in this policy. She also feels the policy does not achieve equity in the schools. Kelly Weil stated she does not understand why the last line was in the policy. She hopes there is a major realigning of the policy. Jeannine Wisnoski Stehlin stated that the policy is completely unique and is its own policy. It has nothing to do with what was previously submitted or discussed. Dr. Henderson stated that this Board is not against having parents assist at the schools. He said that the Board Policy presented was coming from CSBA which included Ed Code. Dr. Henderson stated to the parents that if the Board made all of the changes that they suggest there could be legal consequences or the Board could get into some sort of trouble. He suggested the parents start contacting their legislators to start changing Ed Code and other laws that tie the Boards' hands. Mrs. Lockhart provided clarification on the policy and explained that this is a separate policy than what was discussed at prior meetings. Further discussion ensued as to what items need to be looked at which were items five, eight, during school and after school if it applies.

#### **14. Action Items**

##### **14.1 Superintendent's Items**

###### **14.1a Approval of 2012-2013 Board Goals and Objectives**

Ms. Paspalis requested to add an additional goal, continue to expand the immersion program under the Learning/Academics section. It was moved by Ms. Paspalis and seconded by Ms. Siever to approve the 2012-2013 Board Goals and Objectives as amended. The motion was approved with a vote of 3 – ayes and 0 – Nays.

###### **14.1b Approval is Recommended for the 2012-2013 Board of Education Meeting Schedule**

Mr. Silbiger suggested that the July 24<sup>th</sup> meeting be moved to an August date. It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the 2012-2013 Board of Education Meeting Schedule as presented. The motion was approved with a vote of 2 – Nays and 1 – Nay by Karlo Silbiger.

##### **14.2 Education Services Items**

###### **14.2a Approval is Recommended for the Reinstatement of Pupils Services Case #10-11-01 to Attend Public School**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the reinstatement of Case #01-10-11 and that the pupil attend public school as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

###### **14.2b Approval is Recommended for Three New CCHS Coursed – Japanese II Immersion; ROP U.C. Film and Video Production 1; and ROP U.C. Media Design and Development**

Ms. Siever asked if the District was going to have money set aside to move the program forward. Mr. Farris, Principal at Culver City High School, explained how the classes will be implemented. He stated that they will not cost additional money. It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Three New CCHS Courses – Japanese II Immersion; ROP U.C. Film and Video Production 1; and ROP U.C. Media Design & Development as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

###### **14.2c Second Reading and Adoption of Revised Administrative Regulation and Board Policy 5131.7, Students – Weapons and Dangerous Instruments**

Ms. Siever requested that in item number seven in the third paragraph that the word “dangerousness” be removed and replace it with “level of danger.” It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board adopt the Revised Administrative Regulation and Board Policy 5131.7, Students – Weapons and Dangerous Instruments as amended. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

**14.3 Business Items****14.3a Approval is Recommended for Tier III Flexibility Transfers for 2012-2013**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Tier III Flexibility Transfers for 2012-2013 as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

**14.3b Approval is Recommended for the Notice of Completion – Bid #192.12 – District Roofing Project**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Notice of Completion – Bid #192.12 – District Roofing Project as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

**14.3c Approval is Recommended for Year-End Appropriation Transfers**

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Year-End Appropriation Transfers as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

**14.3d Approval is Recommended for the Contract between Culver City Unified School District and Corinne Loskot Consulting, Inc.**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Contract between Culver City Unified School District and Corinne Loskot Consulting, Inc. as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

**14.3e Approval is Recommended for the Feasibility Study for Robert Frost Auditorium Renovation**

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Feasibility Study for Robert Frost Auditorium Renovation as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

**14.3f Approval is Recommended for the 501(c)3 Organizational Bylaws for La Ballona Education Partners**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board the 501(c)3 Organizational Bylaws for La Ballona Education Partners as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

**14.4 Personnel Items - None****15. Board Business****15.1 Proposal from Ultimate Resources**

Mrs. Jaffe provided the information on the email that she received and explained that she thought she would bring it to the Board to get the Board's input. Board members were not interested in pursuing the proposal.

**15.2 Discussion Regarding the Budget**

Jerry Chabola recommended looking at the transportation budget if the discussion is going to be about bringing things back that were cut. He also suggested looking at the maintenance budget for safety issues. Steve Zee asked about funding for the science lab at El Rincon. He stated that the school would love the lab to be staffed with a full-time employee. It would help in the effort to become a real science school. Mr. Silbiger stated that El Rincon is a school that is on its way to being a very popular school. One of the things he felt the Board could do to assist the science program along is to get the lab staffed with a full-time person. Mr. Silbiger commented that Mr. Witt has been doing such a great job that he has gotten a lot of new students and the program was overcrowded. Mr. Silbiger recommended getting a .4 position to the Music Program. Ms. Paspalis would also like to see some additional help at El Marino.

**Adjournment**

There being no further business, it was moved by Ms. Siever, seconded by Ms. Paspalis and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 10:45 p.m. in memory of Taruko Motayama and Fred Fuller.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

**Meeting:** Regular Meeting  
**Place:** Culver City City Hall  
Mike Balkman Chambers  
9770 Culver Blvd.  
Culver City 90232

**Date:** June 26, 2012  
**Time:** 6:00 p.m. – Public Meeting  
6:01 p.m. – Closed Session  
7:00 p.m. – Public Meeting

**Board Members Present**

Karlo Silbiger, President  
Katherine Paspalis, Esq., Vice President  
Patricia Siever, Professor, Clerk  
Laura Chardiet, Member  
Nancy Goldberg, Member

**Staff Members Present**

Patricia W. Jaffe, Superintendent  
Ajay Mohindra  
Eileen Carroll

**Call to Order**

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:01 p.m. with all Board members in attendance. Mr. Luther Henderson led the Pledge of Allegiance.

**Report from Closed Session**

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**7. Public Hearing**

**7.1 2012-2013 Budget**

Mr. Silbiger opened the Public Hearing on the 2012-2013 Budget at 7:03 and asked if any members of the audience or the Board wished to speak. Mr. Alan Elmont, Chair of the Citizens Budget Advisory Committee (CBAC), asked questions on behalf of the committee regarding deficit spending and average teacher income. Mr. George Laase inquired about the District's long term budget strategy. Mr. Ajay Mohindra responded that no district is currently able to make financial decisions for years from now and must follow the current budget information received from Sacramento. Ms. Siever spoke in support of the District's ability to formulate a budget without increasing class size or cutting programs such as the Arts. Dr. Henderson asked if Prop. 98 is being downgraded for K-12 education. Mr. Mohindra replied that Prop. 98 is always getting cut. There being no further questions from the Board or audience, Mr. Silbiger closed the Public Hearing on the 2012-2013 Budget at 7:14 p.m.

**7.2 Energy Services Contract**

Mr. Silbiger opened the Public Hearing on the Energy Services Contract at 7:15 p.m. and asked if any members of the audience or the Board wished to speak. Mr. Clyde Murley, consultant, presented an analysis and stated that it is based on the approved SunPower proposed parameters. Mr. Todd Johnson asked if the analysis would be made public. Mr. Mohindra stated that it would be available on the CCUSD website.

**8. Adoption of Agenda**

It was moved by Ms. Paspalis and seconded by Ms. Chardiet to adopt the June 26, 2012 agenda. The motion was unanimously approved.

**9. Consent Agenda**

Mr. Silbiger called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Paspalis asked to pull items 9.1. Mr. Silbiger asked to pull item 9.1. Ms. Siever asked to pull item 9.2, 9.3 and 9.4.

- 9.2 Approval is Recommended for Purchase Orders and Warrants  
9.3 Approval is Recommended for the Certificated Personnel Reports No. 19  
9.4 Approval is Recommended for the Classified Personnel Reports No. 19

**9.1 Approval is Recommended for the Minutes of Regular Meeting – April 24, 2012; Minutes of Regular Meeting – May 8, 2012**

Ms. Paspalis asked to revise the word “video” to “proposal” in the Minutes of May 8<sup>th</sup>, 2012. Mr. Silbiger suggested that the approval of Minutes of April 24 and May 8 be postponed until the next meeting when Ms. Rebecca Williams, Board Recording Secretary, is in attendance. It was moved by Ms. Siever and seconded by Ms. Paspalis to postpone the approval of the Minutes of Regular Meeting – April 24, 2012; and the Minutes of Regular Meeting – May 8, 2012. The motion was unanimously approved.

**9.2 Approval is Recommended for Purchase Orders and Warrants**

Ms. Siever asked for clarification on Special Education legal fees under item 9.2. Mrs. Jaffe confirmed that both legal fee items were for one special education student.

**9.3 Approval is Recommended for Certificated Personnel Reports No. 19 and**

**9.4 Approval is Recommended for Classified Personnel Reports No. 19**

Ms. Siever asked how much money goes back to the general fund as a result of resignations. Mrs. Leslie Lockhart, Director of Human Resources, gave information regarding the ending salaries of employees who are resigning and that she would give the Board salary information when replacements are hired.

It was moved by Ms. Paspalis and seconded by Ms. Chardiet to approve Consent Agenda items 9.2 – 9.6 as presented. The motion was unanimously approved.

**10. Awards, Recognitions and Presentations**

**10.1 Presentation to Student Board Representatives**

Mrs. Jaffe thanked the student Board representatives: Robert Meyers, Culver City High School; Kaelyn Gsellman, Culver City Middle School; and Jessica Delgado from Culver Park High School. Representatives were presented with gifts on behalf of CCUSD and the Board. Mrs. Jaffe thanked the students for their dedication and congratulated them on their promotion and graduations. Mr. Silbiger thanked the students and stated that he was once a student representative and that experience influenced his decision to run for Board of Education. Mrs. Goldberg thanked the student representatives for making her transition from full time teacher to Board member easier. Ms. Chardiet told the student their reports were often the highlight of the Board meetings. Ms. Paspalis thanked the students and wished them the best of luck as they go on to high school and college. Ms. Siever thanked all of the students for their informative reports, with special thanks to Mr. Meyers for his detailed reports, and to the Culver Park High School Representative Jessica Delgado for giving the Board insight into Culver Park High School.

**10.2 Culver City Education Foundation – Building Blocks for Education**

Ms. Marci Shulman and Ms. Leslie Adler, representing the Culver City Education Foundation and Dr. Andi Alexander, on behalf of the Friends of the Culver City Youth Health Center, presented Superintendent Patti Jaffe with a Building Block for Education to acknowledge her 41 years of service to CCUSD.

**11. Public Recognition**

**11.1 Superintendent’s Report**

Superintendent Patti Jaffe congratulated all of the Kindergarten, 5<sup>th</sup> grade, 8<sup>th</sup> grade and high school graduates and said that the graduation ceremonies she attended were terrific. She thanked the Board for her well wishes upon her retirement and said she enjoyed every minute of her 41 years at CCUSD.

**11.2 Assistant Superintendents' Reports**

Ms. Carroll said she enjoyed the graduation ceremonies and promotions that she attended at Farragut School, La Ballona School, Middle School, Adult School and High School. She congratulated all of the graduates. Ms. Carroll wished Superintendent Patti Jaffe the best in her retirement and commended Mrs. Jaffe for being a continuous educational innovator for 41 years, and thanked her for always putting students first.

Mr. Mohindra reported that he enjoyed attending the Linwood E. Howe, Middle School, Adult School and High School graduations and gave his congratulations to all of the graduates. Mr. Mohindra thanked Mrs. Jaffe for the opportunity to work with her at CCUSD, as well as with Mr. Delawalla, Ms. Carroll, Mrs. Lockhart and Mrs. Adler, and wished Superintendent Jaffe all the best in her retirement.

**11.3 Members of the Audience**

Mr. Charles Stewart, Communications Director for the office of Assembly Member Holly Mitchell, presented a proclamation to Superintendent Jaffe from the California Assembly upon her retirement. Mr. Stewart stated that professional career-long educators are becoming an endangered species and acknowledged Superintendent Jaffe for dedicating her lifetime to continued educational excellence. Mr. Jim B. Clarke, City of Culver City Council Member, presented Superintendent Jaffe with a proclamation from the City of Culver City acknowledging her distinguished career preparing Culver City youth for the challenges of life. Dr. Henderson thanked Superintendent Jaffe for her 41 years of service.

Mrs. Bernadette Scully of Santa Monica, California, requested that the Board make a directive to all school Principals about the importance of soccer safety. City Council Member Jim B. Clarke extended an invitation to all to attend the Community Dialogue Series on City Finances and to check the city website for the schedule. Ms. Leslie Adler, Executive Director of CCEF, spoke about the All for 1 Campaign and thanked everyone for their generosity and for their participation in the survey. Mr. Scott Zeidman spoke about how much has changed in the 41 years Patti has served CCUSD and the accomplishments the Board was able to make while Mrs. Jaffe was Superintendent. Mr. Jerry Chabola thanked Mrs. Jaffe for her commitment to students. Dr. Andi Alexander distributed an invitation flyer and invited everyone to a Friends of CCYHC Arts show presenting the artist Francia Turner Fate, on Sunday, July 8 at 2PM. Mr. Silbiger read a message from Dr. Jessica Beagles-Roos thanking Mrs. Jaffe for all she has done for CCUSD and wishing her well in her retirement.

**11.4 Members of the Board of Education**

Mrs. Nancy Goldberg spoke about the 5 graduation ceremonies she attended and that it was a wonderful experience. She thanked Mrs. Jaffe for her 41 years of service. Mrs. Goldberg reported that she attended the AP College Board readings and hopes that more teachers will be interested in serving on the AP readings in the future. She also said the Board and the district needs to continue to address the parking issues near the high school and middle school complex. Ms. Laura Chardiet thanked Mrs. Jaffe for her service and dedication and spoke of the awards Mrs. Jaffe has received through the years. Mr. Karlo Silbiger congratulated the students and gave a huge thank you for the graduation ceremonies that he attended at Farragut, El Marino, Middle School, Adult School and High School. Mr. Silbiger announced that due to professional scheduling conflicts with his teaching position and his chaperoning a Sister City Committee student trip to Japan, he is unable to attend the July Board meetings. Mr. Silbiger announced that the Board does not have an announcement to make regarding the selection of a Superintendent, that CCUSD and candidates are still in negotiations, and that Ms. Eileen Carroll will serve as the Administrative Designee for the month of July. Mr. Silbiger said he wanted to join all of his colleagues in congratulating Mrs. Jaffe on her retirement and that what she accomplished in her two years as Superintendent was remarkable. Ms. Patricia Siever said she attended the El Rincon, Middle School, Adult School and High School graduations and they were all wonderful. Ms. Siever stated that she hopes Culver Park's move to the bungalows works out. She thanked Mrs. Jaffe for her service, honesty and integrity. Ms. Kathy Paspalis stated how much she enjoyed the final flurry of activity and the graduations she attended for the Adult School, Middle School, High School and Linwood E. Howe School. Ms. Paspalis thanked Superintendent Jaffe for her leadership and solid record of excellence in public education and for her passion and honesty in caring about students. The Board of Education presented Mrs. Jaffe with gifts as a small token of appreciation.

**12.1 2012-2013 Budget Presentation**

Mr. Ajay Mohindra thanked the Business Services staff for their hard work in preparing the 2012-2013 budget, and especially thanked Mr. Sean Kearney, Director of Fiscal Services, and Ms. Mary Soto, Administrative Secretary for Business Services. Mr. Mohindra stated that he wanted to dispel rumors that CCUSD does not take the budget seriously and informed everyone that the district takes the budget very seriously. Mr. Mohindra stated that the district is lucky not to have to take furlough days, make layoffs or increase class sizes for the 2012-2013 school year. A Powerpoint presentation was given with information concerning the Positive Certification the district received on filing the budget; Core Assumptions for the 2012-13, 2013-14 and 2013-15 school years; key factors including class size, Parcel Tax Revenue, Redevelopment Revenue, Cash Deferral, Restricted Maintenance, detailed information about the General Fund, and what's on the fiscal horizon.

Mr. Silbiger thanked Mr. Mohindra for the report and asked if members of the Board or the audience had any questions on the budget.

Ms. Paspalis asked if the solar project is included. Mr. Kearney responded that the solar project is included. Mr. George Laase asked for clarification on various sections of the budget. Mr. Mohindra clarified Mr. Laase's questions.

**12.2 Student Use of Technology**

A revised Administrative Regulation and Board Policy on Student Use of Technology was presented for a first reading. Ms. Chardiet asked if Principals oversee the use of the technology on the site level and if students are monitored. Ms. Siever asked if the responsibility is being shifted from the district to the Principals. Ms. Eileen Carroll, Assistant Superintendent for Educational Services, replied that students are monitored and that the Principals have always had responsibility to oversee use of technology on the sites. Discussion ensued regarding student use of technology. The Board made no revisions and Ms. Siever stated that the policy is well written.

**14. Action Items****14.1 Superintendent's Items – None****14.2 Education Services Items****14.2a Approval is Recommended for New CCHS Course - ROP Robotics Engineering**

Mr. Alex Davis, CCHS Teacher and Robotics Team Coordinator, addressed the Board regarding the new Robotics course. He informed everyone that with approval of the course, Robotics will appear as a class on students' transcripts where it was formerly an extra curricular activity. Mr. Davis stated that the high school is currently working to articulate the class with West Los Angeles College and Loyola Marymount University. Ms. Siever offered her assistance in coordinating with West Los Angeles College. Mr. Davis and the Board spoke of the students' dedication and accomplishments on the district's Robotics Team.

Motion was made by Ms. Paspalis and seconded by Ms. Siever to approve the New CCHS Robotics Engineering course. Motion was unanimously approved.

**14.2b Second Reading and Adoption of New Administrative Regulation and Board Policy 5131.2, and Form E5131.2, Students – Bullying.**

A new administrative regulation and board policy on bullying was presented for a second reading and approval. Ms. Chardiet stated that as an original member of the district's Anti-Bullying Task Force she is happy about the new policy. Ms. Siever stated that it is very well written.

Motion was made by Ms. Chardiet and seconded by Ms. Paspalis to approve the New Administrative Regulation and Board Policy 5131.2, and Form E5131.2, Students – Bullying. Motion was unanimously approved.



**14.2c Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #11-11-12**

Motion was made by Ms. Siever and seconded by Mrs. Goldberg to approve the Stipulated Expulsion of Pupil Services Case #11-11-12. Motion was unanimously approved.

**14.3 Business Services Items****14.3a Approval is Recommended for the Adoption of the 2012-2013 Budget**

Mr. Silbiger asked if members of the Board of audience had questions regarding the Budget. Mr. George Laase asked about long term commitments, Measure T and asked for clarification on Proposed Collective. Mr. Mohindra said that the budget will be updated with Measure T and clarified long term commitments. Mr. Laase asked for clarification on what is the base and Mr. Mohindra stated he will look into it and clarify for Mr. Laase.

Mr. Silbiger spoke about adding a music teacher and possibly amending a motion to include the addition of a music teacher. Discussion ensued regarding student to teacher ratios for music education in other districts of similar size to CCUSD. The Board agreed to bring the issue back.

Motion was made by Ms. Chardiet and seconded by Ms. Paspalis to Adopt the 2012-2013 Budget. Motion was unanimously approved.

**14.3b Approval is Recommend for Resolution #16/2011-2012 – Contract Between Culver City Unified School District and SunPower Corporation**

Mr. Clyde Murley, Consultant, and Mr. Bill Kelly representative from SunPower, presented the contract and Mr. Silbiger asked if the Board or members of the audience had questions. Mr. Todd Johnson asked for a copy of the layout of the solar project and asked about operations/maintenance and additional costs. Mr. Mohindra stated that a Project Coordinator would be retained. Discussion ensued about inverter longevity and failure liability, inspections, the project schedule, permit fees, contract language and including students in the project. The SunPower representative stated that student curriculum, entitled Lead the Way, is available.

Motion was made by Ms. Paspalis and seconded by Ms. Siever to Adopt Resolution #16/2011-2012 – Contract Between Culver City Unified School District and SunPower Corporation. The motion was unanimously approved.

**14.3c Approval is Recommended for the Amendment to Contract between Culver City Unified School District and Clyde Murley – Increase in Amount**

Mr. Silbiger asked if there were any questions. There being no questions, motion was made by Ms. Paspalis and seconded by Ms. Siever to approved the Amendment to Contract between Culver city Unified School District and Clyde Murley – Increase in Amount. The motion was unanimously approved.

**14.3d Approval of AB1200 Public Disclosure – Financial Impact of 2011-2012 Agreement Between Culver City Unified School District (CCUSD) and Culver City Federation of Teachers (CCFT)**

Mr. Silbiger asked if there were any questions. Ms. Paspalis asked for clarification on figures under Year 2 and Year 3. Mr. Mohindra clarified the information.

Motion was made by Ms. Siever and seconded by Ms. Paspalis to approve AB1200 Public Disclosure – Financial Impact of 2011-2012 Agreement between CCUSD and CCFT. The motion was unanimously approved.

**14.3e Approval is Recommended for the Joint Use Agreement between CCUSD and the City of Culver City**

Mr. Silbiger asked if there were any questions. Ms. Paspalis asked why only certain sites were mentioned. Superintendent Jaffe stated that all sites are mentioned in various part of the agreement.

Motion was made by Ms. Paspalis and seconded by Ms. Chardiet to approve the Joint Use Agreement between CCUSD and the City of Culver City. The motion was unanimously approved.

**14.3f Approval is Recommended for the Food Service Program Price Increase**

Ms. Paspalis asked when the last price increase was. Mr. Mohindra stated 2008. Ms. Janice Beighey asked why the PTA was asked to purchase food slicers. Mrs. Jaffe replied that the food slicers were expensive when the PTA was first asked to purchase them but that the cost of the food slicers had gone down.

Motion was made by Ms. Chardiet and seconded by Mrs. Goldberg to approve the Food Service Program Price Increase. The motion was unanimously approved.

**14.4 Personnel Items**

**14.4a Approval is Recommended for the 2011-2012 Agreement Between the CCUSD and the CCFT**

Mr. Alan Elmont asked why a raise is called a step and column increase and not a raise. Ms. Siever stated that step and column is the terminology used throughout education in the state of California. Mr. Elmont stated on behalf of the CBAC of concerns regarding deficit spending, staff planning, and 3 year planning.

Motion was made by Ms. Siever and seconded by Mrs. Goldberg to approve the 2011-2012 Agreement Between the CCUSD and the CCFT. The motion was unanimously approved.

**14.4b Approval is Recommended for Resolution #18-2011/2012 (HR), Regarding Layoff of Classified Vacant Position**

Motion was made by Ms. Paspalis and seconded by Ms. Chardiet to approve the Layoff of Classified Vacant Position. The motion was unanimously approved.

**14.4c Approval is Recommended for Resolution #19-2011/2012 (HR), regarding Layoff/Reduction of Classified Vacant Position**

Motion was made by Mrs. Goldberg and seconded by Ms. Paspalis to approve the layoff/reduction of classified vacant position. The motion was unanimously approved.

**Adjournment**

There being no further business, it was moved by Mr. Silbiger, seconded by Ms. Paspalis and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 9:45 p.m. in memory of Gary Purcell, 1963 graduate of Culver City High School.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>July 10, 2012</u></b>
<b>Place:</b>	<b><u>District Administration Office</u></b>	<b>Time:</b>	<b><u>6:30 p.m. – Public Meeting</u></b>
	<b><u>4034 Irving Place</u></b>		<b><u>6:31 p.m. – Closed Session</u></b>
	<b><u>Culver City 90232</u></b>		<b><u>7:00 p.m. – Public Meeting</u></b>

**Board Members Present**

**Katherine Paspalis, Esq., Vice President**  
**Patricia Siever, Professor, Clerk**  
**Laura Chardiet, Member**  
**Nancy Goldberg, Member**

**Staff Members Present**

**Eileen Carroll, Interim Superintendent**  
**Leslie Lockhart**  
**Ajay Mohindra**

**Call to Order**

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 6:30 p.m. The Board adjourned to Closed Session at 6:31 p.m. and reconvened the public meeting at 7:00 p.m. with four Board members in attendance. Mr. Silbiger was not present. Jennifer Slabbinck led the Pledge of Allegiance.

**Report from Closed Session**

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**8. Adoption of Agenda**

It was moved by Ms. Siever and seconded by Ms. Goldberg that the Board adopt the July 10, 2012 agenda as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**9. Consent Agenda**

Ms. Paspalis called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Siever requested that items 9.1 and 9.2 be withdrawn. It was moved by Ms. Siever and seconded by Ms. Goldberg to approve Consent Agenda Items 9.3 – 9.5 as presented. The motion was unanimously approved.

9.3 Certificated Personnel Reports No. 1

9.4 Classified Personnel Reports No. 1

9.5 Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

**9.1 Approval is Recommended for the Minutes of Regular Meeting – April 24, 2012; Minutes of Regular Meeting – May 8, 2012**

Ms. Siever requested this item be withdrawn to amend the Minutes of May 8, 2012 by adding “the aforementioned” before the word “funding” on page 98, third paragraph, and in the third sentence. It was moved by Ms. Siever and seconded by Ms. Goldberg to approve the Minutes of Regular Meeting April 24, 2012 as presented, and Minutes of Regular Meeting – May 8, 2012 as amended. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**9.2 Approval is Recommended for Purchase Orders**

Ms. Siever requested this item be withdrawn to request a quarterly or bi-annual report on the spending for consultants. Mr. Mohindra agreed. It was moved by Ms. Goldberg and seconded by Ms. Chardiet to approve the Purchase Orders from June 16, 2012 through June 29, 2012 as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**10. Awards, Recognitions and Presentations****10.1 California District 25 Little League Challenger Program**

Rick Prieto, Coach at Culver City High School, and Christa Elliott provided the Board with information on the Little League Challenger Program. The Challenger baseball program is designed to give children and youth with special needs the opportunity to succeed at playing baseball. The program gives the participants the experience of teamwork, sportsmanship and fair play. He shared with the Board a video of the participants in the program playing alongside baseball players from the high school.

**11. Public Recognition****11.1 Superintendent's Report**

Ms. Carroll, Interim Superintendent, reported on the opening day of Summer School. She spoke about Project Stellar which is a grant funded program through Loyola Marymount focusing on teaching reading and writing through a focus on ecology for long term English language learners. Ms. Carroll also spoke about the high school summer school using a blended model this year. This approach is using Odyssey software along with traditional lecture.

**11.2 Assistant Superintendents' Reports**

Mr. Mohindra reported on the Culver Park remodel. He stated that thus far there are new carpets in the bungalows, bathrooms, and he is looking into bringing basketball courts in, and additional windows. Ms. Siever stated that the Board received information about the bungalows and asked Mr. Mohindra his opinion on them being unsafe. Mr. Mohindra said the letter was prior to the remodel being started. Ms. Siever suggested that the ACLU come and take a look at the work that is being done.

The Board welcomed Mrs. Lockhart to the meeting. Mrs. Lockhart introduced Jennifer Slabbinck as the new Principal of La Ballona Elementary and read a brief bio. Ms. Slabbinck thanked the Board for the opportunity to work in the District and stated she is excited to start working at the school.

**11.3 Members of the Audience**

Members of the audience spoke about:

- Jerry Chabola stated that summer school is on a four day schedule. Remediating young people in five hours a day for four weeks is daunting. He suggests looking at the full six weeks at 2 or 2.5 hours a day. He also said that Christa Elliott was an outstanding soccer player when she was a student at the high school. It is nice to see the students come back as parents. Ms. Siever asked why summer school was switched to a shorter time. Mr. Chabola was not sure. Ms. Siever requested that maybe staff could look into the change in times for summer school.

**11.5 Members of the Board**

Board Members spoke about:

- Ms. Goldberg reported on an upcoming bike safety event and Lindberg Park. She commented that she enjoyed her trip to Louisville and is happy the AP Programs are growing.
- Ms. Chardiet reported on her attendance at the middle school to see a performance called "Catching Butterflies."
- Ms. Siever stated that she was moved by the Challenger Program. In regards to the AP students, Ms. Siever stated that at West L.A. College they are finding that they need to look at the math curriculum. They have found that those students are lacking in math skills. She thinks that we need to look at tracking students' progress during their first year of college.
- Ms. Paspalis thanked Ms. Chardiet for covering for her at an event.

**12. Information Items****12.1 Board Statement of the District's Support and Adherence to a Policy of Nondiscrimination**

Ms. Chardiet read out the statement after Mrs. Lockhart explained what the policy was for and its significance.

**12.2 Acceptance of Compensation Report of the Members of the Board of Education**

Ms. Chardiet requested that her last name, Chardiet, be used instead of her maiden name on the report. Ms. Siever requested that her Board member stipend be donated to the Education Foundation.

**13. Recess**

The Board agreed to bypass recess.

**14. Action Items****14.1 Superintendent's Items****14.1a Approval is Recommended for the Employment Contract Between the Board of Education and Eileen Carroll as Interim Superintendent of Schools Effective July 1, 2012 in Accordance with Provisions of the Contract**

Ms. Paspalis requested to amend the contract due to language that was used for the previous Superintendent and not needed for Ms. Carroll's contract. The amendments included deleting paragraph three under item number one Term of Agreement; in item number three, first paragraph, adding "includes health and welfare" after the amount of \$888.89 and Mr. Mohindra will provide an updated figure; and deleting Section A. Health/Medical/Life under item four Employee Benefits. It was moved by Ms. Chardiet and seconded by Ms. Paspalis that the Board approve the Contract between the Board of Education and Eileen Carroll as Interim Superintendent as amended. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**14.1b Approval of Contract for Employment of Superintendent for Culver City Unified School District**

Ms. Paspalis read a statement from Mr. Silbiger who was absent in favor of Mr. LaRose's contract. Ms. Siever stated that we have a fantastic Superintendent and is looking forward to seeing everyone at the Meet and Greet event scheduled at the District Office. Ms. Chardiet shared a story about Mr. LaRose implementing a program to help 300 students at his prior district who went without food from Friday at lunch time to Monday. She is so happy to have him coming to our District. It was moved by Ms. Goldberg and seconded by Ms. Chardiet that the Board approve the Contract for Employment of Superintendent for Culver City Unified School District as presented. The motion was approved with a vote of 5 – Ayes and 0 Nays.

**14.1c Adopt Finding of Staff Report Denying Innovatory School for Professional Youth (ISPY) Charter School Petition**

Heather Vargas asked the Board to postpone the vote until the charter can address the issues stated in the denial and meet with the new Superintendent. Jessica Jacobs read the staff report and stated that they knew the District would try to deny them and maintain the status quo. Florina Rodov finished reading the rest of Ms. Jacobs' speech requesting the Board postpone their vote and talking about the support the charter has within the District. John Dirschel also requested that the Board postpone their vote. Ms. Chardiet stated that her concern is whenever a charter comes into a District the District has to use their own resources to respond. She also stated that it is the Board's right to deny a charter if there are concerns. Ms. Siever stated she thought that staff did an excellent job at citing codes and other findings in the report. She does not think the charter has enough information to vote yes on the petitions. Ms. Paspalis asked what does it cost the District to review all of the information. The petition does not explain how they will measure pupil outcomes or how to address students/parents with no computer or computer knowledge. Ms. Paspalis stated that she appreciates the work done by staff and the District's attorneys on this matter. It was moved by Ms. Chardiet and seconded by Ms. Siever that the Board Adopt Findings of Staff Report Denying Innovatory School for Professional Youth (ISPY) Charter School Petition and deny the charter. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

The Board allowed Mr. Neil Rubenstein to make a comment on a previous comment by Ms. Chardiet. Mr. Rubenstein asked for a point of information regarding Mr. LaRose's program to help with feeding some of the students in his previous District. He suggested putting gift cards to Ralphs in their backpacks and stated that he would be willing to donate. Ms. Chardeit corrected Mr. Rubenstein by stating that this is not a program we are offering in CCUSD. Ms. Chardiet stated she was referring to a program Mr. LaRose had implemented in his previous district.

**14.2 Education Services Items**

**14.2a Approval is Recommended for the Reinstatement of Pupil Services Case #06-11-12**

It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve the Reinstatement of Pupil Services Case #06-11-12 as presented. The motion was approved with a vote of 4 – Ayes and 0 - Nays.

**14.2b Second Reading and Adoption of Revised Administrative Regulation and Board Policy 6163.4, Student Use of Technology**

It was moved by Ms. Chardiet and seconded by Ms. Goldberg to Adopt the Revised Administrative Regulation and Board Policy 6163.4, Student Use of Technology as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**14.3 Business Services Items - None**

**14.4 Personnel Items**

**14.4a Approval is Recommended for the Emergency Permit, Declaration of Need for Fully Qualified Educators**

It was moved by Ms. Goldberg and seconded by Ms. Siever that the Board approve the Emergency Permit, Declaration of Need for Fully Qualified Educators as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

**15. Board Business**

**15.1 “Fracking” in Culver City**

Paul Ferrazzi had a brief presentation on fracking. He explained the process of hydraulic fracturing. Lori Harvey spoke in favor of the Board signing a resolution against fracking. She also asked to have it banned at a state level. Ms. Harvey also asked the Board to support the City on a ban on the extraction practice. Others that spoke against fracking and in support of a resolution were Maren Neufeld, Dr. Suzanne DeBenedittis, Dr. Khin Khin Gyi, and Crystal Alexander. They spoke about about the costs involved if there were a major fracking mistake, and other costs. Ms. Paspalis read a statement from Jeannine Wisnosky Stehlin asking for the Board to support a moratorium on the practice. Ms. Paspalis read comments from Mr. Silbiger where he states he is in support of a resolution. He wanted to be present for any Resolution that is reviewed and felt that, as President, this matter should be put off until his return. Ms. Paspalis clarified that in Board Bylaw 9121 it states that in the absence of the President, the Vice President will take on the duties of President. Ms. Paspalis is also very much in favor of a Resolution and spoke about the environmental and health issues that fracking could cause. Ms. Siever stated that she would like to wait until the next meeting for any resolution. She thinks, as a courtesy, if a resolution is drafted that staff should send it to Mr. Silbiger. Ms. Chardiet suggested presenting a draft resolution as a starting point. Board members present agreed.

**Adjournment**

There being no further business, it was moved by Ms. Chardiet, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board Vice President Ms. Paspalis adjourned the meeting at 8:45 p.m.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

## BOARD REPORT

9/11/12

9.2

### 9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from July 15, 2012 through September 1, 2012 is \$2,993,980.53.

#### BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund  
01.7 tri-city selpa  
11.0 adult education fund  
12.0 child development fund  
13.0 cafeteria fund  
14.0 deferred maintenance fund  
21.0 building fund  
25.0 capital facilities fund  
40.0 redevelopment  
76.0 warrant pass-through fund  
96.0 general fixed asset account

**RECOMMENDED MOTION:** That purchase orders from July 15, 2012 through September 1, 2012 in the amount of \$2,993,980.53 be ratified by the Board of Education.

**Moved by:**

**Seconded by:**

**Vote:**

Board List Purchase Order Report  
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
07/16/12	031213	A		07/16/2012	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP 07/16/2012	El Marino Language 031213	01.0	90127.0	11100	10000	4410	2030000	12-13		5,357.03	5,357.03
TROXELL COMMUNICATIONS																	
07/23/12	120303	A	1	07/25/2012	CDW-G	COMPUTER SUPP/EQUIP 07/23/2012	Culver City Middle School 120303	01.0	90127.0	11100	10000	4410	3010000	12-13		1,568.07	1,568.07
CDW-G																	
07/31/12	120305A	A		07/31/2012	SCIENCE KIT-BOREAL	INSTRUCTIONAL SUPPLIES 07/31/2012	Culver City High School 120305A	01.0	90127.0	11100	10000	4410	4010000	12-13		720.33	720.33
SCIENCE KIT-BOREAL																	
07/27/12	120305B	A		07/27/2012	SCIENCE KIT-BOREAL	INSTRUCTIONAL SUPPLIES 07/27/2012	Culver City High School 120305B	01.0	90127.0	11100	00000	4410	4010000	12-13		2,096.29	2,096.29
SCIENCE KIT-BOREAL																	
07/27/12	120305C	A		07/27/2012	J.R. INSTRUMENTS	INSTRUCTIONAL SUPPLIES 07/27/2012	Culver City High School 120305C	01.0	90127.0	11100	10000	4410	4010000	12-13		4,371.75	4,371.75
J.R. INSTRUMENTS																	
07/23/12	58875A	A		07/23/2012	CLYDE S. MURLEY	CONTRACT SERVICES RENDERED 07/23/2012	Undistributed Bus SVCS 58875A	21.0	00000.0	00000	85000	6210	0000000	12-13		2,110.00	2,110.00
CLYDE S. MURLEY																	
07/17/12	58887M	A	1	08/02/2012	ONE STOP ROOTER & PLUMBING	REPAIRS - OTHER 07/17/2012	Maintenance	01.0	81500.0	00000	81100	5630	0005040	12-13		1,690.00	1,690.00
ONE STOP ROOTER & PLUMBING																	
07/20/12	58889M	A		07/20/2012	C. JUAREZ, INC.	REPAIRS - OTHER 07/20/2012	Maintenance	01.0	81500.0	00000	81100	5630	0005040	12-13		250.00	250.00
C. JUAREZ, INC.																	
07/23/12	58935A	A		07/23/2012	CTB/MCGRAW-HILL	BOOKS 07/23/2012	Adult School 58935A	11.0	06390.0	41100	27000	4410	0000010	12-13		1,027.03	1,027.03
CTB/MCGRAW-HILL																	
07/23/12	58963A	A		07/23/2012	VARSITY SPIRIT FASHIONS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	12-13		13,458.90	13,458.90

Stat: P=Pending, A=Active, C=Completed, X=Canceled \* Prior Year Payments



Board List Purchase Order Report  
 CULVER CITY UNIFIED SD

7/15/2012 To 9/1/2012  
 WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
07/23/12	58984A	A	07/23/2012	07/23/2012	PRO ATHLETICS LLC	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	12-13	2,479.50	2,479.50
07/23/2012	58984A				PRO ATHLETICS LLC		58984A								2,479.50	
07/17/12	59058	C	07/17/2012	07/17/2012	UCI EXTENSION	CONFERENCE AND TRAVEL	Farragut Elementary	01.0	00000.0	16006	10000	5220	2050000	12-13	1,800.00	1,800.00
07/17/2012	59058				UCI EXTENSION		59058								1,800.00	
07/16/12	59133	C	07/16/2012	07/16/2012	THE RECORDING ARTS CENTER	CONFERENCE AND TRAVEL	Special Projects	01.0	40350.0	00000	21300	5220	0004030	12-13	1,745.00	1,745.00
07/16/2012	59133				THE RECORDING ARTS CENTER		59133								1,745.00	
07/19/12	59224A	A	07/19/2012	07/19/2012	GLENCOE/MCGRAW-HILL	BOOKS	Undistributed SIMC	01.0	07156.0	11100	10000	4110	0000000	12-13	0.00	0.00
07/19/2012	59224A				GLENCOE/MCGRAW-HILL		59224A								0.00	
07/16/12	59232	A	07/17/2012	07/17/2012	SCHOOL HEALTH SUPPLY CO.INC/	OFFICE SUPPLIES	Pupil Services	01.0	00000.0	00000	31400	4350	0004020	12-13	1,079.85	1,079.85
07/16/2012	59232				SCHOOL HEALTH SUPPLY CO.INC/		59232								1,079.85	
07/16/12	59237	A	07/16/2012	07/16/2012	OFFICE DEPOT	OFFICE SUPPLIES	Pupil Services	01.0	00000.0	00000	31400	4350	0004020	12-13	1,468.42	1,468.42
07/16/2012	59237				OFFICE DEPOT		59237								1,468.42	
07/16/12	59238	C	07/16/2012	07/16/2012	DANIEL G. STUBBS AS TRUSTEE OF THE	CONTRACTED SERVICES	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13	10,000.00	10,000.00
07/16/2012	59238				DANIEL G. STUBBS AS TRUSTEE OF THE LILA		59238								10,000.00	
07/16/12	59239	C	07/16/2012	07/16/2012	SCHOOL EMPLOYERS	MEMBERSHIPS	Human Resources	01.0	00000.0	00000	74000	5310	0003000	12-13	1,490.00	1,490.00
07/16/2012	59239				SCHOOL EMPLOYERS ASSOCIATION OF CA		59239								1,490.00	
07/16/12	59240	C	07/16/2012	07/16/2012	ACSA	CONFERENCE AND TRAVEL	Human Resources	01.0	00000.0	00000	74000	5220	0003000	12-13	395.00	395.00
07/16/2012	59240				ACSA										395.00	

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07/16/12	59241	C	07/16/2012	CALIFORNIA SCHOOL BOARDS	MEMBERSHIPS	Human Resources	59241	01.0	00000.0	00000	74000	5310	0003000	12-13	2,500.00	2,500.00
07/16/2012								ACSA							395.00	
07/16/12	59242	X	07/17/2012	CAROL ATKINS	LEGAL SERVICES	Human Resources	59242	01.0	00000.0	00000	74000	5820	0003000	12-13	100,000.00	100,000.00
07/16/2012								CAROL ATKINS							100,000.00	
07/17/12	59242A	A	07/19/2012	ATKINSON, ANDELSON, LOYA,	LEGAL SERVICES	Human Resources	59242A	01.0	00000.0	00000	74000	5820	0003000	12-13	100,000.00	100,000.00
07/17/2012								ATKINSON, ANDELSON, LOYA, RUUD & ROMO							100,000.00	
07/16/12	59243	A	07/19/2012	D & D SECURITY RESOURCES, INC.	OFFICE SUPPLIES	Technology	59243	01.0	00000.0	00000	77000	4350	0005020	12-13	129.30	129.30
07/16/2012								D & D SECURITY RESOURCES, INC.							129.30	
07/16/12	59244	C	07/19/2012	DEPARTMENT OF SOCIAL SERVICES	FEES, LICENSE	Office of Child Development	59244	12.0	61051.0	85000	27000	5890	0000002	12-13	220.00	220.00
07/16/2012								DEPARTMENT OF SOCIAL SERVICES							220.00	
07/16/12	59245	A	07/16/2012	ALLIANCE PUBLISHING &	INSTRUCTIONAL SUPPLIES	Linwood Howe Elementary	59245	01.0	00001.0	11100	10000	4310	2020000	12-13	844.31	844.31
07/16/2012								ALLIANCE PUBLISHING & MARKETING INC.							844.31	
07/16/12	59246	A	07/19/2012	TECHNOLOGY UNLIMITED	MAINTENANCE AGREEMENTS	Pupil Services	59246	01.0	00000.0	00000	31400	5630	0004020	12-13	1,000.00	1,000.00
07/16/2012								TECHNOLOGY UNLIMITED							1,000.00	
07/20/12	59248	A	07/20/2012	EDUNEERING, INC.	CONTRACTED SERVICES	Educational Services	59248	01.0	40350.0	00000	27000	5850	0004000	12-13	24,000.00	24,000.00
07/20/2012								EDUNEERING, INC.							24,000.00	
07/20/12	59249	A	07/20/2012	CF EDUCATIONAL RESOURCES, INC.	CONTRACTED SERVICES	Educational Services		01.0	40350.0	00000	27000	5850	0004000	12-13	14,250.00	14,250.00
07/20/2012															14,250.00	

Change  
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**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Report ID: LAPO009C  
District: 64444  
Purchase Orders/Buyouts To The Board for Ratification From : 7/15/2012 To 9/1/2012  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
						07/20/2012	59249	CF EDUCATIONAL RESOURCES, INC.							14,250.00	
07/20/12	59250	A		07/20/2012	PAMELA M. BARRET	CONTRACTED SERVICES	Educational Services 59250	01.0	42030.0	00000	27000	5850	0004000	12-13	30,000.00	
						07/20/2012	59250	PAMELA M. BARRET							30,000.00	
07/20/12	59251	C		07/20/2012	YINSAN ISABEL HSU	CONTRACTED SERVICES	Adult School 59251	11.0	90138.0	41100	10000	5850	0000010	12-13	1,252.16	
						07/20/2012	59251	YINSAN ISABEL HSU							1,252.16	
07/20/12	59252	C		07/20/2012	JUDY VOONG	CONTRACTED SERVICES	Adult School 59252	11.0	90138.0	41100	10000	5850	0000010	12-13	1,252.16	
						07/20/2012	59252	JUDY VOONG							1,252.16	
07/20/12	59253	C		07/20/2012	JING XU	CONTRACTED SERVICES	Adult School 59253	11.0	90138.0	41100	10000	5850	0000010	12-13	1,252.16	
						07/20/2012	59253	JING XU							1,252.16	
07/20/12	59254	C		07/20/2012	GUEY FANG JWO	CONTRACTED SERVICES	Adult School 59254	11.0	90138.0	41100	10000	5850	0000010	12-13	476.80	
						07/20/2012	59254	GUEY FANG JWO							476.80	
07/20/12	59255	C		07/20/2012	LILY SHIH	CONTRACTED SERVICES	Adult School 59255	11.0	90138.0	41100	10000	5850	0000010	12-13	476.80	
						07/20/2012	59255	LILY SHIH							476.80	
07/20/12	59256	C		07/20/2012	EDYTHE LING	CONTRACTED SERVICES	Adult School 59256	11.0	90138.0	41100	10000	5850	0000010	12-13	476.80	
						07/20/2012	59256	EDYTHE LING							476.80	
07/20/12	59257	C		07/20/2012	WEIXIA HE	CONTRACTED SERVICES	Adult School 59257	11.0	90138.0	41100	10000	5850	0000010	12-13	1,252.16	
						07/20/2012	59257	WEIXIA HE							1,252.16	
07/20/12	59259	C		07/20/2012	XIAO LIN WANG	CONTRACTED SERVICES	Adult School 59259	11.0	90138.0	41100	10000	5850	0000010	12-13	476.80	
						07/20/2012	59259	XIAO LIN WANG							476.80	

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
07/20/12	59260	A		07/20/2012	AJAY MOHINDRA	CONTRACTED SERVICES	59259	01.0	00000.0	00000	73000	5850	0005000	12-13		105,000.00	476.80
																105,000.00	
																105,000.00	
07/20/12	59261	A		07/20/2012	JOHN LUCAS	CONTRACTED SERVICES	59261	01.7	65000.0	50010	22000	5850	0000000	12-13		10,000.00	10,000.00
																10,000.00	
																10,000.00	
07/20/12	59262	A		07/20/2012	YASAMAN DIANAT, MS, BCBA	CONTRACTED SERVICES	59262	01.0	33100.0	71500	11300	5850	0004040	12-13		82,280.00	82,280.00
																82,280.00	
																82,280.00	
07/20/12	59263	A		07/20/2012	SYNECTICS, LLD	CONTRACTED SERVICES	59263	01.0	40350.0	00000	27000	5850	0004000	12-13		24,000.00	24,000.00
																24,000.00	
																24,000.00	
07/20/12	59264	C		07/20/2012	CINDY WANG	CONTRACTED SERVICES	59264	11.0	90138.0	41100	10000	5850	0000010	12-13		476.80	476.80
																476.80	
																476.80	
07/20/12	59265	A	1	08/03/2012	JEANNE C. DAVIS	CONTRACTED SERVICES	59265	01.7	65000.0	50010	22000	5220	0000007	12-13		50,232.40	50,232.40
																50,232.40	
																50,232.40	
07/23/12	59266	A	1	08/02/2012	ARNOLD TOVAR	CONTRACTED SERVICES	59266	01.7	65000.0	50010	22000	5850	0000007	12-13		30,787.60	30,787.60
																30,787.60	
																30,787.60	
07/27/12	59267	A		07/27/2012	PETER LAWFORD, LAWFORD DESIGN	CONTRACTED SERVICES	59267	01.0	96352.0	71100	10000	5850	0000000	12-13		5,000.00	5,000.00
																5,000.00	
																5,000.00	

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WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/02/12	59268	A		08/02/2012	JANET SIEGEL	CONTRACTED SERVICES 08/02/2012	Farragut Elementary 59268	01.0	00000.0	16006	10000	5850	2050000	12-13		21,000.00	21,000.00
JANET SIEGEL 21,000.00																	
08/08/12	59269	A		08/08/2012	FRANKLIN EDUCATIONAL	CONTRACTED SERVICES 08/08/2012	Special Education 59269	01.0	65000.0	57520	11360	5810	0004040	12-13		950.00	950.00
FRANKLIN EDUCATIONAL SERVICES 950.00																	
08/08/12	59270	A		08/08/2012	FRANKLIN EDUCATIONAL	CONTRACTED SERVICES 08/08/2012	Special Education 59270	01.0	65000.0	57520	11360	5810	0004040	12-13		2,560.00	2,560.00
FRANKLIN EDUCATIONAL SERVICES 2,560.00																	
08/08/12	59271	A		08/08/2012	FRANKLIN EDUCATIONAL	CONTRACTED SERVICES 08/08/2012	Special Education 59271	01.0	65000.0	57520	11360	5810	0004040	12-13		10,212.50	10,212.50
FRANKLIN EDUCATIONAL SERVICES 10,212.50																	
08/20/12	59272	A		08/20/2012	LINDA DIAMOND, M.S.	CONTRACTED SERVICES 08/20/2012	Special Education 59272	01.0	65000.0	57520	11360	5810	0004040	12-13		5,500.00	5,500.00
LINDA DIAMOND, M.S. 5,500.00																	
08/24/12	59273	A		08/24/2012	THERAPY WEST, INC.	CONTRACTED SERVICES 08/24/2012	Special Education 59273	01.0	65000.0	57520	11360	5810	0004040	12-13		9,900.00	9,900.00
THERAPY WEST, INC. 9,900.00																	
07/17/12	59345M	A	2	08/17/2012	TURF STAR, INC.	MAINTENANCE SUPP/EQUIP 07/17/2012	Grounds 59345M	01.0	00000.0	00000	82000	4380	0005043	12-13		5,000.00	5,000.00
TURF STAR, INC. 5,000.00																	
07/25/12	59346M	A		07/25/2012	GOLDAK, INC.	REPAIRS - OTHER 07/25/2012	Maintenance 59346M	01.0	81500.0	00000	81100	5630	0005040	12-13		1,000.00	1,000.00
GOLDAK, INC. 1,000.00																	
07/25/12	59347M	A	1	08/13/2012	B & M LAWN AND GARDEN, INC.	MAINTENANCE SUPP/EQUIP 07/25/2012	Grounds 59347M	01.0	00000.0	00000	82000	4380	0005043	12-13		962.70	962.70
B & M LAWN AND GARDEN, INC. 962.70																	
08/13/12	59348M	C		08/13/2012	EXECUTIVE ENVIRONMENTAL	CONTRACT SERVICES RENDERED	Maintenance	01.0	81500.0	00000	81100	5890	0005040	12-13		853.88	853.88

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

7/15/2012 To 9/1/2012

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt	Distrib
08/13/2012	59348M				EXECUTIVE ENVIRONMENTAL SERVICE CORP.										853.88		
08/16/12	59349M	C		08/16/2012	LOS ANGELES COUNTY	FEES, LICENSE	Maintenance	01.0	81500.0	00000	81100	5890	0005040	12-13	379.00		
08/16/2012	59349M				LOS ANGELES COUNTY TREASURER										379.00		
08/17/12	59350M	A		08/17/2012	COX PAINT CENTER	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	12-13	2,000.00		
08/17/2012	59350M				COX PAINT CENTER										2,000.00		
08/20/12	59351M	A		08/20/2012	SUNBELT FLOORING, INC.	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	12-13	5,500.00		
08/20/2012	59351M				SUNBELT FLOORING, INC.										5,500.00		
08/20/12	59352M	A		08/20/2012	PIONEER CHEMICAL COMPANY	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	12-13	150.00		
08/20/2012	59352M				PIONEER CHEMICAL COMPANY										150.00		
08/20/12	59353M	C		08/20/2012	CITY OF CULVER CITY TREASURER	CONTRACT SERVICES RENDERED	Maintenance	01.0	81500.0	00000	81100	5890	0005040	12-13	293.00		
08/20/2012	59353M				CITY OF CULVER CITY TREASURER										293.00		
08/31/12	59355M	A		08/31/2012	WESTERN MECHANICAL	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	12-13	1,040.00		
08/31/2012	59355M				WESTERN MECHANICAL										1,040.00		
08/31/12	59358M	A		08/31/2012	M.B. HERZOG ELECTRIC, INC.	CONTRACT SERVICES RENDERED	Culver Park High School	40.0	00000.0	00000	85000	6252	5010000	12-13	63,000.00		
08/31/2012	59358M				M.B. HERZOG ELECTRIC, INC.										63,000.00		
08/31/12	59359M	A		08/31/2012	SANTA MONICA FENCE CO	CONTRACT SERVICES RENDERED	Culver Park High School	40.0	00000.0	00000	85000	6257	5010000	12-13	11,165.12		
08/31/2012	59359M				SANTA MONICA FENCE CO										11,165.12		
08/31/12	59360M	A		08/31/2012	MERCO CO., INC.	CONTRACT SERVICES RENDERED	Culver Park High School	40.0	00000.0	00000	85000	6253	5010000	12-13	17,512.00		
08/31/2012	59360M				MERCO CO., INC.										17,512.00		

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Report ID: **LAPO009C**  
 District: **64444**

Purchase Orders/Buyouts To The Board for Ratification From : **7/15/2012 To 9/1/2012**  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/31/2012					MERCO CO., INC.		59360M									17,512.00	
07/16/12	59554	A		07/19/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	Pupil Services	01.0	00000.0	00000	31400	5630	0004020	12-13		973.66	
07/16/2012							59554									973.66	
07/16/12	59556	A		07/16/2012	AUDIOMED, INC.	RENTS/RENTALS	Special Education	01.0	56400.0	00000	39000	5630	0004040	12-13		335.00	
07/16/2012							59556									335.00	
07/16/12	59557	A		07/16/2012	OFFICE DEPOT	OFFICE SUPPLIES	Pupil Services	01.0	00000.0	00000	31400	4350	0004020	12-13		233.89	
07/16/2012							59557									233.89	
07/16/12	59558	A		07/16/2012	YASAMAN DIANAT, MS, BCBA	OFFICE SUPPLIES	Special Education	01.0	33100.0	50010	27000	4350	0004040	12-13		291.59	
07/16/2012							59558									291.59	
07/16/12	59559	A		07/16/2012	GRAINGER	OFFICE SUPPLIES	Undistributed FS	13.0	53100.0	00000	37000	4350	0000000	12-13		180.79	
07/16/2012							59559									180.79	
07/16/12	59560	A	1	07/19/2012	BUDDY'S ALL STARS, INC.	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	12-13		10,000.00	
07/16/2012							59560									10,000.00	
07/16/12	59561	A	1	07/19/2012	C&A ATHLETICS	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	12-13		10,000.00	
07/16/2012							59561									10,000.00	
07/16/12	59562	X	1	07/17/2012	FAGEN FRIEDMAN & FULFROST, LLP	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57700	11100	4310	0004040	12-13		361.51	
07/16/2012							59562									361.51	
07/17/12	59562A	A	1	07/19/2012	FAGEN FRIEDMAN & FULFROST, LLP	LEGAL SERVICES	Educational Services	01.0	65000.0	57700	21000	5820	0004000	12-13		75,000.00	

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07/16/12	59563	A	1	07/19/2012	ATKINSON, ANDELSON, LOYA,	LEGAL SERVICES	59562A	01.0	65000.0	57700	21000	5820	0004000	12-13	25,000.00	75,000.00
07/16/2012																
07/16/2012																
07/16/12	59564	A	1	07/19/2012	SUMMIT SPEECH PATHOLOGIST	CONTRACTED SERVICES	59563	01.0	65000.0	57520	11360	5810	0004040	12-13	26,400.00	26,400.00
07/16/2012																
07/16/2012																
07/17/12	59565	A		07/17/2012	CAMBIUM LEARNING INC	INSTRUCTIONAL SUPPLIES	59564	01.0	33100.0	57700	11100	4310	0004040	12-13	361.51	361.51
07/17/2012																
07/17/2012																
07/16/12	59566	A		07/16/2012	GANDER PUBLISHING	INSTRUCTIONAL SUPPLIES	59565	01.0	33100.0	57700	11100	4310	0004040	12-13	78.32	78.32
07/16/2012																
07/16/2012																
07/16/12	59567	A		07/16/2012	DON JOHNSTON INC.	COMPUTER SUPP/EQUIP	59566	01.0	33100.0	50010	27000	4410	0004040	12-13	1,382.46	1,382.46
07/16/2012																
07/16/2012																
07/16/12	59568	A		07/17/2012	ACP DIRECT	COMPUTER SUPP/EQUIP	59567	01.0	33100.0	57300	11100	4400	0004040	12-13	150.84	150.84
07/16/2012																
07/16/2012																
07/16/12	59569	A		07/16/2012	SCHOLASTIC INC.	COMPUTER SUPP/EQUIP	59568	01.0	33100.0	50010	27000	4410	0004040	12-13	1,087.50	1,087.50
07/16/2012																
07/16/2012																
07/16/12	59570	A		07/16/2012	PRIDE LEARNING CENTER	CONTRACTED SERVICES	59569	01.0	65000.0	57520	11360	5810	0004040	12-13	1,600.00	1,600.00
07/16/2012																
07/16/2012																
07/17/12	59571	C		07/17/2012	WHITING & ASSOCIATES, INC.	CONFERENCE AND TRAVEL	59570	01.0	00000.0	00000	74000	5220	0003000	12-13	199.00	199.00

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Purchase Orders/Buyouts To The Board for Ratification From : 7/15/2012 To 9/1/2012  
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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
							59571	WHITING & ASSOCIATES, INC.							199.00	
07/16/12	59572	A	1	07/19/2012	XEROX CORPORATION	MAINTENANCE AGREEMENTS	Culver City High School 59572	01.0	00000.0	00000	27000	5610	4010000	12-13	22,471.68	
07/16/2012							59572	XEROX CORPORATION							22,471.68	
07/16/12	59573	A	1	07/19/2012	XEROX CORPORATION	MAINTENANCE AGREEMENTS	Culver City High School 59573	01.0	00000.0	00000	27000	5610	4010000	12-13	22,471.56	
07/16/2012							59573	XEROX CORPORATION							22,471.56	
07/17/12	59574	A	1	07/19/2012	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	High School 59574	01.0	00000.0	11100	10000	4310	4010001	12-13	2,500.00	
07/17/2012							59574	OFFICE DEPOT							2,500.00	
07/16/12	59575	A	1	07/19/2012	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	High School 59575	01.0	00000.0	11100	10000	4310	4010001	12-13	2,500.00	
07/16/2012							59575	SOUTHWEST SCHOOL SUPPLY							2,500.00	
07/16/12	59576	A	1	07/19/2012	SMART & FINAL	OFFICE SUPPLIES	High School 59576	01.0	00000.0	00000	27000	4350	4010001	12-13	2,000.00	
07/16/2012							59576	SMART & FINAL							2,000.00	
07/16/12	59577	A	1	07/16/2012	TRAINING ROOM, INC.	INSTRUCTIONAL SUPPLIES	Culver City High School 59577	01.0	00000.0	15000	10000	4310	4010000	12-13	4,275.32	
07/16/2012							59577	TRAINING ROOM, INC.							4,275.32	
07/16/12	59578	C	1	07/16/2012	EDUCATION LEADERSHIP	CONTRACT SERVICES RENDERED	Superintendent's Office 59578	01.0	00000.0	00000	71000	5850	0001000	12-13	10,000.00	
07/16/2012							59578	EDUCATION LEADERSHIP SERVICES							10,000.00	
07/16/12	59579	C	1	07/16/2012	DANNIS WOLIVER KELLEY	LEGAL SERVICES	Superintendent's Office 59579	01.0	00000.0	00000	71000	5820	0001000	12-13	79.38	
07/16/2012							59579	DANNIS WOLIVER KELLEY							79.38	
07/16/12	59580	C	1	07/16/2012	CULVER CITY LIONS CLUB	MEMBERSHIPS	Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	12-13	261.00	

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Purchase Orders/Buyouts To The Board for Ratification From : 7/15/2012 To 9/1/2012  
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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
07/16/12	59581	C		07/16/2012	CALIFORNIA SCHOOL BOARDS	MEMBERSHIPS	Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	12-13	11,385.00	
07/16/2012							59581								11,385.00	
07/16/2012							59580								261.00	
07/17/12	59582	C		07/17/2012	ABBE S. BARRON, DMD, PHD	CONTRACTED SERVICES	Special Education	01.0	65000.0	57700	31500	5890	0004040	12-13	9,000.00	
07/17/2012							59582								9,000.00	
07/17/2012							59581								11,385.00	
07/17/12	59583	C		07/17/2012	JENNIFER REEDER	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57520	11360	5810	0004040	12-13	750.00	
07/17/2012							59583								750.00	
07/16/12	59584	A		07/16/2012	MELROSEMAC, INC.	COMPUTER SUPP/EQUIP	Special Education	01.0	33100.0	57300	11100	4400	0004040	12-13	853.73	
07/16/2012							59584								853.73	
07/16/12	59585	C		07/16/2012	WELLS FARGO	CONFERENCE AND TRAVEL	Superintendent's Office	01.0	00000.0	00000	71000	4310	0001000	12-13	334.81	
07/16/2012							59585								334.81	
07/16/12	59586	A		07/16/2012	ADVANCED MULTIMEDIA	COMPUTER SUPP/EQUIP	Special Education	01.0	56400.0	00000	39000	4400	0004040	12-13	550.00	
07/16/2012							59586								550.00	
07/16/12	59587	A	1	07/19/2012	COMMUNICATIONS SOLUTIONS	CONTRACTED SERVICES	Special Education	01.0	65000.0	57700	31500	5890	0004040	12-13	30,000.00	
07/16/2012							59587								30,000.00	
07/16/12	59588	A	1	07/19/2012	FAGEN FRIEDMAN & FULFROST, LLP	LEGAL SERVICES	Pupil Services	01.0	00000.0	00000	72000	5820	0004020	12-13	5,000.00	
07/16/2012							59588								5,000.00	

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07/16/12	59589	C	07/16/2012	07/16/2012	HERITAGE SCHOOLS, INC.	CONTRACT SERVICES RENDERED	59589	01.0	33100.0	57500	39000	5890	0004040	12-13		562.09	
																562.09	
																562.09	
07/16/12	59590	A	07/16/2012	07/16/2012	DON JOHNSTON INC.	INSTRUCTIONAL SUPPLIES	59590	01.0	33100.0	57700	11100	4310	0004040	12-13		157.16	
																157.16	
07/16/12	59591	A	07/19/2012	07/19/2012	ATKINSON, ANDELSON, LOYA,	LEGAL SERVICES	59591	01.0	00000.0	00000	72000	5820	0004020	12-13		15,000.00	
																15,000.00	
07/16/12	59592	C	07/16/2012	07/16/2012	THERAPY IN ACTION	CONTRACT SERVICES RENDERED	59592	01.0	65000.0	57520	11360	5810	0004040	12-13		1,392.50	
																1,392.50	
																1,392.50	
07/16/12	59593	C	07/19/2012	07/19/2012	HEARTSPRING	CONTRACT SERVICES RENDERED	59593	01.0	33100.0	57500	39000	5890	0004040	12-13		1,910.60	
																1,910.60	
																1,910.60	
08/30/12	59594	A	08/30/2012	08/30/2012	GARDA CL WEST, INC.	CONTRACTED SERVICES	59594	13.0	53100.0	00000	37000	5810	0000000	12-13		1,498.50	
																1,498.50	
																1,498.50	
07/17/12	59595	A	07/17/2012	07/17/2012	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	59595	01.0	00000.0	00000	77000	4410	0005020	12-13		1,040.48	
																1,040.48	
																1,040.48	
07/17/12	59596	A	07/17/2012	07/17/2012	SRA/MCGRAW-HILL	BOOKS	59596	01.0	07156.0	11100	10000	4110	0000000	12-13		15,909.95	
																15,909.95	
																15,909.95	

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Purchase Orders/Buyouts To The Board for Ratification From :  
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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
07/17/12	59597	A		07/17/2012	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES 07/17/2012	Special Education 59597	01.0	33100.0	57700	11100	4310	0004040	12-13		61.94	61.94
07/17/12	59598	C		07/17/2012	PITNEY BOWES	RENTS/RENTALS 07/17/2012	High School 59598	01.0	00000.0	00000	27000	5630	4010001	12-13		913.00	913.00
07/16/12	59599	A		07/16/2012	GALE SUPPLY COMPANY	JANITORIAL SUPP/EQUIP 07/16/2012	Culver City High School 59599	01.0	00000.0	00000	81000	4370	4010000	12-13		10,000.00	10,000.00
07/16/12	59600	A		07/16/2012	ETS - EDUCATIONAL TESTING SERVICES	TESTING LABORATORIES 07/16/2012	Adult School 59600	11.0	06390.0	41100	10000	4310	0000010	12-13		5,500.00	5,500.00
07/17/12	59601	A	1	07/19/2012	CALIFORNIA DEPARTMENT OF	CONTRACTED SERVICES 07/17/2012	Adult School 59601	11.0	06390.0	41100	10000	5810	0000010	12-13		3,300.00	3,300.00
07/16/12	59602	A		07/16/2012	UNITED IMAGING	OFFICE SUPPLIES 07/16/2012	Adult School 59602	11.0	06390.0	41100	27000	4350	0000010	12-13		2,000.00	2,000.00
07/16/12	59603	A		07/16/2012	DAVID CISNEROS	CONTRACTED SERVICES 07/16/2012	Adult School 59603	11.0	06390.0	41100	10000	5810	0000010	12-13		3,500.00	3,500.00
07/16/12	59604	A		08/21/2012	AMERICAN COUNCIL ON EDUCATION	CONTRACTED SERVICES 07/16/2012	Adult School 59604	11.0	06390.0	41100	27000	5810	0000010	12-13		4,200.00	4,200.00
07/16/12	59605	A		07/16/2012	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES 07/16/2012	Adult School 59605	11.0	06390.0	41100	10000	4310	0000010	12-13		1,900.00	1,900.00
07/16/12	59606	A		07/16/2012	GALE SUPPLY COMPANY	JANITORIAL SUPP/EQUIP	Adult School	11.0	06390.0	41100	81000	4370	0000010	12-13		4,000.00	4,000.00

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07/16/12	59607	A		07/19/2012	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Adult School	11.0	06390.0	41100	10000	4310	0000010	12-13		2,000.00	
07/16/2012					OFFICE DEPOT		59607			OFFICE DEPOT						2,000.00	
07/16/12	59608	A	1	07/19/2012	OFFICE DEPOT	OFFICE SUPPLIES	Adult School	11.0	06390.0	41100	27000	4350	0000010	12-13		3,500.00	
07/16/2012					OFFICE DEPOT		59608			OFFICE DEPOT						3,500.00	
07/16/12	59609	A		07/16/2012	GRAINGER	ELECTRICAL SUPP/EQUIP	Adult School	11.0	06390.0	41100	81000	4370	0000010	12-13		500.00	
07/16/2012					GRAINGER		59609			GRAINGER						500.00	
07/16/12	59610	A		07/16/2012	SCHOOL OUTFITTERS	INSTRUCTIONAL SUPPLIES	Adult School	11.0	06390.0	41100	10000	4310	0000010	12-13		3,656.13	
07/16/2012					SCHOOL OUTFITTERS		59610			SCHOOL OUTFITTERS						3,656.13	
07/16/12	59611	A		07/16/2012	AMERICAN CHEMICAL &	JANITORIAL SUPP/EQUIP	Culver City High School	01.0	00000.0	00000	81000	4370	4010000	12-13		1,000.00	
07/16/2012					AMERICAN CHEMICAL &		59611			AMERICAN CHEMICAL & SANITARY SUPPLY INC.						1,000.00	
07/16/12	59612	A		07/16/2012	GRAINGER	JANITORIAL SUPP/EQUIP	Culver City High School	01.0	00000.0	00000	81000	4370	4010000	12-13		1,500.00	
07/16/2012					GRAINGER		59612			GRAINGER						1,500.00	
07/17/12	59613	A	1	07/19/2012	HILLYARD	JANITORIAL SUPP/EQUIP	Culver City High School	01.0	00000.0	00000	81000	4370	4010000	12-13		3,000.00	
07/17/2012					HILLYARD		59613			HILLYARD						3,000.00	
07/16/12	59614	A		07/19/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	Office of Child Development	12.0	90284.0	85000	10000	5630	0000002	12-13		1,300.77	
07/16/2012					AVC OFFICE AUTOMATION		59614			AVC OFFICE AUTOMATION						1,300.77	
07/17/12	59615	A		07/19/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	High School	01.0	00000.0	00000	27000	5630	4010001	12-13		658.08	
07/17/2012					AVC OFFICE AUTOMATION											658.08	

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
07/17/12	59616	A		07/19/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	High School	01.0	00000.0	00000	27000	5630	4010001	12-13		658.08	658.08
07/17/12	59617	A		07/19/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	High School	01.0	00000.0	00000	27000	5630	4010001	12-13		384.08	384.08
07/17/12	59618	A		07/19/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	High School	01.0	00000.0	00000	27000	5630	4010001	12-13		410.50	410.50
07/18/12	59619	A		07/18/2012	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP	Special Projects	01.0	58200.0	11100	10000	4410	0004030	12-13		588.34	588.34
07/17/12	59620	A		07/17/2012	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	58200.0	11100	10000	4310	0004030	12-13		455.34	455.34
07/17/12	59621	A		07/17/2012	TEACHER'S DISCOVERY	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	58200.0	11100	10000	4310	0004030	12-13		743.19	743.19
07/17/12	59622	A		07/17/2012	CINCO PUNTOS PRESS, INC.	BOOKS	Linwood Howe Elementary	01.0	62860.0	11100	27000	4210	2020000	12-13		34.84	34.84
07/17/12	59623	A	1	07/19/2012	PRACTI-CAL, INC.	CONTRACTED SERVICES	Pupil Services	01.0	56400.0	00000	39000	5890	0004020	12-13		41,000.00	41,000.00
07/17/12	59624	C		07/17/2012	MERION PUBLICATIONS	ADVERTISING	Special Education	01.0	33100.0	50010	27000	4350	0004040	12-13		598.00	598.00

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Purchase Orders/Buyouts To The Board for Ratification From: 7/15/2012 To 9/1/2012  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
07/17/2012							59624	MERION PUBLICATIONS								598.00	
07/19/12	59625	A		07/20/2012	WILBOOKS	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	58200.0	11100	10000	4310	0004030	12-13		275.52	
07/19/2012							59625	WILBOOKS								275.52	
07/17/12	59626	A		07/17/2012	TEACHER STOREHOUSE	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	58200.0	11100	10000	4310	0004030	12-13		190.27	
07/17/2012							59626	TEACHER STOREHOUSE								190.27	
07/18/12	59627	A	1	07/19/2012	THOMSON WEST	CONTRACTED SERVICES	Pupil Services	01.0	00000.0	00000	39000	5890	0004020	12-13		1,462.00	
07/18/2012							59627	THOMSON WEST								1,462.00	
07/18/12	59628	A		07/18/2012	BARNES & NOBLE BOOKSELLERS	OFFICE SUPPLIES	Linwood Howe Elementary	01.0	62860.0	11100	27000	4210	2020000	12-13		191.00	
07/18/2012							59628	BARNES & NOBLE BOOKSELLERS								191.00	
07/20/12	59629	A		07/20/2012	MOBILE MODULAR MANAGEMENT	BUILDINGS, PORTABLE	Adult School	40.0	90061.0	00000	85000	6210	0000010	12-13		81,681.37	
07/20/2012							59629	MOBILE MODULAR MANAGEMENT CORPORATION								81,681.37	
07/23/12	59630	A		07/23/2012	SUPERIOR FOODS	FOOD SERVICES SUPP/EQUIP	Undistributed FS	13.0	53100.0	00000	37000	4790	0000000	12-13		1,816.22	
07/23/2012							59630	SUPERIOR FOODS								1,816.22	
07/20/12	59631	A		07/20/2012	ISITE SOFTWARE	FOOD SERVICES SUPP/EQUIP	Undistributed FS	13.0	53100.0	00000	37000	4390	0000000	12-13		398.38	
07/20/2012							59631	ISITE SOFTWARE								398.38	
07/20/12	59632	C		07/20/2012	ASCIP	INSURANCE	District Administration	01.0	00000.0	00000	73800	5450	0002000	12-13		536,880.00	
07/20/2012							59632	ASCIP								536,880.00	
07/20/12	59633	A		07/20/2012	U.S. POSTAL SERVICE	COMMUNICATION SUPP/EQUIP	Adult School	11.0	06390.0	41100	27000	5910	0000010	12-13		190.00	

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							59633	U.S. POSTAL SERVICE							190.00	
07/23/12	59634	A	07/23/2012	07/23/2012	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP	Adult School	11.0	39050.0	41100	10000	4410	0000010	12-13	8,928.38	
							59634	TROXELL COMMUNICATIONS							8,928.38	
07/20/12	59635	A	07/20/2012	07/20/2012	VENDSIGHT	EQUIPMENT RENTAL/LEASE	Undistributed FS	13.0	53100.0	00000	37000	5810	0000000	12-13	11,520.00	
							59635	VENDSIGHT							11,520.00	
07/20/12	59636	A	07/20/2012	07/20/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	Undistributed FS	13.0	53100.0	00000	37000	5630	0000000	12-13	446.42	
							59636	AVC OFFICE AUTOMATION							446.42	
07/23/12	59637	A	07/23/2012	07/23/2012	NUTRIKIDS - HEARTLAND	FOOD SERVICES SUPP/EQUIP	Undistributed FS	13.0	53100.0	00000	37000	4390	0000000	12-13	651.19	
							59637	NUTRIKIDS - HEARTLAND PAYMENT SYSTEMS							651.19	
07/23/12	59638	A	07/23/2012	07/23/2012	EPOS BUSINESS SOLUTIONS	CONTRACTED SERVICES	Undistributed FS	13.0	53100.0	00000	37000	5810	0000000	12-13	2,850.00	
							59638	EPOS BUSINESS SOLUTIONS							2,850.00	
07/20/12	59639	C	07/20/2012	07/20/2012	COMPASSLEARNING, INC.	CONTRACTED SERVICES	Culver City High School	01.0	07395.0	00000	27000	5810	4010000	12-13	4,700.00	
							59639	COMPASSLEARNING, INC.							4,700.00	
07/20/12	59640	A	07/20/2012	07/20/2012	SCANTRON CORPORATION	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	07395.0	11100	10000	4310	4010000	12-13	2,528.77	
							59640	SCANTRON CORPORATION							2,528.77	
07/20/12	59641	A	07/20/2012	07/20/2012	COMPLETE BUSINESS SYSTEMS	MAINTENANCE AGREEMENTS	Culver City Middle School	01.0	00000.0	11100	10000	5630	3010001	12-13	750.00	
							59641	COMPLETE BUSINESS SYSTEMS							750.00	
07/20/12	59642	A	07/20/2012	07/20/2012	WEST-LITE SUPPLY COMPANY, INC.	JANITORIAL SUPP/EQUIP	Culver City Middle School	01.0	00000.0	00000	81000	4370	3010001	12-13	800.00	

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07/20/12	59643	A	07/20/2012	07/20/2012	NEILMARQ CORPORATION	JANITORIAL SUPP/EQUIP	Culver City Middle School 59643	01.0	00000.0	00000	81000	4370	3010001	12-13	2,000.00		
								WEST-LITE SUPPLY COMPANY, INC.								800.00	
								NEILMARQ CORPORATION								2,000.00	
07/20/12	59644	A	07/20/2012	07/20/2012	HILLYARD	JANITORIAL SUPP/EQUIP	Culver City Middle School 59644	01.0	00000.0	00000	81000	4370	3010001	12-13	15,000.00		
								HILLYARD								15,000.00	
07/20/12	59645	A	07/20/2012	07/20/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	Adult School 59645	11.0	06390.0	41100	27000	5630	0000010	12-13	1,090.39		
								AVC OFFICE AUTOMATION								1,090.39	
07/20/12	59646	A	07/20/2012	07/20/2012	U.S. POSTAL SERVICE	COMMUNICATION SUPP/EQUIP	Adult School 59646	11.0	06390.0	41100	27000	5910	0000010	12-13	5,000.00		
								U.S. POSTAL SERVICE								5,000.00	
07/20/12	59647	C	07/20/2012	07/20/2012	CALIFORNIA STATE CONSORTIUM FOR	MEMBERSHIPS	Adult School 59647	11.0	06390.0	41100	27000	5310	0000010	12-13	485.00		
								CALIFORNIA STATE CONSORTIUM FOR								485.00	
07/20/12	59648	A	07/20/2012	07/20/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	Adult School 59648	11.0	06390.0	41100	27000	5630	0000010	12-13	520.82		
								AVC OFFICE AUTOMATION								520.82	
07/20/12	59649	A	08/01/2012	07/20/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	Adult School 59649	11.0	06390.0	41100	27000	5630	0000010	12-13	701.96		
								AVC OFFICE AUTOMATION								701.96	
07/20/12	59651	A	07/20/2012	07/20/2012	BROOKES PUBLISHING	INSTRUCTIONAL SUPPLIES	Special Education 59651	01.0	33100.0	50010	31600	4312	0004040	12-13	358.82		
								BROOKES PUBLISHING								358.82	
07/20/12	59652	A	07/20/2012	07/20/2012	SOUTHWEST OFFSET PRINTING	ADVERTISING	Adult School 59652	11.0	06390.0	41100	27000	5830	0000010	12-13	12,000.00		

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07/20/12	59653	C		07/20/2012	TRANG V. NGUYEN, O.D., F.A.A.O.	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57700	31500	5890	0004040	12-13	600.00	
07/20/2012					TRANG V. NGUYEN, O.D., F.A.A.O.		59653								600.00	12,000.00
07/23/12	59654	A		07/23/2012	HAWTHORNE EDUCATIONAL	TEST/TEST MATERIALS	Special Education	01.0	33100.0	50010	31600	4312	0004040	12-13	313.10	
07/23/2012					HAWTHORNE EDUCATIONAL SERVICES, INC.		59654								313.10	
07/23/12	59655	A		07/23/2012	PROED	TEST/TEST MATERIALS	Special Education	01.0	33100.0	50010	31600	4312	0004040	12-13	487.97	
07/23/2012					PROED		59655								487.97	
07/23/12	59656	A		07/23/2012	RIVERSIDE PUBLISHING CO.	TEST/TEST MATERIALS	Special Education	01.0	65000.0	50010	31600	4312	0004040	12-13	1,104.38	
07/23/2012					RIVERSIDE PUBLISHING CO.		59656								1,104.38	
07/23/12	59657	A		07/23/2012	WESTERN PSYCHOLOGICAL	TEST/TEST MATERIALS	Special Education	01.0	33100.0	50010	31600	4312	0004040	12-13	5,774.08	
07/23/2012					WESTERN PSYCHOLOGICAL SERVICES		59657								5,774.08	
07/23/12	59658	A		07/23/2012	ASEBA	TEST/TEST MATERIALS	Special Education	01.0	33100.0	50010	31600	4312	0004040	12-13	415.63	
07/23/2012					ASEBA		59658								415.63	
07/20/12	59659	A		07/20/2012	ACADEMIC THERAPY PUBLICATIONS	TEST/TEST MATERIALS	Special Education	01.0	33100.0	50010	31600	4312	0004040	12-13	71.25	
07/20/2012					ACADEMIC THERAPY PUBLICATIONS		59659								71.25	
07/20/12	59660	A		07/20/2012	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	50010	27000	4350	0004040	12-13	97.40	
07/20/2012					SOUTHWEST SCHOOL SUPPLY		59660								97.40	
07/20/12	59661	A		07/20/2012	CDW-G	COMPUTER SUPP/EQUIP	Special Education	01.0	33100.0	50010	27000	4410	0004040	12-13	70.95	
07/20/2012					CDW-G										70.95	

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07/20/2012					CDW-G		59661								70.95		
07/23/12	59662	A		07/23/2012	SURFAS INC.	OFFICE SUPPLIES	Office of Child Development	12.0	50253.0	85000	10000	4310	0000002	12-13	401.05		
07/23/2012					SURFAS INC.		59662								401.05		
07/23/12	59663	C		07/23/2012	HERITAGE SCHOOLS, INC.	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13	150.00		
07/23/2012					HERITAGE SCHOOLS, INC.		59663								150.00		
07/23/12	59664	A		07/23/2012	PEARSON CLINICAL ASSESSMENTS	TEST/TEST MATERIALS	Special Education	01.0	33100.0	50010	31600	4312	0004040	12-13	2,543.65		
07/23/2012					PEARSON CLINICAL ASSESSMENTS		59664								2,543.65		
07/23/12	59665	A		07/23/2012	PAR, INC.	TEST/TEST MATERIALS	Special Education	01.0	33100.0	50010	31600	4312	0004040	12-13	1,145.00		
07/23/2012					PAR, INC.		59665								1,145.00		
07/23/12	59666	A		07/23/2012	HENRY SCHEIN, INC.	OFFICE SUPPLIES	EI Marino Language	25.0	00000.0	00000	85000	4350	2030000	12-13	363.08		
07/23/2012					HENRY SCHEIN, INC.		59666								363.08		
07/24/12	59667	A		07/24/2012	SEIS	MAINTENANCE AGREEMENTS	Undistributed Se1pa	01.7	65000.0	50010	22000	5630	0000000	12-13	12,462.00		
07/24/2012					SEIS		59667								12,462.00		
08/03/12	59668	A		08/03/2012	REP-TEC	REPAIRS - OTHER	Undistributed FS	13.0	53100.0	00000	37000	5630	0000000	12-13	150.00		
08/03/2012					REP-TEC		59668								150.00		
07/27/12	59669	A		07/27/2012	XEROX CORPORATION	LEASING EQUIPMENT	Educational Services	01.0	00000.0	00000	21000	5610	0004000	12-13	2,078.76		
07/27/2012					XEROX CORPORATION		59669								2,078.76		
07/26/12	59670	A		07/26/2012	SMART & FINAL	OFFICE SUPPLIES	Educational Services	01.0	00000.0	00000	21000	4350	0004000	12-13	800.00		
07/26/2012					SMART & FINAL		59670								800.00		

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07/26/12	59671	A		07/26/2012	OFFICE DEPOT	OFFICE SUPPLIES	59670	SMART & FINAL	01.0	00000.0	00000	21000	4350	0004000	12-13	4,000.00	800.00
07/26/2012						OFFICE DEPOT	59671										4,000.00
07/27/12	59672	C		07/27/2012	ACSA	MEMBERSHIPS	59672	ACSA	01.0	00000.0	00000	21000	5310	0004000	12-13	1,540.00	1,540.00
07/27/2012						MEMBERSHIPS	59672										1,540.00
07/27/12	59673	C		07/27/2012	ASCD	MEMBERSHIPS	59673	ASCD	01.0	00000.0	00000	21000	5310	0004000	12-13	264.00	264.00
07/27/2012						MEMBERSHIPS	59673										264.00
07/27/12	59674	C		07/27/2012	PAUL E. CROST, ESQ.	LEGAL SERVICES	59674	PAUL E. CROST, ESQ.	01.0	00000.0	00000	74000	5820	0003000	12-13	2,000.00	2,000.00
07/27/2012						LEGAL SERVICES	59674										2,000.00
07/27/12	59675	A		07/27/2012	CONSOLIDATED OFFICE SYSTEMS	MAINTENANCE AGREEMENTS	59675	CONSOLIDATED OFFICE SYSTEMS	01.0	00000.0	00000	74000	4350	0003000	12-13	244.00	244.00
07/27/2012						MAINTENANCE AGREEMENTS	59675										244.00
07/27/12	59676	C		07/27/2012	COUNTY OF LOS ANGELES	CONTRACTED SERVICES	59676	COUNTY OF LOS ANGELES	01.0	65000.0	57520	11100	5880	0004040	12-13	6,368.77	6,368.77
07/27/2012						CONTRACTED SERVICES	59676										6,368.77
08/08/12	59677	A		08/08/2012	VIRCO MFG CORP	FURNITURE, SCHOOL	59677	VIRCO MFG CORP	25.0	00000.0	00000	85000	4410	2030000	12-13	19,264.87	19,264.87
08/08/2012						FURNITURE, SCHOOL	59677										19,264.87
08/03/12	59678	A		08/03/2012	AMAZON.COM	INSTRUCTIONAL SUPPLIES	59678	AMAZON.COM	01.0	40350.0	00000	21000	4310	0004000	12-13	1,358.83	1,358.83
08/03/2012						INSTRUCTIONAL SUPPLIES	59678										1,358.83
08/03/12	59679	A		08/17/2012	EL-REY APPLICATIONS	FLOORING MTRLS/INSTALLATION			01.0	00000.0	16002	10000	5630	3010000	12-13	1,000.00	1,000.00
08/03/2012						FLOORING MTRLS/INSTALLATION											1,000.00

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									EL-REY APPLICATIONS							1,000.00
08/03/2012						08/03/2012	59679									
08/01/12	59680	C		08/01/2012	EDLIO, INC.	CONTRACTED SERVICES	Technology	01.0	00000.0	00000	77000	5810	0005020	12-13	17,814.72	
08/01/2012						08/01/2012	59680		EDLIO, INC.							17,814.72
08/03/12	59681	C		08/06/2012	FAGEN FRIEDMAN & FULFROST, LLP	CONFERENCE AND TRAVEL	Special Education	01.0	56400.0	00000	21000	5220	0004040	12-13	600.00	
08/03/2012						08/03/2012	59681		FAGEN FRIEDMAN & FULFROST, LLP							600.00
08/03/12	59682	C		08/03/2012	TRANG V. NGUYEN, O.D., F.A.A.O.	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57700	31500	5890	0004040	12-13	450.00	
08/03/2012						08/03/2012	59682		TRANG V. NGUYEN, O.D., F.A.A.O.							450.00
08/01/12	59683	C		08/01/2012	NEIL & MARIA GLICKMAN	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13	545.00	
08/01/2012						08/01/2012	59683		NEIL & MARIA GLICKMAN							545.00
08/02/12	59684	C		08/02/2012	TRANG V. NGUYEN, O.D., F.A.A.O.	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57700	31500	5890	0004040	12-13	380.00	
08/02/2012						08/02/2012	59684		TRANG V. NGUYEN, O.D., F.A.A.O.							380.00
08/03/12	59685	C		08/03/2012	DAVID COLEMAN & DANIELA DRAKE	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13	7,420.00	
08/03/2012						08/03/2012	59685		DAVID COLEMAN & DANIELA DRAKE							7,420.00
08/02/12	59686	C		08/02/2012	THERAPY IN ACTION	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57520	11360	5810	0004040	12-13	1,027.50	
08/02/2012						08/02/2012	59686		THERAPY IN ACTION							1,027.50
08/03/12	59687	C		08/03/2012	DANIEL & ANDREA SCHAINEN	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13	1,475.00	
08/03/2012						08/03/2012	59687		DANIEL & ANDREA SCHAINEN							1,475.00
08/03/12	59688	C		08/03/2012	SOUTHWEST PATROL, INC.	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57700	21000	5890	0004040	12-13	2,515.98	
08/03/2012						08/03/2012	59688		SOUTHWEST PATROL, INC.							2,515.98

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08/03/2012							59688	SOUTHWEST PATROL, INC.							2,515.98	
08/01/12	59689	A		08/01/2012	3M LIBRARY SYSTEMS	MAINTENANCE AGREEMENTS	Undistributed SIMC 59689	01.0	00000.0	00000	24200	5630	00000000	12-13	1,438.00	
								3M LIBRARY SYSTEMS							1,438.00	
08/03/12	59690	A		08/03/2012	FOLLETT EDUCATIONAL	BOOKS	Undistributed SIMC 59690	01.0	07156.0	11100	10000	4110	00000000	12-13	3,807.64	
								FOLLETT EDUCATIONAL SERVICES							3,807.64	
08/01/12	59691	A		08/01/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	Undistributed SIMC 59691	01.0	00000.0	00000	24200	5630	00000000	12-13	384.84	
								AVC OFFICE AUTOMATION							384.84	
08/01/12	59692	A		08/01/2012	OFFICE DEPOT	OFFICE SUPPLIES	Undistributed SIMC 59692	01.0	00000.0	00000	24200	4350	00000000	12-13	2,000.00	
								OFFICE DEPOT							2,000.00	
08/07/12	59693	A		08/07/2012	CULVER CITY TROPHY CO, INC	OFFICE SUPPLIES	Superintendent's Office 59693	01.0	00000.0	00000	71000	4350	00010000	12-13	59.82	
								CULVER CITY TROPHY CO, INC							59.82	
08/03/12	59694	A		08/03/2012	AMSTERDAM PRINTING & LITHO	INSTRUCTIONAL SUPPLIES	Office of Child Development 59694	12.0	50253.0	85000	10000	4310	00000002	12-13	258.69	
								AMSTERDAM PRINTING & LITHO CORPORATION							258.69	
08/01/12	59695	A		08/01/2012	VIRCO MFG CORP	FURNITURE, SCHOOL	Office of Child Development 59695	12.0	90284.0	85000	10000	4310	00000002	12-13	1,839.37	
								VIRCO MFG CORP							1,839.37	
08/02/12	59696	A		08/02/2012	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	El Marino Language 59696	25.0	00000.0	00000	85000	4410	20300000	12-13	338.98	
								TROXELL COMMUNICATIONS							338.98	
08/02/12	59697	C		08/02/2012	KEENAN & ASSOCIATES	INSURANCE	Undistributed Bus Svcs	01.0	00000.0	11100	10000	3612	00000000	12-13	252.07	

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08/02/12	59698	A	08/02/2012	08/02/2012	GRAINGER	OFFICE SUPPLIES	Undistributed FS	13.0	53100.0	00000	37000	4350	0000000	12-13	61.98	252.07
08/02/2012					GRAINGER										61.98	
08/02/12	59699	A	08/02/2012	08/02/2012	HILLYARD	FOOD SERVICES SUPP/EQUIP	Undistributed FS	13.0	53100.0	00000	37000	4350	0000000	12-13	3,881.39	3,881.39
08/02/2012					HILLYARD										3,881.39	
08/03/12	59700	C	08/03/2012	08/03/2012	SCHOOLDUDE.COM	CONTRACTED SERVICES	Technology	01.0	00000.0	00000	77000	5810	0005020	12-13	3,285.00	3,285.00
08/03/2012					SCHOOLDUDE.COM										3,285.00	
08/08/12	59701	C	08/08/2012	08/08/2012	CULVER CITY NEWS	ADVERTISING	Purchasing	01.0	00000.0	00000	73000	5830	0005030	12-13	1,000.50	1,000.50
08/08/2012					CULVER CITY NEWS										1,000.50	
08/07/12	59702	A	08/07/2012	08/07/2012	FIRST TO THE FINISH	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	12-13	1,359.00	1,359.00
08/07/2012					FIRST TO THE FINISH										1,359.00	
08/09/12	59703	A	08/09/2012	08/09/2012	UNITED VOLLEYBALL SUPPLY, LLC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	00000.0	15000	27000	4350	4010000	12-13	438.41	438.41
08/09/2012					UNITED VOLLEYBALL SUPPLY, LLC.										438.41	
08/08/12	59704	A	08/08/2012	08/08/2012	CDW-G	COMPUTER SUPP/EQUIP	Undistributed Selpa	01.7	65000.0	50010	22000	4410	0000000	12-13	768.85	768.85
08/08/2012					CDW-G										768.85	
08/08/12	59705	A	08/08/2012	08/08/2012	IRC TEAM SPORTS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	12-13	745.30	745.30
08/08/2012					IRC TEAM SPORTS										745.30	
08/08/12	59706	A	08/08/2012	08/08/2012	REDWOOD PRESS	OFFICE SUPPLIES	High School	01.0	00000.0	00000	27000	4350	4010001	12-13	690.56	690.56
08/08/2012					REDWOOD PRESS										690.56	

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08/08/12	59707	C		08/08/2012	DANNIS WOLIVER KELLEY	LEGAL SERVICES	Superintendent's Office 59707	01.0	00000.0	00000	71000	5820	0001000	12-13		2,818.48	2,818.48
																	2,818.48
08/09/12	59708	A		08/09/2012	CFP STUDIO	PHOTOGRAPHERS	Superintendent's Office 59708	01.0	00000.0	00000	71000	4350	0001000	12-13		87.00	87.00
																	87.00
08/09/12	59709	A		08/09/2012	TEAMCONNECTION	ATHLETIC SUPP/EQUIP	Culver City High School 59709	01.0	90151.0	16002	10000	4310	4010000	12-13		782.55	782.55
																	782.55
08/09/12	59710	C		08/09/2012	ACCREDITING COMMISSION FOR	MEMBERSHIPS	Adult School	11.0	06390.0	41100	27000	5310	0000010	12-13		756.00	756.00
																	756.00
08/13/12	59711	A		08/13/2012	SCALE PLACE INC.	REPAIRS - OTHER	Undistributed FS 59711	13.0	53100.0	00000	37000	5630	0000000	12-13		325.00	325.00
																	325.00
08/13/12	59712	A		08/13/2012	SERVICE SOLUTIONS GROUP,	MAINTENANCE AGREEMENTS	Undistributed FS 59712	13.0	53100.0	00000	37000	5630	0000000	12-13		500.00	500.00
																	500.00
08/09/12	59713	A		08/09/2012	TAMIS CORPORATION	FOOD SERVICES SUPP/EQUIP	Undistributed FS 59713	13.0	53100.0	00000	37000	4400	0000000	12-13		1,083.27	1,083.27
																	1,083.27
08/13/12	59714	A		08/13/2012	MPS	BOOKS	Undistributed SIMC 59714	01.0	63000.0	11100	10000	4110	0000000	12-13		7,103.25	7,103.25
																	7,103.25
08/13/12	59715	A		08/13/2012	FOLLETT EDUCATIONAL	BOOKS	Undistributed SIMC 59715	01.0	07156.0	11100	10000	4110	0000000	12-13		7,931.96	7,931.96
																	7,931.96
08/13/12	59716	A		08/13/2012	SRA/MCGRAW-HILL	BOOKS	Undistributed SIMC 59716	01.0	07156.0	11100	10000	4110	0000000	12-13		6,125.83	6,125.83
																	6,125.83

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08/13/12	59717	A		08/13/2012	HOLT McDUGAL	BOOKS	Undistributed SIMC 59717	01.0	63000.0	11100	10000	4110	0000000	12-13		1,127.09	
																1,127.09	
08/13/12	59718	A		08/13/2012	PERMA-BOUND BOOKS	BOOKS	Undistributed SIMC 59718	01.0	63000.0	11100	10000	4110	0000000	12-13		2,658.72	
																2,658.72	
08/13/12	59719	A		08/13/2012	AMAZON.COM	OFFICE SUPPLIES	Superintendent's Office 59719	01.0	00000.0	00000	71000	4350	0001000	12-13		45.66	
																45.66	
08/13/12	59720	A		08/13/2012	CHEF'S TOYS FOOD SERVICES	FOOD SERVICES SUPP/EQUIP	Undistributed IFS 59720	13.0	53100.0	00000	37000	4400	0000000	12-13		2,000.00	
																2,000.00	
08/13/12	59721	A		08/13/2012	WELLS FARGO	OFFICE SUPPLIES	Superintendent's Office 59721	01.0	00000.0	00000	71000	4350	0001000	12-13		175.97	
																175.97	
08/16/12	59722	C		08/16/2012	ACSA	MEMBERSHIPS	Superintendent's Office 59722	01.0	00000.0	00000	71000	5310	0001000	12-13		1,525.00	
																1,525.00	
08/13/12	59723	C		08/13/2012	ACSA	MEMBERSHIPS	Human Resources 59723	01.0	00000.0	00000	74000	5310	0003000	12-13		1,135.43	
																1,135.43	
08/13/12	59724	A		08/13/2012	SRA/MCGRAW-HILL	BOOKS	Undistributed SIMC 59724	01.0	07156.0	11100	10000	4110	0000000	12-13		7,367.61	
																7,367.61	
08/13/12	59725	A		08/13/2012	PSC/RHO-CHEM	CONTRACTED SERVICES	Culver City High School	01.0	07395.0	11100	10000	5850	4010000	12-13		1,971.57	
																1,971.57	

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08/13/12	59726	A	08/13/2012	08/13/2012	CROWD CONTROL DEPOT	FOOD SERVICES SUPP/EQUIP	Undistributed FS 59726	13.0	53100.0	00000	37000	4400	0000000	12-13		1,435.24	1,435.24
08/13/2012							59726		CROWD CONTROL DEPOT							1,435.24	
08/23/12	59727	A	08/23/2012	08/23/2012	IRIS MEDIA, INC.	INSTRUCTIONAL SUPPLIES	Educational Services 59727	01.0	40350.0	00000	21000	4310	0004000	12-13		710.00	710.00
08/23/2012							59727		IRIS MEDIA, INC.							710.00	
08/16/12	59728	A	08/16/2012	08/16/2012	CULVER CITY FLOWER SHOP	OFFICE SUPPLIES	Superintendent's Office 59728	01.0	00000.0	00000	71000	4350	0001000	12-13		65.25	65.25
08/16/2012							59728		CULVER CITY FLOWER SHOP							65.25	
08/16/12	59729	A	08/16/2012	08/16/2012	VINA ENGRAVING & TROPHIES	OFFICE SUPPLIES	Superintendent's Office 59729	01.0	00000.0	00000	71000	4350	0001000	12-13		22.86	22.86
08/16/2012							59729		VINA ENGRAVING & TROPHIES							22.86	
08/16/12	59730	C	08/16/2012	08/16/2012	LACOE	MEMBERSHIPS	Human Resources 59730	01.0	00000.0	00000	74000	5310	0003000	12-13		4,987.80	4,987.80
08/16/2012							59730		LACOE							4,987.80	
08/16/12	59731	C	08/16/2012	08/16/2012	ACCREDITING COMMISSION FOR	MEMBERSHIPS	Culver City High School 59731	01.0	07395.0	00000	27000	5310	4010000	12-13		756.00	756.00
08/16/2012							59731		ACCREDITING COMMISSION FOR SCHOOLS							756.00	
08/22/12	59732	A	08/22/2012	08/22/2012	VIRCO MFG CORP	FURNITURE, SCHOOL	Linwood Howe Elementary 59732	25.0	00000.0	00000	85000	4410	2020000	12-13		2,141.37	2,141.37
08/22/2012							59732		VIRCO MFG CORP							2,141.37	
08/23/12	59733	A	08/23/2012	08/23/2012	VIRCO MFG CORP	FURNITURE, SCHOOL	Farragut Elementary 59733	25.0	00000.0	00000	85000	4410	2050000	12-13		857.09	857.09
08/23/2012							59733		VIRCO MFG CORP							857.09	
08/20/12	59735	C	08/20/2012	08/20/2012	LRP PUBLICATIONS	SUBSCRIPTIONS	Superintendent's Office	01.0	00000.0	00000	71000	4313	0001000	12-13		296.00	296.00

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08/20/12	59736	C	08/20/2012	08/20/2012	LACOE	CONFERENCE AND TRAVEL	59735	LRP PUBLICATIONS	01.0	30100.0	11100	21000	5220	0004030	12-13	296.00
08/20/12	59737	A	08/20/2012	08/20/2012	McGRAW-HILL SCHOOL EDUCATION	BOOKS	59736	LACOE	01.0	96352.0	71100	10000	4410	0000000	12-13	155.00
08/20/12	59738	C	08/20/2012	08/20/2012	CULVER CITY NEWS	ADVERTISING	59737	McGRAW-HILL SCHOOL EDUCATION	01.0	00000.0	00000	71000	5630	0001000	12-13	2,342.13
08/20/12	59739	C	08/20/2012	08/20/2012	EDUCATION WEEK	SUBSCRIPTIONS	59738	CULVER CITY NEWS	01.0	00000.0	00000	71000	4313	0001000	12-13	97.50
08/20/12	59741	C	08/20/2012	08/20/2012	BAY/OCEAN/PIONEER LEAGUES	MEMBERSHIPS	59739	EDUCATION WEEK	01.0	00000.0	15000	27000	5310	4010000	12-13	89.94
08/20/12	59742	C	08/20/2012	08/20/2012	DOCUMENT TRACKING	CONTRACTED SERVICES	59741	BAY/OCEAN/PIONEER LEAGUES	01.0	00000.0	00000	21000	5810	0004030	12-13	1,320.00
08/21/12	59743	A	08/21/2012	08/21/2012	CDW-G	COMPUTER SUPP/EQUIP	59742	DOCUMENT TRACKING SERVICES	01.0	65000.0	50010	22000	4410	0000000	12-13	8,845.00
08/21/12	59744	C	08/21/2012	08/21/2012	LACOE	CONTRACTED SERVICES	59743	CDW-G	01.7	11000.0	00000	21000	5810	0004000	12-13	1,585.14
08/20/12	59745	A	08/20/2012	08/20/2012	SMART & FINAL	OFFICE SUPPLIES	59744	LACOE	11.0	90138.0	41100	10000	4350	0000010	12-13	4,598.95

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08/20/2012					SMART & FINAL		59745								2,000.00	
08/23/12	59746	A		08/23/2012	AVC OFFICE AUTOMATION	MAINTENANCE SUPP/EQUIP	Undistributed Se1pa 59746	01.7	65000.0	50010	22000	5630	0000000	12-13	416.91	
08/23/2012					AVC OFFICE AUTOMATION		59746								416.91	
08/21/12	59747	A		08/21/2012	BEVERLY HILLS USD	CONTRACT SERVICES RENDERED	Undistributed Se1pa 59747	01.7	65350.0	57700	11100	5850	0000000	12-13	5,000.00	
08/21/2012					BEVERLY HILLS USD		59747								5,000.00	
08/23/12	59748	A		08/23/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	Undistributed Se1pa 59748	01.7	65000.0	50010	22000	5630	0000000	12-13	410.50	
08/23/2012					AVC OFFICE AUTOMATION		59748								410.50	
08/22/12	59749	A		08/22/2012	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Summer School 59749	01.0	00000.0	11100	10000	4310	0000982	12-13	182.16	
08/22/2012					OFFICE DEPOT		59749								182.16	
08/30/12	59750	A		08/30/2012	PEARSON EDUCATION, INC.	CONTRACTED SERVICES	Educational Services 59750	01.0	42030.0	11100	27000	5810	0004000	12-13	8,800.00	
08/30/2012					PEARSON EDUCATION, INC.		59750								8,800.00	
08/22/12	59751	A		08/22/2012	TOMARK SPORTS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School 59751	01.0	00000.0	16001	10000	4310	4010000	12-13	1,814.75	
08/22/2012					TOMARK SPORTS, INC.		59751								1,814.75	
08/29/12	59752	A	1	08/30/2012	AASA	CONFERENCE AND TRAVEL	Undistributed HR 59752	01.0	00000.0	00000	74000	5220	0000000	12-13	199.01	
08/29/2012					AASA		59752								199.01	
08/20/12	59753	C	1	08/21/2012	CODE BLUE E.R. LLC	CONTRACTED SERVICES	Human Resources 59753	01.0	00000.0	00000	74000	5860	0003000	12-13	550.00	
08/20/2012					CODE BLUE E.R. LLC		59753								550.00	

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08/20/12	59754	A		08/20/2012	CAREERS THROUGH CULINARY ARTS	INSTRUCTIONAL SUPPLIES	Undistributed ROP 59754	01.0	96352.0	71100	10000	4310	0000000	12-13	3,500.00		
CAREERS THROUGH CULINARY ARTS PROGRAM 3,500.00																	
08/22/12	59755	A		08/22/2012	TOMARK SPORTS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	12-13	7,160.73		
								01.0	90151.0	16002	10000	4310	4010000	12-13	7,306.92		
								01.0	91400.0	11100	10000	4310	4010000	12-13	146.14		
TOMARK SPORTS, INC. 14,613.79																	
08/28/12	59756	A		08/28/2012	CULVER-NEWLIN INCORPORATED	FURNITURE, SCHOOL	Culver Park High School 59756	25.0	00000.0	00000	85000	4410	5010000	12-13	7,530.58		
CULVER-NEWLIN INCORPORATED 7,530.58																	
08/20/12	59757	A		08/20/2012	HOME DEPOT CREDIT SERVICES	INSTRUCTIONAL SUPPLIES	Office of Child Development 59757	12.0	50250.0	85000	10000	4310	0000002	12-13	761.24		
HOME DEPOT CREDIT SERVICES 761.24																	
08/21/12	59758	A		08/21/2012	VITAL SPORTSWEAR	ATHLETIC SUPP/EQUIP	Culver City High School 59758	01.0	90151.0	16002	10000	4310	4010000	12-13	8,198.66		
VITAL SPORTSWEAR 8,198.66																	
08/21/12	59759	C		08/21/2012	CIF SOUTHERN SECTION	MEMBERSHIPS	Culver City High School 59759	01.0	00000.0	15000	27000	5310	4010000	12-13	1,100.00		
CIF SOUTHERN SECTION 1,100.00																	
08/29/12	59760	A		08/29/2012	REDWOOD PRESS	OFFICE SUPPLIES	Superintendent's Office 59760	01.0	00000.0	00000	71000	4350	0001000	12-13	212.06		
REDWOOD PRESS 212.06																	
08/22/12	59761	A		08/22/2012	AMAZON.COM	INSTRUCTIONAL SUPPLIES	Educational Services	01.0	00000.0	00000	21000	4310	0004000	12-13	214.89		
								01.0	37100.0	11100	21000	4310	0004000	12-13	322.34		
AMAZON.COM 537.23																	

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
08/22/12	59762	A		08/22/2012	AMAZON.COM	INSTRUCTIONAL SUPPLIES 08/22/2012	Educational Services 59762	01.0	70910.0	11100	10000	4310	0004000	12-13	1,097.29	1,097.29
08/23/12	59763	A		08/23/2012	SYNECTICS, LLD	INSTRUCTIONAL SUPPLIES 08/23/2012	Educational Services 59763	01.0	40350.0	00000	21000	4310	0004000	12-13	813.99	813.99
08/23/12	59764	A		08/23/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS 08/23/2012	Linwood Howe 59764	01.0	00000.0	00000	27000	5630	2020001	12-13	4,769.50	4,769.50
08/23/12	59765	A		08/23/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS 08/23/2012	Linwood Howe 59765	01.0	00000.0	00000	27000	5630	2020001	12-13	532.37	532.37
08/23/12	59766	C		08/23/2012	CULVER CITY NEWS	ADVERTISING 08/23/2012	Educational Services 59766	01.0	00000.0	00000	21000	5630	0004000	12-13	261.00	261.00
08/23/12	59767	A		08/23/2012	AVC OFFICE AUTOMATION	OFFICE SUPPLIES 08/23/2012	Linwood Howe 59767	01.0	00000.0	00000	27000	4350	2020001	12-13	402.38	402.38
08/23/12	59768	A		08/23/2012	D & D SECURITY RESOURCES, INC.	OFFICE SUPPLIES 08/23/2012	Technology 59768	01.0	00000.0	00000	77000	4350	0005020	12-13	550.07	550.07
08/23/12	59769	A		08/23/2012	FLANNERY COMPANY	BOOKS 08/23/2012	Adult School 59769	11.0	90139.0	41100	10000	4110	0000010	12-13	409.86	409.86
08/23/12	59770	A		08/23/2012	PEARSON EDUCATION	BOOKS 08/23/2012	Adult School 59770	11.0	90139.0	41100	10000	4110	0000010	12-13	577.50	577.50

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Report ID: LAPO009C  
District: 64444  
Purchase Orders/Buyouts To The Board for Ratification From : 7/15/2012 To 9/1/2012  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/23/12	59771	A		08/23/2012	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES 08/23/2012	Undistributed Se1pa 59771	01.7	65120.0	50010	22000	4310	0000000	12-13		2,000.00	2,000.00
									OFFICE DEPOT								2,000.00
08/23/12	59772	A		08/23/2012	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES 08/23/2012	Undistributed Se1pa 59772	01.7	65000.0	50010	22000	4310	0000000	12-13		1,000.00	1,000.00
									OFFICE DEPOT								1,000.00
08/23/12	59773	A		08/23/2012	VIRCO MFG CORP	FURNITURE, SCHOOL 08/23/2012	El Rincon Elementary 59773	25.0	00000.0	00000	85000	4410	2040000	12-13		7,744.03	7,744.03
									VIRCO MFG CORP								7,744.03
08/23/12	59774	A		08/23/2012	APPLE INC.	COMPUTER SUPP/EQUIP 08/23/2012	Technology 59774	01.0	00000.0	00000	77000	4410	0005020	12-13		1,129.95	1,129.95
									APPLE INC.								1,129.95
08/23/12	59775	A	1	08/29/2012	MILLER TOYOTA	REPAIRS - OTHER 08/23/2012	Security 59775	01.0	00000.0	00000	83000	5630	0001050	12-13		10,000.00	10,000.00
									MILLER TOYOTA								10,000.00
08/23/12	59776	A		08/23/2012	OFFICE DEPOT	OFFICE SUPPLIES 08/23/2012	El Rincon Elementary 59776	25.0	00000.0	00000	85000	4410	2040000	12-13		517.69	517.69
									OFFICE DEPOT								517.69
08/23/12	59777	A		08/23/2012	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES 08/23/2012	El Rincon Elementary 59777	25.0	00000.0	00000	85000	4410	2040000	12-13		1,947.44	1,947.44
									LAKESHORE LEARNING MATERIALS								1,947.44
08/23/12	59778	A		08/23/2012	CALIFORNIA TELEPHONY, INC.	TELEPHONE SUPP/EQUIP/SYSTEM REPAIRS - OFFICE EQUIPMENT TELEPHONE SUPP/EQUIP/SYSTEM 08/23/2012	Technology 59778	01.0	00000.0	00000	77000	4410	0005020	12-13		12,563.35	12,563.35
																	12,563.35
																	2,167.50
																	382.50
																	2,217.06
																	17,330.41

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

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Report ID: LAPO009C  
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 7/15/2012 To 9/1/2012  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/28/12	59779	A		08/28/2012	CDW-G	COMPUTER SUPP/EQUIP 08/28/2012	Undistributed ROP 59779	01.0	96352.0	71100	10000	4410	0000000	12-13		785.29	785.29
08/24/12	59780	A		08/24/2012	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES 08/24/2012	Adult School 59780	11.0	90138.0	41100	10000	4310	0000010	12-13		400.00	400.00
08/24/12	59781	A		08/24/2012	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES 08/24/2012	Adult School 59781	11.0	90138.0	41100	10000	4310	0000010	12-13		5,300.00	5,300.00
08/29/12	59782	A		08/29/2012	DANNIS WOLIVER KELLEY	LEGAL SERVICES 08/29/2012	Superintendent's Office 59782	01.0	00000.0	00000	71000	5820	0001000	12-13		2,531.00	2,531.00
08/29/12	59783	A		08/29/2012	XEROX CORPORATION	OFFICE SUPPLIES 08/29/2012	Farragut 59783	01.0	00000.0	11100	10000	4310	2050001	12-13		135.06	135.06
08/29/12	59784	A		08/29/2012	XEROX CORPORATION	EQUIPMENT RENTAL/LEASE 08/29/2012	Farragut 59784	01.0	00000.0	11100	10000	5610	2050001	12-13		3,100.20	3,100.20
08/29/12	59785	A		08/29/2012	ACSA	CONFERENCE AND TRAVEL 08/29/2012	Culver City Middle School 59785	01.0	07395.0	00000	27000	5220	3010000	12-13		395.00	395.00
08/28/12	59786	A		08/28/2012	PITNEY BOWES BANK INC.	COMMUNICATION SUPP/EQUIP 08/28/2012	Purchasing 59786	01.0	00000.0	00000	73000	5910	0005030	12-13		20,000.00	20,000.00
08/29/12	59787	A		08/29/2012	MOBILE MODULAR MANAGEMENT	LEASING EQUIPMENT 08/29/2012	Culver Park High School 59787	25.0	00000.0	00000	85000	5610	5010000	12-13		13,980.00	13,980.00

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments



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7/15/2012 To 9/1/2012

Report ID: LAPO09C  
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
08/31/12	59788	A		08/31/2012	CSBA - CALIFORNIA SCHOOL BOARDS	OFFICE SUPPLIES	Superintendent's Office 59788	01.0	00000.0	00000	71000	4350	0001000	12-13	60.04	60.04
								CSBA - CALIFORNIA SCHOOL BOARDS ASSOC								60.04
08/31/12	59789	A		08/31/2012	VIRCO MFG CORP	FURNITURE, SCHOOL	Farragut Elementary 59789	25.0	00000.0	00000	85000	4410	2050000	12-13	713.79	713.79
								VIRCO MFG CORP								713.79
08/30/12	59790	A		08/30/2012	SIGN*A*RAMA	OFFICE SUPPLIES	Culver Park High School 59790	25.0	00000.0	00000	85000	4410	5010000	12-13	304.50	304.50
								SIGN*A*RAMA								304.50
08/31/12	59791	A		08/31/2012	CDW-G	COMPUTER SUPP/EQUIP	Undistributed Selpa 59791	01.7	65000.0	50010	22000	4410	0000000	12-13	656.13	656.13
								CDW-G								656.13
08/31/12	59792	A		08/31/2012	ENCHANTED LEARNING, LLC	SUBSCRIPTIONS	La Ballona Elementary 59792	01.0	30100.0	11100	10000	4313	2060000	12-13	125.00	125.00
								ENCHANTED LEARNING, LLC								125.00
08/31/12	59793	A		08/31/2012	ENHANCED VISION	INSTRUCTIONAL SUPPLIES	Undistributed Selpa 59793	01.7	65000.0	50010	22000	4310	0000000	12-13	716.44	716.44
								ENHANCED VISION								716.44
08/31/12	59794	A		08/31/2012	RENAISSANCE LEARNING, INC.	SUBSCRIPTIONS	La Ballona Elementary 59794	01.0	30100.0	11100	10000	4313	2060000	12-13	2,897.00	2,897.00
								RENAISSANCE LEARNING, INC.								2,897.00
08/31/12	59795	A		08/31/2012	M.I.N.D. RESEARCH INSTITUTE	INSTRUCTIONAL SUPPLIES	La Ballona Elementary 59795	01.0	30100.0	11100	10000	4310	2060000	12-13	2,999.00	2,999.00
								M.I.N.D. RESEARCH INSTITUTE								2,999.00
08/31/12	59796	A		08/31/2012	ST4LEARNING, INC.	INSTRUCTIONAL SUPPLIES	Undistributed Selpa 59796	01.7	65000.0	50010	22000	4310	0000000	12-13	383.12	383.12
								ST4LEARNING, INC.								383.12

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\* Prior Year Payments

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7/15/2012 To 9/1/2012

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/31/12	59797	A		08/31/2012	CULVER CITY NEWS	ADVERTISING	Superintendent's Office 59797	01.0	00000.0	00000	71000	5830	0001000	12-13		103.60	103.60
					CULVER CITY NEWS	08/31/2012	59797									103.60	
08/31/12	59798	A		08/31/2012	ECOLAB EQUIPMENT CARE	JANITORIAL SUPP/EQUIP	Office of Child Development 59798	12.0	50253.0	85000	81000	4370	0000002	12-13		295.12	295.12
					ECOLAB EQUIPMENT CARE	08/31/2012	59798									295.12	
08/31/12	59799	A		08/31/2012	XEROX CORPORATION	COPY DUPLICATING SUPP/EQUIP	Purchasing 59799	01.0	00000.0	00000	73000	4350	0005030	12-13		962.44	962.44
					XEROX CORPORATION	08/31/2012	59799									962.44	
08/31/12	59800	A		08/31/2012	VIRCO MFG CORP	FURNITURE, SCHOOL	Office of Child Development 59800	12.0	90284.0	85000	10000	4310	0000002	12-13		190.62	190.62
					VIRCO MFG CORP	08/31/2012	59800									190.62	
08/31/12	59801	A		08/31/2012	GAMETIME	PLAYGROUND SUPP/EQUIP	Office of Child Development 59801	12.0	50253.0	85000	10000	4310	0000002	12-13		1,636.76	1,636.76
					GAMETIME	08/31/2012	59801									1,636.76	
08/31/12	59803	A		08/31/2012	E.G. BRENNAN & CO., INC.	MAINTENANCE AGREEMENTS	Culver City Middle School 59803	01.0	00000.0	00000	27000	5630	3010000	12-13		95.00	95.00
					E.G. BRENNAN & CO., INC.	08/31/2012	59803									95.00	
08/31/12	59804	A		08/31/2012	KNOTT'S BERRY FARM	FIELD TRIPS	Office of Child Development 59804	12.0	50250.0	85000	10000	5816	0000002	12-13		2,914.15	2,914.15
					KNOTT'S BERRY FARM	08/31/2012	59804									2,914.15	
08/20/12	60478	A		08/20/2012	BEHAVIORAL INTERVENTION	NONPUBLIC SCHOOLS SERVICE	Special Education 60478	01.0	65000.0	57500	11800	5880	0004040	12-13		166,488.00	166,488.00
					BEHAVIORAL INTERVENTION	08/20/2012	60478									166,488.00	
08/22/12	60479	A		08/22/2012	CENTER FOR AUTISM SPECTRUM	NONPUBLIC SCHOOLS SERVICE	Special Education 60479	01.0	65000.0	57500	11800	5880	0004040	12-13		49,607.80	49,607.80
					CENTER FOR AUTISM SPECTRUM	08/22/2012	60479									49,607.80	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

Board List Purchase Order Report  
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Func	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
08/22/12	60480	A		08/22/2012	CALIFORNIA UNIFIED SERVICE	NONPUBLIC SCHOOLS SERVICE 08/22/2012	Special Education 60480	01.0	65000.0	57500	11800	5880	0004040	12-13		113,520.00	113,520.00
CALIFORNIA UNIFIED SERVICE PROVIDERS LLC																	
08/28/12	60481	A		08/28/2012	FAMILY LIFE CENTER	NONPUBLIC SCHOOLS SERVICE 08/28/2012	Special Education 60481	01.0	65000.0	57500	11800	5880	0004040	12-13		156,792.90	156,792.90
FAMILY LIFE CENTER																	
08/31/12	60485	A		08/31/2012	FIVE ACRES SCHOOL	NONPUBLIC SCHOOLS SERVICE 08/31/2012	Special Education 60485	01.0	65000.0	57500	11800	5880	0004040	12-13		112,651.80	112,651.80
FIVE ACRES SCHOOL																	
07/16/12	AFOEMOI	A		07/16/2012	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP 07/16/2012	EI Marino Language AFOEMOI	01.0	90127.0	11100	10000	4410	2030000	12-13		1,785.68	1,785.68
TROXELL COMMUNICATIONS																	
08/28/12	AFOMIMS	A		08/28/2012	JIM'S MUSICAL INSTRUMENT	REPAIRS - OTHER 08/28/2012	Culver City Middle School AFOMIMS	01.0	90127.0	11100	10000	5630	3010000	12-13		1,495.31	1,495.31
JIM'S MUSICAL INSTRUMENT REPAIR, INC.																	
07/24/12	AFOMS	A	1	08/01/2012	APPLE INC.	COMPUTER SUPP/EQUIP 07/24/2012	Culver City Middle School AFOMS	01.0	00000.0	16002	10000	4410	3010000	12-13		14,310.70	14,310.70
APPLE INC.																	
08/28/12	DDO81612	A		08/28/2012	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP 08/28/2012	Culver City Middle School DDO81612	01.0	90127.0	11100	10000	4410	3010000	12-13		6,489.11	6,489.11
TROXELL COMMUNICATIONS																	

NONPUBLIC SCHOOLS:

APPROVED YTD: \$599,060.50

Total by District : 64444

2,993,980.53

2,993,980.53

End of Report LAPO009C

Status: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

## BOARD REPORT

9/11/12

9.3

### 9.3 Approval is Recommended for Acceptance of Gifts – Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
Culver City High School	Jerry & Janet Chabola Miscellaneous snack bar equipment, office equipment and furniture.  Jerry Van Loo Miscellaneous cameras, camera lenses, flash units, tripods and other photography equipment.
Culver City Middle School	Katherine Paspalis, Esq. Miscellaneous office and school supplies.
CCUSD I.T. Department	Chip Netzel 17" iMac Computer
El Marino	Girl Scout Troop 5635, c/o Grace Dedeaux 18 hardcover Spanish copies of book entitled, <i>Frederick</i>  Mr. Shoichi Nagai 12 Japanese picture books for Kindergarten
Office of Child Development	Ford Family \$100.00 for classroom supplies, Room 5 \$100.00 for classroom supplies, Room 3
RECOMMENDED MOTION:	That the Board accept with appreciation the gifts listed.
Moved by:	Seconded by:
Vote:	

**BOARD REPORT**

9.4 **Financial Implication for Certificated Services Report No. 3**

Total Fiscal Impact per Funding Source:

ADA	\$ 186,733.82
FLAP – SIP	\$ 2,100.00
General Fund	\$ 656,989.89
General Fund – Art & Music	\$ 11,340.00
General Fund – Elementary Stipend	\$ 11,529.00
Los Angeles County Regional Occupational Program(LACOROP)	\$ 153,875.50
Office of Child Development	\$ 109,746.32
SELPA	\$ 143,659.00
School Improvement	\$ 9,695.00
Special Education	\$ 334,925.00
Title I – Part A	\$ 350.00
Title II – Part A	\$ 1,375.00

## BOARD REPORT

### 9.4 Certificated Personnel Services Report No. 3

#### I. Authorization and Ratification of Employment

A. Elementary Principal – Linwood E. Howe  
Effective August 6, 2012  
Funding Source: General Fund  
Total Cost: \$101,178.00

1. Indelicato, Kimberly

B. Clinical Counselor – District Office  
Effective August 22, 2012  
Funding Source: SELPA  
Total Cost: \$143,659.00

1. Cohen, Veronica \$70,425.00  
2. Hajeb, Michelle \$73,234.00

C. Interim Assistant Principal – High School  
Effective August 8, 2012 through June 28, 2013  
Funding Source: General Fund  
Total Cost: \$82,537.40

1. Michel, Lisa

D. Interim Assistant Principal – High School  
Effective August 22, 2012 through June 28, 2013  
Funding Source: General Fund  
Total Cost: \$91,821.49

1. Chapman, Jonathan

E. First – Year Probationary Teacher  
Effective August 28, 2012  
Funding Source: Special Education  
Total Cost: \$170,040.00

1. Besser, Cassandra Specialized Academic Instructor - Linwood E. Howe \$47,960.00  
2. Ellis, Gina Specialized Academic Instructor – Middle School \$60,120.00  
3. Morales, David Specialized Academic Instructor – Linwood E. Howe \$61,960.00

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 2**

I. Authorization and Ratification of Employment – continued

F. First – Year Probationary Teacher

Effective August 28, 2012

Funding Source: General Fund

Total Cost: \$35,136.00

1.	Capillo, Brianna	80% Language Arts Teacher – CCMS	\$35,136.00
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G. First –Year Probationary Teacher

Effective September 17, 2012

Funding Source: Special Education

Total Cost: \$41,410.00

1.	McDonald, Sean	Specialized Academic Instructor – CCMS	\$41,410.00
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H. Temporary Teacher

Effective August 28, 2012 through June 21, 2013

Funding Source: Special Education

Total Cost: \$58,640.00

1.	Bradford, Casey	Specialized Academic Instructor – El Rincon	\$58,640.00
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I. Temporary Teacher

Effective August 28, 2012 through June 21, 2013

Funding Source: General Fund

Total Cost: \$206,175.01

1.	Acharya, Amritha	Elementary Teacher – Farragut	\$52,180.00
2.	Lammers, Melissa	Elementary Teacher – El Rincon	\$43,940.00
3.	Masterson, Katie	50% Elementary Teacher – El Rincon	\$24,705.01
4.	Reynoso, Debra	Elementary Teacher - Linwood E. Howe	\$43,940.00
5.	Velasco, Carolyn	Math Teacher – High School	\$41,410.00

J. Temporary Teacher

Effective August 29, 2012 through June 21, 2013

Funding Source: General Fund

Total Cost: \$23,980.00

1.	Noonan, Teresa	50% Elementary Teacher – Farragut	\$23,980.00
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**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 3**

**I. Authorization and Ratification of Employment – continued**

**K. Temporary Teacher**

Effective September 5, 2012 through June 21, 2013

Funding Source: General Fund

Total Cost: \$41,410.00

1.	Hsu, Franklin	Math/Science Teacher – High School	\$41,410.00
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**L. Temporary Teacher**

Effective August 28, 2012 through June 21, 2013 at stated hourly salary, not to exceed 1100 hours

Funding Source: Los Angeles County Office Regional Occupational Program (LACOROP)

Total Cost: \$34,364.00

1.	McMillan, DuBois	Information Technology Teacher - High School	\$31.24 per hour
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**M. Temporary Teachers – Adult School, Under 18 hours per week**

Effective September 10, 2012 through June 20, 2013 at current hourly rate of pay

Funding Source: ADA

Total Cost: \$136,266.93

1.	Blum-Mitzman, Rochelle	\$48.78 per hour	15.5 hours
2.	Horowitz, Rena	\$48.78 per hour	12 hours
3.	Indenbaum, Richard	\$48.78 per hour	12 hours
4.	Moynahan, Daniel	\$48.78 per hour	12 hours
5.	Navas, Sydney	\$48.78 per hour	12 hours
6.	Owens, Janet	\$48.78 per hour	12 hours

**N. Temporary Teachers – Adult School, Under 12 hours per week**

Effective September 10, 2012 through June 20, 2013 at current hourly rate of pay

Funding Source: ADA

Total Cost: \$50,466.89

1.	Childs, Linda	\$35.16 per hour	2.5 hours
2.	Katayama, Gary	\$43.93 per hour	11 hours
3.	Light, Ruth	\$35.16 per hour	7 hours
4.	Rubin, Barbara	\$48.78 per hour	4 hours
5.	Wheeler, Bradley	\$35.16 per hour	10 hours

**O. Substitute Teachers – District Office**

Effective August 29, 2012 at \$160.00 per day, long term assignment

Funding Source: General Fund

1.	Samiei Vafa, Melika
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**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 4**

I. Authorization and Ratification of Employment – continued

P. Additional 20% Assignment – High School, Additional Period

Effective September 4, 2012 through January 25, 2013 at additional 20% of current rate of pay

Funding Source: General Fund

Total Cost: \$39,695.49

1.	De Armond, Melanie	Extra Modern Language Arts Section	\$70.67 per day
2.	Long, Raymond	Extra Social Studies Section	\$62.83 per day
3.	Montero, Jose	Extra Modern Language Arts Section	\$87.71 per day
4.	Owens, Andrew	Extra Social Studies Section	\$65.35 per day
5.	Prieto, Richard	Extra Physical Education Section	\$82.00 per day
6.	Varlotta, Kathryn	Extra Modern Studies Section	\$87.71 per day

Q. Additional 20% Assignment – High School, Additional Period

Effective January 28, 2013 through June 21, 2013 at additional 20% of current rate of pay

Funding Source: General Fund

Total Cost: \$5,467.50

1.	Wright, Jahmal	Extra Physical Education Section	\$70.67 per day
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R. Regional Occupational Program Instructor – High School, Fall 2012 Culinary Arts

Effective August 29, 2012 through January 25, 2013 at \$34.10 hourly rate, not to exceed 650 hours

Funding Source: LACOROP

Total Cost: \$22,165.00

1.	Caldwell, Marilyn
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S. Regional Occupational Program Instructor – High School, Fall 2012 Auto Specialization

Effective August 29, 2012 through January 25, 2013 at \$36.95 hourly rate, not to exceed 460 hours

Funding Source: LACOROP

Total Cost: \$16,997.00

1.	Brandt, Michael
----	-----------------

T. Regional Occupational Program Instructor – High School, Fall 2012 Retail Marketing CVE

Effective August 29, 2012 through January 25, 2013 at \$36.95 hourly rate, not to exceed 720 hours

Funding Source: LACOROP

Total Cost: \$26,604.00

1.	Sunwaye, Lisa
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BOARD REPORT

9.4 Certificated Personnel Services Report No. 3 – Page 5

I. Authorization and Ratification of Employment – continued

U. Regional Occupational Program Instructor – High School, Fall 2012 Sports Medicine & Therapy  
Effective August 29, 2012 through January 25, 2013 at \$36.95 hourly rate, not to exceed 650 hours  
Funding Source: LACOROP  
Total Cost: \$24,017.50

1. White, Marcos

V. Regional Occupational Program Instructor – High School, Fall 2012 Animation & Photography  
Effective August 29, 2012 through January 25, 2013 at \$36.95 hourly rate, not to exceed 720 hours  
Funding Source: LACOROP  
Total Cost: \$26,604.00

1. Kurnarsky, Larry

W. Regional Occupational Program Instructor – High School, Fall 2012 Fashion Merchandising  
Effective September 18, 2012 through January 22, 2013 at \$31.24 hourly rate, not to exceed 100  
hours  
Funding Source: LACOROP  
Total Cost: \$3,124.00

1. Keele, Kevin

X. Extra Assignment – District Office, Math Assessment Development  
Effective September 12, 2012 through September 30, 2012 at \$35.00 per hour, not to exceed  
10 hours  
Funding Source: Title I – Part A  
Total Cost: \$350.00

1. Wilcox, Kelley

Y. Extra Assignment – Elementary Schools, Develop and Coordinate Anti-Bullying Program  
Effective September 12, 2012 through June 30, 2013 at \$35.00, not to exceed 15 hours per teacher  
Funding Source: Title II – Part A  
Total Cost: \$1,375.00

1. Arancibia, Debra	La Ballona
2. Johnson, Robyn	Farragut
3. Rezac, Tiana	El Rincon

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 6**

**I. Authorization and Ratification of Employment – continued**

Z. Extra Assignment – Elementary Schools, Arts Integration Summer Institute  
 Effective August 6, 2012 through August 9, 2012 at \$35.00 per hour, not to exceed  
 24 hours per teacher  
 Funding Source: General Fund – Arts & Music  
 Total Cost: \$10,080.00

- |    |                     |            |     |                    |           |
|----|---------------------|------------|-----|--------------------|-----------|
| 1. | Borcherding, Nan    | La Ballona | 7.  | Llanos, Claudio    | El Marino |
| 2. | Coleman, Margaret   | La Ballona | 8.  | Lowell, Janice     | El Rincon |
| 3. | Ezaki, Satomi       | El Marino  | 9.  | Martinez, Myrna    | El Marino |
| 4. | Glassman, Liat      | Linwood    | 10. | Miyagishima, Junko | El Marino |
| 5. | Gualtieri, Natalie  | Linwood    | 11. | Paul, Cristina     | El Marino |
| 6. | Kendrick, Marshanne | El Rincon  | 12. | Rodriguez, Maria   | El Marino |

AA. Extra Assignment – La Ballona, Student Study Team Coordinator  
 Effective September 4, 3012 through June 21, 2013 at \$35.00 per hour, not to exceed 15 hours  
 Funding Source: General Fund – Elementary Stipend  
 Total Cost: \$525.00

1. Shulman, Marcia

BB. Extra Assignment – El Marino, Spanish Language Arts Curriculum Development  
 Effective August 27, 2012 through August 28, 2012 at \$35.00 per hour, not to exceed  
 10 hours per teacher  
 Funding Source: FLAP-SIP  
 Total Cost: \$2,100.00

- |    |                      |    |                   |
|----|----------------------|----|-------------------|
| 1. | Bell, Monica         | 4. | Padilla, Marisela |
| 2. | Covarrubias, Johanna | 5. | Paul, Christina   |
| 3. | Cruz - Hebert, Anna  | 6. | Sorbille, Selva   |

CC. Extra Assignment – El Rincon, Olweus Anti-Bullying Committee  
 Effective September 4, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed  
 6 hours per teacher  
 Funding Source: General Fund – Elementary Stipend  
 Total Cost: \$1,050.00

- |    |                  |    |                      |
|----|------------------|----|----------------------|
| 1. | Carlan, Marlene  | 4. | Rezac, Tiana         |
| 2. | Moniz, Claire    | 5. | Valdovinos, Patricia |
| 3. | O'Daniel, Sharon |    |                      |

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 7**

**I. Authorization and Ratification of Employment – continued**

DD. Extra Assignment – El Rincon, Leadership Team & Grade Level Chairs  
Effective September 4, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed  
6 hours per teacher  
Funding Source: General Fund – Elementary Stipend  
Total Cost: \$1,260.00

- |                        |                     |
|------------------------|---------------------|
| 1. Ames, Janet         | 4. O’Daniel, Sharon |
| 2. Di Franco, Diane    | 5. Redmon, Kimberly |
| 3. Kendrick, Marshanne | 6. Rezac, Tiana     |

EE. Extra Assignment – El Rincon, Student Council Activities Coordination  
Effective September 4, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed  
20 hours  
Funding Source: General Fund – Elementary Stipend  
Total Cost: \$700.00

1. Fitts, Julie

FF. Extra Assignment – Farragut, Olweus Bullying Prevention Program  
Effective August 22, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed stated hours  
Funding Source: General Fund – Elementary Stipend  
Total Cost: \$1,120.00

- |                   |         |                      |         |
|-------------------|---------|----------------------|---------|
| 1. Fletes, Dena   | 5 hours | 4. Langholz, Estelle | 5 hours |
| 2. Fredal, Ann    | 5 hours | 5. Marshak, Sharon   | 5 hours |
| 3. Johnson, Robyn | 7 hours | 6. Roberts, Kelley   | 5 hours |

GG. Extra Assignment – Farragut, Leadership Team  
Effective August 22, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed  
5 hours per teacher  
Funding Source: General Fund – Elementary Stipend  
Total Cost: \$1,225.00

- |                    |                     |                    |
|--------------------|---------------------|--------------------|
| 1. Chapin, Sabrina | 4. Knight, Kristian | 7. Roberts, Kelley |
| 2. Fredal, Ann     | 5. Morgan, Nancy    |                    |
| 3. Jackson, Alicia | 6. Revel, Dawn      |                    |

HH. Extra Assignment – Linwood, After School Tutoring  
Effective June 25, 2012 through June 30, 2013 at \$35.00 per hour, not to exceed 5 hours per week  
Funding Source: Special Education  
Total Cost: \$6,195.00

1. Sweeney, Maryanne

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 8**

I. Authorization and Ratification of Employment – continued

II. Extra Assignment – Linwood, Olweus Team Prep for Workshop  
Effective September 4, 2012 at \$35.00 per hour, not to exceed 6 hours per teacher  
Funding Source: General Fund – Elementary Stipend  
Total Cost: \$630.00

1. Beebe, Stephanie
2. Chinelli, Vivian
3. Gualtieri, Natalie

JJ. Extra Assignment – Linwood, Leadership Team  
Effective September 4, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed 9 hours per teacher  
Funding Source: General Fund - Elementary Stipend  
Total Cost: \$3,780.00

- |                     |                       |                        |
|---------------------|-----------------------|------------------------|
| 1. Beebe, Stephanie | 5. Diamond, Kimberly  | 9. Schnauss, Elisabeth |
| 2. Burns, Tracey    | 6. Gualtieri, Natalie | 10. Schneider, Chelsea |
| 3. Chabola, Kevin   | 7. Jimenez, Armando   | 11. Sweeney, Maryann   |
| 4. Chinelli, Vivian | 8. Rose, Jeffrey      | 12. Wagner, Joyce      |

KK. Extra Assignment – Linwood, Choir Co-Directors  
Effective September 4, 2012 through June 21, 2012 at 1,239.00 stipend  
Funding Source: General Fund – Elementary Stipend  
Total Cost: \$1,239.00

- |                   |                  |
|-------------------|------------------|
| 1. Checel, Sandra | \$619.50 stipend |
| 2. Frazier, Darla | \$619.50 stipend |

LL. Extra Assignment – Middle School, Mathematics Department Planning  
Effective August 20, 2012 through August 28, 2012 at \$35.00 per hour, not to exceed 7 hours per teacher  
Funding Source: School Improvement  
Total Cost: \$2,695.00

- |                     |                       |                     |
|---------------------|-----------------------|---------------------|
| 1. Azad, Mark       | 5. Fairfield, Kristin | 9. Morris, Donna    |
| 2. Balogun, Tayo    | 6. James, Yakun       | 10. Vandever, Emily |
| 3. Berberich, Carol | 7. Konklin, Lauren    | 11. Wilcox, Kelley  |
| 4. Collett, Robert  | 8. McCorkle, Kyle     |                     |

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 9**

I. Authorization and Ratification of Employment – continued

MM. Extra Assignment – Middle School, Binder Buddies Coordinator  
Effective January 30, 2012 through June 22, 2012 at \$35.00 per hour, not to exceed  
1 hour per week  
Funding Source: School Improvement  
Total Cost: \$665.00

1. Morris, Donna

NN. Extra Assignment – Middle School, Olweus Planning  
Effective August 17, 2012 through August 28, 2012 at \$35.00 per hour, not to exceed  
6 hours per teacher  
Funding Source: School Improvement  
Total Cost: \$1,050.00

- |                      |                       |
|----------------------|-----------------------|
| 1. Takahashi, Ai     | 4. Vielman, Monica    |
| 2. Teetzel, Todd     | 5. Washington, Joseph |
| 3. Vermillion, Jason |                       |

OO. Extra Assignment – Middle School, Math Planning Meetings  
Effective August 20, 2012 through August 28, 2012 at \$35.00 per hour, not to exceed 7 hours  
Funding Source: School Improvement  
Total Cost: \$245.00

1. Clough, David

PP. Extra Assignment – Middle School, Summer Orientation/Registration  
Effective August 23, 2012 through August 27, 2012 at \$35.00 per hour, not to exceed  
18 hours per teacher  
Funding Source: School Improvement  
Total Cost: \$5,040.00

- |                    |                         |                       |
|--------------------|-------------------------|-----------------------|
| 1. Azad, Mark      | 4. Green-Bratton, Cathi | 7. Snell, Susan       |
| 2. Collett, Robert | 5. Peters, Crystal      | 8. Stowers, Katherine |
| 3. Corwin, Deborah | 6. Scott, Gloria        |                       |

QQ. Extra Assignment – Office of Child Development, Pre-K Testing  
Effective July 20, 2012 through August 31, 2012 at \$35.00 per hour, not to exceed 50 hours  
Funding Source: Office of Child Development  
Total Cost: \$1,750.00

1. Jaramillo, Jalena

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 10**

I. Authorization and Ratification of Employment – continued

RR. Extra Assignment – Office of Child Development, Literacy Assessment, Staff Development and Curriculum Development

Effective August 29, 2012 through June 30, 2013 at \$35.00 per hour, not to exceed 50 hours per teacher

Funding Source: Office of Child Development

Total Cost: \$19,250.00

- |                        |                     |
|------------------------|---------------------|
| 1. Aguila, Guadalupe   | 7. McClellan, Traci |
| 2. Davis-Bailey, Renee | 8. Reeves, Patricia |
| 3. Deb, Anjali         | 9. Rico, Albert     |
| 4. Flowers, Cyndi      | 10. Smith, Susan    |
| 5. Jaramillo, Jalena   | 11. Vasseghi, Norma |
| 6. Lyall, Christine    |                     |

SS. Extra Assignment – Office of Child Development, Staff Development Food Program Monitoring, Curriculum Development and Environmental Rating Assessments

Effective August 29, 2012 through June 30, 2013 at \$35.00 per hour, not to exceed 400 hours per teacher

Funding Source: Office of Child Development

Total Cost: \$28,000.00

1. Edkar, Maria
2. Goodman, Cheryl

TT. Extra Assignment – Office of Child Development, Literacy Assessment, Staff Development and Curriculum Development

Effective August 29, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed 50 hours per teacher

Funding Source: Office of Child Development

Total Cost: \$12,250.00

- |                       |                    |                    |
|-----------------------|--------------------|--------------------|
| 1. Aqueveque, Rosie   | 4. Jones, Rhonda   | 7. Tillett, Aretha |
| 2. Armandariz, Anna   | 5. Langston, Marie |                    |
| 3. Frederick, Georgia | 6. Orozco, Lourdes |                    |

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 11**

I. Authorization and Ratification of Employment – continued

UU. Extra Assignment – Office of Child Development, Literacy Assessment, Staff Development and Curriculum Development

Effective August 29, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed 50 hours per teacher

Funding Source: Office of Child Development

Total Cost: \$12,250.00

1. Gray, Angela
2. Sapir, Rosana
3. Soliman, Nermine

VV. Extra Assignment – Office of Child Development, Coverage for Elementary School Winter, Spring, Conference & Curriculum Training

Effective August 29, 2012 through June 21, 2013 at current hourly rate, not to exceed 50 hours

Funding Source: Office of Child Development

Total Cost: \$17,125.00

- |                     |                  |                       |                  |
|---------------------|------------------|-----------------------|------------------|
| 1. Addy, Shirley    | \$19.88 per hour | 9. Graham, Jennifer   | \$18.40 per hour |
| 2. Aqueveque, Rosie | \$22.41 per hour | 10. Hearn, Yolanda    | \$19.88 per hour |
| 3. Armendariz, Anna | \$21.52 per hour | 11. Ito, Pauline      | \$24.83 per hour |
| 4. Arteta, Gabriel  | \$19.15 per hour | 12. Jones, Rhonda     | \$21.52 per hour |
| 5. Diaz, Frances    | \$21.52 per hour | 13. Orozco, Lourdes   | \$18.40 per hour |
| 6. Edkar, Maria     | \$22.41 per hour | 14. Rodriguez, Toni   | \$21.52 per hour |
| 7. Goodman, Cheryl  | \$27.25 per hour | 15. Serra, Bernadette | \$19.88 per hour |
| 8. Goodwin, Gerald  | \$21.52 per hour | 16. Tillett, Aretha   | \$22.41 per hour |

WW. Extra Assignment – High School, Professional Development - Arts Integration Partnership

Effective August 23, 2012 at \$35.00 per hour, not to exceed 6 hours per teacher

Funding Source: General Fund – Arts & Music

Total Cost: \$1,260.00

- |                       |                      |
|-----------------------|----------------------|
| 1. De Armond, Melanie | 4. Ortega, Kimberly  |
| 2. Dennis, Darrin     | 5. Pollman, Steven   |
| 3. Novick, Jill       | 6. Varlotta, Kathryn |

XX. Extra Assignment – High School, AVPA Co-Executive Directors

Effective September 4, 2012 through June 21, 2013 at stated stipend

Funding Source: General Fund

Total Cost: \$5,424.00

- |                      |                 |
|----------------------|-----------------|
| 1. Hatanaka, Kristin | \$2,712 stipend |
| 2. Spano, Anthony    | \$2,712 stipend |



**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 12**

I. Authorization and Ratification of Employment – continued

YY. Extra Assignment – High School, Detention Coverage

Effective September 10, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed 4 hours per week – teachers to take turns per week

Funding Source: General Fund

Total Cost: \$5,200.00

- |                              |                           |                          |
|------------------------------|---------------------------|--------------------------|
| 1. Bakunin, John             | 30. Kochevar, Jennifer    | 59. Roth, John           |
| 2. Beckendorf, Wendy         | 31. Kurnarsky, Larry      | 60. Rubin-Green, Rachel  |
| 3. Brandt, Michael           | 32. Laetz, Diane          | 61. Salter, Thomas       |
| 4. Butler, Alexis            | 33. Lezak, Vivian         | 62. Sanderson, Judy      |
| 5. Caldwell, Marilyn         | 34. Lockhart, William     | 63. Scherling, Katherine |
| 6. Carter, Daniel            | 35. Long, Raymond         | 64. Schueler, Susan      |
| 7. Chapman, Januari          | 36. Malla, Aravind        | 65. Schulte, Penny       |
| 8. Crespo, Carmen            | 37. Marsh, Micheal        | 66. Simons, Margaret     |
| 9. Davis, Alex               | 38. Mc Cabe, Ann          | 67. Snyder, Jamie        |
| 10. De Armond, Melanie       | 39. McGuire, Erika        | 68. Snyder, Rachel       |
| 11. Dennis, Darrin           | 40. Mielke, David         | 69. Spano, Anthony       |
| 12. Diaz, Carina             | 41. Minguet, William      | 70. Sullivan, Bryan      |
| 13. Dien, Jerod              | 42. Montero, Jose         | 71. Sunwaye, Lisa        |
| 14. Doan, Andrew             | 43. Mortenson, Curtis     | 72. Ta, Jenny            |
| 15. Donahue, Doreen          | 44. Mullen, Leona         | 73. Tano, Keao           |
| 16. Ensley, Robin            | 45. Nguyen, Mai           | 74. Tarvyd, Katherine    |
| 17. Fien, Pennie             | 46. Nolan, Kelly          | 75. Thomas, Ollie        |
| 18. Fontijn, Mariah          | 47. Northington, Patricia | 76. Thorne, Rika         |
| 19. Fournier, Anthony        | 48. Novick, Jill          | 77. Thornton, Scott      |
| 20. Gatz, Lauren             | 49. Ordon, Elizabeth      | 78. Valverde, Carlos     |
| 21. Gilbert-Rolfe, Genevieve | 50. Ortega, Kimberly      | 79. Varlotta, Kathryn    |
| 22. Gomyo, Chiaki            | 51. Owens, Andrew         | 80. Velasquez, Christina |
| 23. Goodin, Edward           | 52. Peacock, Brandy       | 81. White, Marcos        |
| 24. Greenberg, Denise        | 53. Pernoon, Farhang      | 82. Wisner, Craig        |
| 25. Gyepes, Kendra           | 54. Plotnik, Lucas        | 83. Wong, Justin         |
| 26. Hatanaka, Kristin        | 55. Pollman, Steven       | 84. Wright, Jahmal       |
| 27. Kaiser, Diane            | 56. Prieto, Richard       | 85. Yen, Joan            |
| 28. Kinsella, Rebekah        | 57. Richardson, Daniel    | 86. Yokogawa, Valerie    |
| 29. Kirk, Alexander          | 58. Rodriguez, Luis       |                          |

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 13**

**I. Authorization and Ratification of Employment – continued**

**ZZ. Extra Assignment – High School, Saturday School Detention Program**

Effective September 10, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed 8 hours per week – one or two of the teachers will work per Saturday

Funding Source: General Fund

Total Cost: \$10,360.00

- |                              |                           |                          |
|------------------------------|---------------------------|--------------------------|
| 1. Bakunin, John             | 30. Kochevar, Jennifer    | 59. Roth, John           |
| 2. Beckendorf, Wendy         | 31. Kurnarsky, Larry      | 60. Rubin-Green, Rachel  |
| 3. Brandt, Michael           | 32. Laetz, Diane          | 61. Salter, Thomas       |
| 4. Butler, Alexis            | 33. Lezak, Vivian         | 62. Sanderson, Judy      |
| 5. Caldwell, Marilyn         | 34. Lockhart, William     | 63. Scherling, Katherine |
| 6. Carter, Daniel            | 35. Long, Raymond         | 64. Schueler, Susan      |
| 7. Chapman, Januari          | 36. Malla, Aravind        | 65. Schulte, Penny       |
| 8. Crespo, Carmen            | 37. Marsh, Micheal        | 66. Simons, Margaret     |
| 9. Davis, Alex               | 38. Mc Cabe, Ann          | 67. Snyder, Jamie        |
| 10. De Armond, Melanie       | 39. McGuire, Erika        | 68. Snyder, Rachel       |
| 11. Dennis, Darrin           | 40. Mielke, David         | 69. Spano, Anthony       |
| 12. Diaz, Carina             | 41. Minguet, William      | 70. Sullivan, Bryan      |
| 13. Dien, Jerod              | 42. Montero, Jose         | 71. Sunwaye, Lisa        |
| 14. Doan, Andrew             | 43. Mortenson, Curtis     | 72. Ta, Jenny            |
| 15. Donahue, Doreen          | 44. Mullen, Leona         | 73. Tano, Keao           |
| 16. Ensley, Robin            | 45. Nguyen, Mai           | 74. Tarvyd, Katherine    |
| 17. Fien, Pennie             | 46. Nolan, Kelly          | 75. Thomas, Ollie        |
| 18. Fontijn, Mariah          | 47. Northington, Patricia | 76. Thorne, Rika         |
| 19. Fournier, Anthony        | 48. Novick, Jill          | 77. Thornton, Scott      |
| 20. Gatz, Laureen            | 49. Ordon, Elizabeth      | 78. Valverde, Carlos     |
| 21. Gilbert-Rolfe, Genevieve | 50. Ortega, Kimberly      | 79. Varlotta, Kathryn    |
| 22. Gomyo, Chiaki            | 51. Owens, Andrew         | 80. Velasquez, Christina |
| 23. Goodin, Edward           | 52. Peacock, Brandy       | 81. White, Marcos        |
| 24. Greenberg, Denise        | 53. Pernoon, Farhang      | 82. Wisner, Craig        |
| 25. Gyepes, Kendra           | 54. Plotnik, Lucas        | 83. Wong, Justin         |
| 26. Hatanaka, Kristin        | 55. Pollman, Steven       | 84. Wright, Jahmal       |
| 27. Kaiser, Diane            | 56. Prieto, Richard       | 85. Yen, Joan            |
| 28. Kinsella, Rebekah        | 57. Richardson, Daniel    | 86. Yokogawa, Valerie    |
| 29. Kirk, Alexander          | 58. Rodriguez, Luis       |                          |

**AAA. Extra Assignment – District Office, Additional Days Worked**

Effective July 16, 2012 through July 18, 2012 at \$844.44 per diem rate of pay

Funding Source: General Fund

Total Cost: \$2,533.32

1. LaRose, David

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 14**

I. Authorization and Ratification of Employment – continued

BBB. Extra Assignment – High School, Special Assignments  
Effective August 29, 2012 through June 21, 2013 at stated stipend  
Funding Source: General Fund  
Total Cost: \$6,072.00

1.	Butler, Alexis	Creative Director – Film	\$1,000.00 stipend
2.	Hatanaka, Kristine	Creative Director – Art	\$1,000.00 stipend
3.	Spano, Anthony	Creative Director – Music	\$1,000.00 stipend
4.	Spano, Anthony	Band Music Director	\$3,072.00 stipend

II. Location Transfers

1. Carden, Heather  
Elementary Teacher  
From: Linwood E. Howe  
To: La Ballona  
Effective August 29, 2012
2. Romero, Martha  
Elementary Teacher  
From: El Rincon  
To: Farragut  
Effective August 29, 2012

III. Promotion Via Interviews

1. Jaramillo, Jalena  
Office of Child Development  
From: 25% Child Development Teacher-Morning Care &  
43.75% After Care Assignment, Farragut  
Total Cost: \$25,650.68  
To: 100% PreSchool Teacher for Center Early Education  
Total Cost: \$44,772.00

IV. Leaves

1. Diaz, Carina  
High School  
Family Care and Medical Leave Without Pay  
Effective August 29, 2012 through September 28, 2012
2. Wurzel, George  
Part-Time Leave of Absence Without Pay  
From: 100% Assignment  
To: 80% Assignment  
Effective August 29, 2012 through June 21, 2013

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 3 – Page 15**

V. Resignations

- |    |                                      |   |
|----|--------------------------------------|---|
| 1. | Bernstein, Joel<br>Counselor – CCMS  | Effective September 1, 2012<br>Reason: Retirement |
| 2. | Campbell, Veda<br>Substitute Teacher | Effective July 27, 2012<br>Reason: Moving         |

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 3

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 3

Total Funding Fiscal Impact:

Booster Club Total:	\$4,805.90
Child Development Total:	\$27,658.75
FLAP Total:	\$23,747.25
Food Services Total:	\$8,637.58 \$11.45 per hour, as needed
General Fund Total:	\$227,437.76 \$14.61 per hour, as needed \$9.25 per hour, as needed
Panther Partners Total:	\$455.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 3

I. Authorization, Approval & Ratification of Employment

A. Child Development

1. Instructional Assistant – Child Development  
Child Development – Extra Assignment  
Parent Conferences, Winter & Spring Breaks, Curriculum Development Training  
Not to exceed 50 hours  
Funding Source: Child Development  
Effective August 29, 2012 through June 21, 2013  
Total Cost: \$10,583.00

a.	Andrus, Carla	Range 11	\$15.64 per hour
b.	Brown, Ameenah	Range 11	\$14.90 per hour
c.	Crespin, Loretta	Range 11	\$15.64 per hour
d.	Gomez, Yolanda	Range 11	\$14.14 per hour
e.	Janacito, Ann	Range 11	\$15.64 per hour
f.	Martinez, Ruth	Range 11	\$14.90 per hour
g.	Merlin, April	Range 11	\$15.64 per hour
h.	Navarro, Matilde	Range 11	\$15.64 per hour
i.	Nuñez, Rocio	Range 11	\$13.48 per hour
j.	Orozco, Gema	Range 11	\$13.48 per hour
k.	Padilla, Jose	Range 11	\$15.64 per hour
l.	Perez, Maria	Range 11	\$15.64 per hour
m.	Roberts, Tanya	Range 11	\$15.64 per hour
n.	Sanchez, Lea	Range 11	\$15.64 per hour

B. Clerical & Fiscal

1. Nakanishi, Rosann  
Administrative Assistant  
District Office – Special Education  
Extra Assignment – Transportation/SEIS  
Not to exceed 40 hours  
Funding Source: General – Special Education  
Effective August 1, 2012 through  
August 28, 2012  
Range 26 – \$22.64 per hour  
Total Cost: \$905.60
2. Campos, Veronica  
Substitute Clerk Typist  
High School – Extra Assignment – Registration  
Not to exceed 24 hours  
Funding Source: General Fund  
Effective August 20, 2012 through  
August 22, 2012  
Hourly, as needed – \$14.14 per hour  
Total Cost: \$339.36

BOARD REPORT

9.5 Classified Personnel Services Report No. 3– Page 2

I. Authorization, Approval & Ratification of Employment – continued

B. Clerical & Fiscal – continued

3. Stanis, Rebecca  
Substitute Clerk Typist  
High School – Extra Assignment – Registration  
Not to exceed 24 hours  
Funding Source: General Fund  
Effective August 20, 2012 through  
August 22, 2012  
Hourly, as needed – \$14.14 per hour  
Total Cost: \$339.36

C. Food Services

1. Estevez, Juana  
Food Services Assistant  
Food Services – High School  
3.5 hours per day, school year  
Funding Source: Food Services  
Effective August 30, 2012  
Range 6 – \$11.98 per hour  
Total Cost: \$8,637.58
2. Avila, Gilbert  
Substitute Food Services Assistant  
Food Services  
Funding Source: Food Services  
Effective August 30, 2012  
Hourly, as needed – \$11.45 per hour
3. Morales, Esella  
Substitute Food Services Assistant  
Food Services  
Funding Source: Food Services  
Effective August 30, 2012  
Hourly, as needed – \$11.45 per hour

D. Instructional Assistants

1. Aguilar, Georgina  
Instructional Assistant – Special Education IIA  
Linwood Howe  
3.5 hours per day, school year  
Funding Source: General Fund – Special Ed  
Effective August 30, 2012  
Range 16 – \$15.18 per hour  
Total Cost: \$10,944.78

BOARD REPORT

9.5 Classified Personnel Services Report No. 3– Page 3

I. Authorization, Approval & Ratification of Employment – continued

D. Instructional Assistants – continued

2. Barajas, Cassie  
Instructional Assistant – Special Education  
High School – 3.9 hours per day, school year  
Funding Source: General Fund – Special Ed  
Effective August 30, 2012  
Range 14 – \$14.61 per hour  
Total Cost: \$11,737.67
3. Gaines, Marlene  
Instructional Assistant – Special Education IIA  
Linwood Howe – 5 hours per day, school year  
Funding Source: General Fund – Special Ed  
Effective August 30, 2012  
Range 16 – \$15.18 per hour  
Total Cost: \$15,635.40
4. Leon, Nidia  
Instructional Assistant – Special Education IIA  
La Ballona – 6 hours per day, school year  
Funding Source: General Fund – Special Ed  
Effective August 30, 2012  
Range 16 – \$15.18 per hour  
Total Cost: \$18,762.48
5. Lopez, Sarah  
Instructional Assistant – Special Education IIA  
Linwood Howe – 6 hours per day, school year  
Funding Source: General Fund – Special Ed  
Effective August 30, 2012  
Range 16 – \$15.18 per hour  
Total Cost: \$18,762.48
6. Simpson, Erinn  
Instructional Assistant – Special Education IIA  
High School – 6 hours per day, school year  
Funding Source: General Fund – Special Ed  
Effective August 30, 2012  
Range 16 – \$16.04 per hour  
Total Cost: \$19,825.44
7. Yanase Winterer, Mika  
Instructional Assistant–Bilingual – Short-Term  
El Marino/Middle School  
Not to exceed 407 hours (11 hours per week)  
Funding Source: FLAP JLP  
Effective September 12, 2012 through  
June 21, 2013  
Range 16 – \$17.65 per hour  
Total Cost: \$7,183.55



BOARD REPORT

9.5 Classified Personnel Services Report No. 3-- Page 4

I. Authorization, Approval & Ratification of Employment – continued

D. Instructional Assistants – continued

8. Augenstein, Patti Instructional Assistant -- Computer Lab  
Middle School – Extra Assignment –  
Orientation – Not to exceed 6 hours  
Funding Source: School Improvement  
Effective August 27, 2012  
Range 16 – \$17.65 per hour  
Total Cost: \$105.90

E. Maintenance, Operations & Transportation

1. Plascencia, Abrahan Substitute School Custodian  
Maintenance, Operations & Transportation  
Funding Source: General Fund  
Effective August 15, 2012  
Hourly, as needed – \$14.61 per hour
2. Johnson, Daryl Driver  
Maintenance, Operations & Transportation  
Extra Assignment –  
Out of District Transportation  
Not to exceed 6 hours per day  
Funding Source: General Fund – Special Ed  
Effective August 22, 2012 through  
August 31, 2012  
Range 21 – \$20.56 per hour  
Total Cost: \$986.40
3. Pleshe, Toni Driver  
Maintenance, Operations & Transportation  
Extra Assignment –  
Out of District Transportation  
Not to exceed 6 hours per day  
Funding Source: General Fund – Special Ed  
Effective August 29, 2012 through  
August 31, 2012  
Range 21 – \$20.55 per hour  
Total Cost: \$369.90

BOARD REPORT

9.5 Classified Personnel Services Report No. 3– Page 5

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance, Operations & Transportation – continued

4. Richmond, David
  - Driver
  - Maintenance, Operations & Transportation
  - Extra Assignment –
  - Out of District Transportation
  - Not to exceed 6 hours per day
  - Funding Source: General Fund – Special Ed
  - Effective August 14, 2012 through August 31, 2012
  - Range 21 – \$20.55 per hour
  - Total Cost: \$1,726.20
  
5. Drivers
  - Maintenance, Operations & Transportation
  - CPR/First Aid Training – Not to exceed 3 hours
  - Funding Source: General Fund
  - Effective August 27, 2012
  - Total Cost: \$581.43
  - a. Bailey, Cynthia                      Range 21        \$19.96 per hour
  - b. Briggs, Duane                         Range 26        \$22.64 per hour
  - c. Diaz, Mario                             Sub Salary     \$16.45 per hour
  - d. Drayson, David                        Sub Salary     \$16.45 per hour
  - e. Horn, Vanetta                         Range 23        \$20.99 per hour
  - f. Pleshe, Toni                             Range 21        \$19.96 per hour
  - g. Richmond, Dave                        Range 21        \$19.96 per hour
  - h. Romo, Louis                            Range 21        \$19.96 per hour
  - i. Tucker, Kevyn                         Range 23        \$20.99 per hour
  - j. Wheeler, Ken                            Sub Salary     \$16.45 per hour

F. Coaches

1. Nakayama, Tom
  - Temporary Assistant Track Coach
  - High School – CIF Playoffs
  - Funding Source: General Fund – Athletics
  - Effective May 4, 2012 through May 19, 2012
  - Stipend of \$247.26
  
2. Maxwell, Devin
  - Temporary Summer Lacrosse Coach
  - High School
  - Funding Source: Booster Club
  - Effective June 25, 2012 through July 27, 2012
  - Stipend of \$2,000.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 3– Page 6

I. Authorization, Approval & Ratification of Employment – continued

F. Coaches – continued

3. Roux, Sterling  
Temporary Summer Baseball Coach  
High School  
Funding Source: Booster Club  
Effective June 25, 2012 through July 26, 2012  
Stipend of \$300.00
4. Heyl, Steven  
Temporary Assistant Cross Country Coach  
High School  
Funding Source: General Fund – Athletics  
Effective August 13, 2012 through  
November 2, 2012  
Stipend of \$2,760.00
5. Floyd, Sean  
Temporary Assistant Football Coach  
High School  
Funding Source: General Fund – Athletics  
Effective August 13, 2012 through  
November 2, 2012  
Stipend of \$1,000.00
6. Meyer, Justin  
Temporary Assistant Football Coach  
High School  
Funding Source: Booster Club  
Effective August 13, 2012 through  
November 2, 2012  
Stipend of \$800.00
7. Thomas, Anthony  
Temporary Assistant Football Coach  
High School  
Funding Source: Booster Club  
Effective August 13, 2012 through  
November 2, 2012  
Stipend of \$800.00
8. Lewkow, Seth  
Temporary Assistant Tennis Coach  
High School  
Funding Source: General Fund – Athletics  
Effective August 13, 2012 through  
November 2, 2012  
Stipend of \$2,760.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 3– Page 7

I. Authorization, Approval & Ratification of Employment – continued

F. Coaches – continued

9. Farris, Lindsey Temporary Cheer Coach  
High School  
Funding Source: General Fund – Athletics  
Effective August 13, 2012 through  
June 21, 2013  
Stipend of \$3,610.00
10. Kitabayashi, Mark Temporary Summer Basketball Coach  
High School  
Funding Source: Booster Club  
Effective June 26, 2012 through July 26, 2012  
Stipend of \$500.00
11. Maeshiro, Jack Temporary Baseball Coach  
High School  
Funding Source: Booster Club  
Effective September 4, 2012 through  
November 30, 2012  
Stipend of \$300.00

G. Noon Duty Supervisors

1. Horton, Nisha Temporary Noon Duty Supervisors  
El Marino – Hourly, as needed  
Funding Source: General Fund  
Effective August 31, 2012 through  
June 21, 2013  
Total Cost: \$9.25 per hour, as needed
2. Ortiz, Rosibel Temporary Noon Duty Supervisors  
El Marino – Hourly, as needed  
Funding Source: General Fund  
Effective August 31, 2012 through  
June 21, 2013  
Total Cost: \$9.25 per hour, as needed
3. Matsuzaki, John Temporary Noon Duty Supervisors  
El Rincon – Hourly, as needed  
Funding Source: General Fund  
Effective August 31, 2012 through  
June 21, 2013  
Total Cost: \$9.25 per hour, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 3– Page 8

I. Authorization, Approval & Ratification of Employment – continued

G. Noon Duty Supervisors – continued

4. Cifuentes, Petra  
Temporary Noon Duty Supervisors  
La Ballona – Hourly, as needed  
Funding Source: General Fund  
Effective August 30, 2012 through  
June 21, 2013  
Total Cost: \$9.25 per hour, as needed
5. Coria, Mera  
Temporary Noon Duty Supervisors  
Linwood Howe – Hourly, as needed  
Funding Source: General Fund  
Effective August 30, 2012 through  
June 21, 2013  
Total Cost: \$9.25 per hour, as needed
6. Navarro, Edith  
Temporary Noon Duty Supervisors  
Linwood Howe – Hourly, as needed  
Funding Source: General Fund  
Effective August 30, 2012 through  
June 21, 2013  
Total Cost: \$9.25 per hour, as needed

H. Stipend Assignments

1. Carson, Julie  
Temporary Dance Teacher  
High School – AVPA  
Funding Source: General Fund  
Effective September 4, 2012 through  
June 21, 2013  
Stipend of \$1,881.00
2. Curtis, Shaina  
Temporary Dance Teacher  
Middle School – Panther Partners  
Not to exceed 1 hour per week  
Funding Source: Panther Partners  
Effective September 24, 2012 through  
December 21, 2012  
Stipend of \$35.00 per hour  
Total Cost: \$455.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 3– Page 9

I. Authorization, Approval & Ratification of Employment – continued

H. Stipend Assignments – continued

3. Gourley, Steven                      Mock Trial Coordinator  
Middle School  
Funding Source: General Fund  
Effective September 4, 2012 through  
June 21, 2013  
Stipend of \$2,476.00

II. Authorization, Approval & Ratification of Change of Assignments

1. Lee, Jacqueline                      Promotion via Classified Interview:  
From: Secretary II  
8 hours per day, 11 months per year  
To: Administrative Assistant  
8 hours per day, 12 months per year  
District Office – Ed Services – SELPA  
Funding Source: General Fund – SELPA  
Effective August 1, 2012  
Range 26 – \$3,731.00 per month  
Total Cost: \$44,772.00
2. Sanchez, Cruz                      Promotion via Classified Interview:  
From: Substitute School Custodian  
Hourly, as needed  
To: School Custodian  
8 hours per day, 12 months per year  
MOT/High School  
Funding Source: General Fund  
Effective August 1, 2012  
Range 16 – \$2632.00 per month  
Total Cost: \$31,584.00
3. Paris, Marybeth                      Promotion via Classified Interview:  
From: Clerk Typist II  
Farragut  
8 hours per day, 10 months per year  
To: Secretary II  
High School  
8 hours per day, 11 months per year  
Funding Source: General Fund  
Effective September 1, 2012  
Range 22 – \$3,221.00 per month  
Total Cost: \$35,431.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 3– Page 10

II. Authorization, Approval & Ratification of Change of Assignments – continued

4. Yanase Winterer, Mika  
Promotion via Classified Interview:  
From: Instructional Assistant – Bilingual  
El Marino/Middle School  
11.5 hours per week, school year  
To: Clerk Typist II/Bilingual  
El Marino  
3.9 hours per day, 10 months per year  
Funding Source: FLAP  
Effective September 4, 2012  
Range 17 – \$1,656.37 per month  
Total Cost: \$16,563.70

5. Perez, Maria Teresa  
Promotion & Increase in Hours via  
Classified Interview:  
From: Instructional Assistant –  
Child Development/El Rincon  
16.5 hours per week, school year  
To: Instructional Assistant –  
Child Development/El Rincon  
16.5 hours per week, school year  
& Instructional Assistant –  
Child Development/Farragut  
10 hours per week, school year  
Funding Source: Child Development  
Effective August 30, 2012  
Range 11 – \$15.64 per hour  
Total Cost: \$17,075.75

III. Authorization, Approval & Ratification of Leave of Absence

1. Farley, Tanieka  
Instructional Assistant – Physical Education  
El Rincon – 3.5 hours per day, school year  
Child Care  
Funding Source: General Fund  
Effective August 29, 2012 through  
September 30, 2012  
Range 15 – \$17.34 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 3– Page 11

IV. Authorization, Approval & Ratification of Resignations

1. Gonzalez, Tina  
Instructional Assistant – Special Education IIA  
Linwood Howed  
6 hours per day, school year  
Personal  
Funding Source: General Fund – Special Ed  
Effective June 22, 2012  
Range 16 – \$15.18 per hour
2. Helvie, Amber  
Instructional Assistant – Special Education IIA  
High School  
6 hours per day, school year  
Personal  
Funding Source: General Fund – Special Ed  
Effective July 27, 2012  
Range 16 – \$15.18 per hour
3. Porter, Ramon  
Bus Driver  
Maintenance, Operations & Transportation  
8 hours per day, 10 months per year  
Accepted position outside of District  
Funding Source: General Fund  
Effective August 24, 2012  
Range 23 – \$3,636.00 per month
4. Butler, Jason  
Substitute School Custodian  
Maintenance, Operations & Transportation  
Personal  
Funding Source: General Fund  
Effective August 14, 2012  
Hourly, as needed – \$14.61 per hour
5. Vargas, Jennifer  
Instructional Assistant – Special Education IIA  
Middle School  
6 hours per day, school year  
Education  
Funding Source: General Fund – Special Ed  
Effective August 24, 2012  
Range 16 – \$17.65 per hour



**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 3– Page 12**

IV. Authorization, Approval & Ratification of Resignations – continued

- |    |                  |   |
|----|------------------|---|
| 6. | Sapien, Charlene | Instructional Assistant – Special Education<br>El Marino<br>3.9 hours per day, school year<br>Personal<br>Funding Source: General Fund – Special Ed<br>Effective August 31, 2012<br>Range 14 – \$16.88 per hour |
| 7. | Romo, Louis      | Substitute Driver<br>Maintenance, Operations & Transportation<br>Personal<br>Funding Source: General Fund<br>Effective September 4, 2012<br>Hourly, as needed – \$19.96 per hour                                |

V. Authorization, Approval & Ratification of Revision of Resignation Previously Approved on Board Report #2, 07/24/12

- |    |                |  |
|----|----------------|--|
| 1. | Bonneau, Fedly | Instructional Assistant – Special Education IIA<br>Child Development<br>6 hours per day, school year<br>Personal<br>Funding Source: General Fund – Special Ed<br>From: Effective June 22, 2012<br>To: Effective July 31, 2012<br>Range 16 – \$17.65 per hour |
|----|----------------|--|

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 3

Moved by:  
Vote:

Seconded by:

**BOARD REPORT**

9/11/12  
9.6

**9.6 Approval is Recommended for the Culver City Middle School Spring Break Field Trip to Washington, DC and New York, NY, March 23-29, 2013**

Board Policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the School District be approved by the Board of Education when they involve an overnight or a more extended stay by students.

Culver City Middle School requests approval for students to attend a field trip to Washington, DC and New York, NY. The trip will take place during Spring Break. Students will be transported to and from LAX by bus from Culver City Middle School. Total cost per student is \$1,912.00 paid by parents. All students have the opportunity to fundraise to partially cover the cost. The trip is managed by Smithsonian Student Travel. Students are chaperoned by Mr. Richard Garcia, Middle School Teacher, one additional Middle School chaperone, and parent participants.

RECOMMENDED MOTION: That the Board approves the Culver City Middle School Spring Break Field Trip to Washington, DC and New York, NY, March 23-29, 2013.

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

9/11/12

9.7

**9.7 Disposal of Surplus Property**

Section 17545 of the Education Code provides that the Governing Board of any school district may sell any property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use.

Since the property listed below is either obsolete or would be too costly to repair and takes up valuable storage space, it is advisable that it be disposed of through public auction or disposal for scrap if it cannot be sold.

<b>Item Description</b>	<b>Location</b>	<b>Dist. Tag</b>
Miscellaneous Computers, Laptops, Printers, Fax Machines	District Warehouse	List Attached

**RECOMMENDED MOTION:** That the Board of Education approve the disposal, sale, auction or donation of the surplus equipment and furniture listed.

**Moved by:**

**Seconded by:**

**Vote:**

## SURPLUS PROPERTY

Tag#	Equipment	Manufacturer
000026	Computer	Dell
000052	Computer	Apple
000179	Printer	HP
000277	Computer	Generic
000566	Computer	Apple
000574	Computer	Apple
000694	Computer	Apple
000714	Computer	Apple
000947	Printer	HP
000962	Printer	HP
001003	Fax machine	Brother
001169	Computer	Dell
001236	Printer	HP
001250	Computer	Dell
001279	Computer	Dell
001281	Printer	HP
001346	Printer	HP
001350	Computer	Apple
001379	Computer	Apple
001435	Computer	Apple
001455	Computer	Apple
001456	Computer	Apple
001464	Computer	Apple
001489	Printer	HP
001566	Printer	HP
001569	Computer	Dell
001617	Computer	Generic
001851	Printer	HP
002542	Printer	HP
002564	Computer	Dell
002813	Computer	Dell
002848	Computer	Dell
003005	Computer	(food service)
003046	Laptop	Dell
003068	Laptop	Dell
003088	Computer	Dell
003156	Computer	Apple
003158	Computer	Apple
003446	Computer	Apple
003456	Computer	Apple
003655	Laptop	Dell

**BOARD REPORT**

**9.8 Student Teacher Agreement Between Culver City Unified School District and California State University, Dominguez Hills**

For many years the district has cooperated with local universities to provide student teaching experience to students enrolled in the respective institutions. The contract between California State University, Dominguez Hills and the Culver City Unified School District will authorize students at this institution to student teach in the district.

RECOMMENDED MOTION: Authorize the Superintendent to enter into an agreement on behalf of Culver City Unified School District with California State University, Dominguez Hills effective September 2, 2012 through June 30, 2015.

Moved by:

Seconded by:

Vote:

**STUDENT TEACHING AGREEMENT  
AGREEMENT TERM: 2012-2015**

**THIS AGREEMENT** entered into by and between the State of California through the Trustees of the California State University on behalf of the State University, noted below, all of which are hereinafter called State or State University, and the School district, noted below, hereinafter called the District:

**WITNESSETH**

**WHEREAS**, the District is authorized to enter into agreements with the State, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the State University; and

**WHEREAS**, any such agreement may provide for the payment for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered; and

**WHEREAS**, it has been determined between the parties hereto that the payments to be made to the district under this agreement do not exceed the actual cost to the district of the services rendered by the District; and

**WHEREAS**, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the supervising teacher as compensation for and recognition to services performed for the student teacher in the supervisory teacher's charge;

**NOW THEREFORE**, it is mutually agreed between the State and the District as follows:

**SPECIAL PROVISIONS**

**PARTIES:** Trustees of the California State University  
California State University, Dominguez Hills  
Procurement and Contracts  
1000 E. Victoria Street, Carson, CA 90747  
310-243-3799

Culver City Unified School District  
4034 Irving Place  
Culver City, CA 90232  
310-842-4220

**TERM:** September 2, 2012 to June 30, 2015

This agreement may be terminated by either party upon written notice, provided current students in the teaching training program will be allowed to complete their training requirements until said terminated semester

The **SERVICES** to be provided by District to State shall not exceed the Semester Units of Practice Teaching nor the Quarter Units of Practice Teaching, as set forth on the Master Teacher Data Sheet(s).

The State shall pay District for such services at the **RATE AND AMOUNT** of \$16.67 per quarter unit, and \$25.00 per semester unit, not to exceed the total payment as set forth on the Master Teacher Data Sheet(s).

**GENERAL TERMS**

1. The District shall provide to State University students teaching experience through practice teaching in schools and classes of the district not to exceed the units of practice teaching set forth in the Special Provisions. Such practice teaching shall be provided in such schools or classes of the District and under the direct supervision and instruction of such employees of the District, as the District and the State through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for practice teaching any student of the State University assigned to practice teaching in the District, and upon request of the District, made for good cause, the State shall terminate the assignment of any student of the State University to practice teaching in the district.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the school or classes in which the practice teaching is provided.

2. The State will pay the district for the performance by the District of all services required to be performed under this agreement at the rates set forth in the Special Provisions for each semester or quarter unit of practice teaching.

A semester unit of practice teaching for elementary and secondary schools is approximately twenty (20) minutes of practice teaching daily for five (5) days a week for eighteen (18) weeks. A quarter unit of practice teaching is two-thirds (2/3) of a semester unit. For community colleges and/or adult schools, it is a daily three (3) days a week for eighteen (18) weeks during regular session.

3. An assignment of a student of the State University to practice teaching in schools or classes of the District shall be, at the discretion of the State, either for approximately nine (9) weeks or for approximately eighteen (18) weeks, but a student may practice teaching in such school or classes.

The assignment of a student of the State University to practice teaching in the District shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or the other document given the student by the State University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

In the event the assignment of a student of the State University to practice teaching is terminated by the State University for any reason, the District shall receive payment for assignment for nine (9) weeks only. If a student is assigned by the State University to another teacher of the District after an assignment has become effective, this shall be considered for payment purposes as an entirely new and separate assignment.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.

4. Within a reasonable time following the close of each semester or quarter of the State University, the District shall submit an invoice, in duplicate, to the State University Accounts Payable Department for payment, at the rate provided herein, for all units of practice teaching provided by the District under and in accordance with this agreement during said semester or quarter. The District shall attach to the invoice a certificate, in duplicate, executed by a duly authorized representative of the District certifying that the District expended or became obligated to expend in providing such practice teaching and amount no less than the amount of the invoice. The State will pay the amount of such invoice from moneys made available for such purpose by or pursuant to the laws of the State.

5. Notwithstanding any other provisions of the agreement, the State shall not be obligated by this agreement to pay the District any amount in excess of the total sum set forth in the special Provisions.

6. All workers' compensation insurance shall be at the cost of the District unless otherwise provided herein, and all premiums therefore shall be paid by the District. State shall reimburse District for Workers' Compensation Insurance coverage in the amount of \$-0-per student teacher semester, or \$-0-per student teacher quarter, not to exceed a total payment of \$-0-. The second sentence of this paragraph 6 shall be operative and shall supersede the first sentence of this paragraph only if the amounts are filled in and are approved by both parties hereto.

7. State University shall be responsible for running and clearing students' fingerprints through the California Commission on Teacher Credentialing LIVESCAN process, and proof of negative TB of all students participating in this program.

**STATE OF CALIFORNIA  
Trustees of the California State University  
DOMINGUEZ HILLS**

By \_\_\_\_\_  
**EMMIT L. WILLIAMS**  
Assistant Vice President of Procurement, Contracts  
Logistical and Support Services

**CULVER CITY UNIFIED SCHOOL DISTRICT**

By \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_

=====

**CERTIFICATION**

**I, the duly appointed and acting Clerk or Secretary of the governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on**

\_\_\_\_\_, 20\_\_\_\_\_.  
(Month/day)

**"It was moved, seconded and carried that the attached contract the Trustees of the California State University, whereby the University may assign students to the schools in the school District for practice teaching, be approved; and the \_\_\_\_\_ is hereby authorized to execute the same."**

**District** \_\_\_\_\_

**County** \_\_\_\_\_

**By** \_\_\_\_\_

**Clerk, Secretary or Governing  
Board of the School District**



**BOARD REPORT**

**09/11/12  
12.1**

**12.1 Presentation of 2011-2012 Unaudited Actuals**

The 2011-2012 Unaudited Actuals will be presented under separate cover by Mr. Sean Kearney, Director of Fiscal Services.

**14.1a Approval is Recommended for Resolution #4-2012/2013, To Support Schools and Local Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38)**

The 2012-13 state budget is predicated on voter approval in November 2012 of the Schools & Local Public Safety Protection Act (Prop 30), without which schools will receive additional mid-year funding reductions that will result in additional cuts in services and programs to students.

Proposition 30 and Proposition 38 will direct billions of dollars to public schools, providing an important short-term funding solution that may allow for the restoration of some student programs and services.

The California School Boards Association, representing nearly 1,000 school district governing boards and regional educational agencies, supports the passage of both Proposition 30 (Schools & Local Public Safety Protection Act) and Proposition 38 (Our Children Our Future: Local Schools and Early Education Investment Act).

The Culver City Unified School District Board of Education joins CSBA and school districts around the state in supporting both funding measures and proudly joins the **Stand Up For Education** campaign to urge the Legislature to work with CSBA and other education leaders to identify long-term adequate funding solutions for public schools.

RECOMMENDED MOTION: That the Board approve Resolution #4-2012/2013, To Support Schools and Local Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38) as presented.

Moved by:

Seconded by:

Vote:

Culver City Unified School District

Resolution to Support

**Schools & Local Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38)**

Resolution No: 4-2012/2013

WHEREAS, the Culver City Unified Board of Education is committed to making policy and financial decisions that enable the school district to provide quality educational programs and services to the school-age children of our community; and

WHEREAS, since the onset of the state's fiscal crisis in 2008, public schools statewide have experienced unprecedented funding reductions and apportionment deferrals totaling more than \$20 billion; and

WHEREAS, California public schools now rank 47<sup>th</sup> out of the 50 states in per-pupil spending. Moreover, more than 40,000 educators have been laid off from California public schools since 2008, impacting the quality of the educational programs delivered to students; and

WHEREAS, the Culver City Unified School District has been forced to take dramatic actions in response, including: increased class sized, reduced school days for students, furlough days for all staff, the elimination of our Elementary Assistant Principal Position, elimination of at risk-counseling for elementary students, and the reduction of teachers on special assignment positions that provided critical support for student learning and teacher development.

WHEREAS, the school funding crisis is at historic proportions with 188 school districts certifying possible difficulty in meeting their financial obligations over the next two years; and

WHEREAS, the 2012-13 state budget is predicated on voter approval in November 2012 of the Schools & Local Public Safety Protection Act (Prop 30), without which schools will receive additional mid-year funding reductions that will result in additional cuts in services and programs to students; and

WHEREAS, Proposition 30 and Proposition 38 will direct billions of dollars to public schools, providing an important short-term funding solution that may allow for the restoration of some student programs and services; and

WHEREAS, the California School Boards Association, representing nearly 1,000 school district governing boards and regional educational agencies, supports the passage of both Proposition 30 (Schools & Local Public Safety Protection Act) and Proposition 38 (Our Children Our Future: Local Schools and Early Education Investment Act); and

BE IT RESOLVED that the Culver City Unified School District Board of Education joins CSBA and school districts around the state in supporting both funding measures and proudly joins the **Stand Up For Education** campaign to urge the Legislature to work with CSBA and other education leaders to identify long-term adequate funding solutions for public schools; and

BE IT FURTHER RESOLVED, that this body, the Culver City Unified School District, supports the passage of both Proposition 30 and Proposition 38 because each provides needed revenue to public schools.

Adopted by the Governing Board of the Culver City Unified School District on September 11, 2012, by the following vote of the Board:

\_\_\_\_\_  
Karlo Silbiger, President

\_\_\_\_\_  
Katherine Paspalis, Esq. Vice President

\_\_\_\_\_  
Patricia G. Siever, Clerk

\_\_\_\_\_  
Laura Chardiet, Member

\_\_\_\_\_  
Nancy Goldberg, Member

\_\_\_\_\_  
David LaRose, Superintendent

**BOARD REPORT**

9/11/12

14.1b

**14.1b Approval is Recommended for Resolution #5-2012/2013, Culver City Unified School Board Resolution in Support of City Tax Measure Y**

If approved, Proposition Y would place a temporary half cent sales tax measure on the November 6, 2012 ballot in order to offset state budget cuts.

Culver City Unified School District supports the passage of Measure Y because the measure would provide needed revenue to the City, which in turn would stabilize delivery of City services that benefit the children, youth and employees of CCUSD.

RECOMMENDED MOTION: That the Board approve Resolution #5-2012/2013 in Support of City Tax Measure Y as presented.

Moved by:

Seconded by:

Vote:

## **Resolution #5-2012/2013**

### **Culver City Unified School Board Resolution in Support of City Tax Measure Y**

Whereas, the health and safety of the children, youth and employees of Culver City Unified School District depend on quality city services; and

Whereas, the City of Culver City endeavors to ensure that the City has the financial means to offset state budget cuts and provide essential City services including effective 911 emergency response by retaining firefighters, police officers and paramedics; fixing potholes/streets; maintaining parks, community centers, storm drains; continuing after school programs, graffiti removal, arts/cultural programs and other general services; and

Whereas, the City has placed a temporary half cent sales tax measure on the November 6<sup>th</sup>, 2012 ballot in order to offset state budget cuts;

Now therefore the Culver City Unified School Board does hereby resolve as follows:

CCUSD supports the passage of Measure Y because the measure would provide needed revenue to the City, which in turn would stabilize delivery of City services that benefit the children, youth and employees of CCUSD.

SIGNED AND APPROVED by the Governing Board of the Culver City Unified School District on the 11th day of September, 2012.

\_\_\_\_\_  
Karlo Silbiger, President

\_\_\_\_\_  
Katherine Paspalis, Esq. Vice President

\_\_\_\_\_  
Patricia G. Siever, Clerk

\_\_\_\_\_  
Laura Chardiet, Member

\_\_\_\_\_  
Nancy Goldberg, Member

\_\_\_\_\_  
David LaRose, Superintendent

**BOARD REPORT**

9/11/12

14.2a

**14.2a Approval is Recommended for the Supplemental Educational Services 2012-2013 Master Contract (pursuant to the No Child Left Behind Act) and Delegation of Authority to Superintendent or Representative to Enter into Contracts with Supplemental Educational Services (SES) Providers**

It is recommended that the Board approve the 2012-2013 Master Contract for use when entering into agreements with Supplemental Educational Services (SES) Providers, as required by the No Child Left Behind Act.

It is also recommended that the Board delegate authority to the Superintendent or Representative, on behalf of the District, to enter into individual supplemental services agreements whereby Supplemental Educational Services (SES) Providers (pursuant to the Master Contract) agree to provide Supplemental Educational Services (SES) to individual District students.

RECOMMENDED MOTION:

That the Board approve the Supplemental Educational Services 2012-2013 Master Contract (pursuant to the No Child Left Behind Act) and Delegation of Authority to Superintendent or Representative to Enter into Contracts with Supplemental Educational Services (SES) Providers.

Moved by:

Seconded by:

Vote:



**CULVER CITY UNIFIED SCHOOL DISTRICT  
STATE AND FEDERAL PROGRAMS**

**SUPPLEMENTAL EDUCATIONAL SERVICES  
2012-2013 MASTER CONTRACT**

**Contract No:** \_\_\_\_\_

**THIS MASTER CONTRACT** ("Contract") is made and entered into on \_\_\_\_\_, between the Culver City Unified School District (hereinafter referred to as "LEA" [local educational agency] or "District"), a public school district duly operating under the laws of the state of California, and \_\_\_\_\_, a Supplemental Service Provider (hereinafter referred to as "PROVIDER") for the purpose of providing supplemental services to eligible LEA students. "Eligible students" are those students identified by the District who meet specific requirements under Title I.

**WHEREAS**, the LEA is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required:

**WHEREAS**, the LEA is in need of such special services and advice;

**WHEREAS, PROVIDER** is specially trained and experienced and competent to perform the special services required by the LEA, and such services are needed on a limited basis;

**WHEREAS**, the No Child Left Behind Act, 20 U.S.C. Section 6316(e) outlines the requirements for supplemental educational services;

**WHEREAS**, Section 6316(e) (3) of the No Child Left Behind Act mandates that a school district's contract with a provider must include the following:

- a. Requires the LEA to develop, in consultation with parents (and the provider chosen by parents), a statement of specific achievement goals for the student, how the student's progress will be measured, and a timetable for improving achievement, in the case of a student with disabilities, is consistent with the student's Individualized Education Program;
- b. Describes how the student's parents and teacher or teachers will be regularly informed of the student's progress;
- c. Provides for the termination of the agreement if the provider is unable to meet the goals and timetables required;
- d. Contains provision with respect to making payment to the provider by the LEA;
- e. Prohibits the provider from disclosing to the public the identify of any student eligible for, or receiving, supplemental services without the written permission of the parents of such student;

**WHEREAS, PROVIDER** has been approved by the California State Department of Education and has met the qualifications to be certified as a supplemental service provider; and

**WHEREAS, PROVIDER** is willing to provide such services to LEA's eligible students if selected by the parents/guardians of eligible students.

**THEREFORE**, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, it is agreed between the parties as follows:

**1. Individual Supplemental Services Agreements**

An Individual Supplemental Services Agreement (ISSA) shall be developed in consultation with the LEA, parents/guardians and PROVIDER for each LEA eligible student whose parent/guardian elects to receive supplemental services from PROVIDER.

- a. The ISSA shall include at least the following terms:

- (1) A statement of specific achievement goals for the student, how the student's progress will be measured, and a timetable for improving achievement that, in the case of a student with disabilities, is consistent with the student's individualized education program under section 614(d) of the Individuals with Disabilities Education Act (20 USC § 1414 (d)).
  - (2) That PROVIDER shall keep the parents and teachers informed of the student's progress by providing regular written reports.
  - (3) That the LEA may, without limitation, terminate the ISSA in the event the goals and/or timetables referenced hereinabove (Paragraph 1.a.1) are not satisfied.
  - (4) That parents/guardians shall not be charged for any services rendered under the ISSA, provided, however, that the parents/guardians and PROVIDER are not barred from entering into a separate contract, without involvement of the LEA, for provision of additional paid services, where permitted by law.
  - (5) That the PROVIDER shall not disclose to any member of the public the identity of any student eligible for, or receiving, supplemental educational services under this subsection without the written permission of the parents of such student.
- b. Changes in any student's ISSA may only be made with the written consent of the LEA in consultation with parents/guardians. PROVIDER, LEA, or the parents/guardians may request a review of a student's ISSA.

**2. Parents/Guardianship**

For the purpose of the Contract, a parent is the natural or adoptive parent, legal guardian, or a surrogate parent appointed by LEA.

**3. Student Records**

The term "student record" is defined as any of Provider's records pertaining to the student which, if prepared, owned, or retained by the LEA, would constitute an "education record" under the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S.C. § 1232g) or a "pupil record" under the California Pupil Records Act (Education Code §§ 49060-49078). PROVIDER will maintain an access log delineating date, time, agency, and identity of any individual accessing student records who is not in the direct employ of the PROVIDER. PROVIDER agrees to provide access to and copies of student records to LEA and/or the parents/guardians. PROVIDER shall not allow access to any student record without the written consent of the parent/guardian or LEA, except as required by law. Upon completion or termination of the ISSA or termination of this Contract, PROVIDER shall turn over to LEA all student records for LEA's eligible students to whom PROVIDER has provided services under this Contract.

**4. Nondisclosure**

The PROVIDER shall not disclose to the public the identity of any student eligible for, or receiving, Supplemental Services without the written permission of the parents/guardians of such student.

**5. Access by LEA**

PROVIDER shall notify LEA of the location and/or any change in location at which it is providing services to LEA's eligible students. It shall allow access to its facilities for periodic monitoring of each student's instructional program by LEA and shall be invited to participate in the review of each student's progress by LEA. LEA representatives shall have access to observe each student at work, observe the instructional setting, interview PROVIDER, and review each student's progress including the behavior intervention plan, if any.

**6. Fingerprints**

In accordance with Education Code § 45125.1, PROVIDER shall conduct a criminal background check of its employees and/or subcontractors and, upon receipt of those checks, certify to the LEA that no employee and/or subcontractors of PROVIDER working with students of the school district has been convicted of a violent or serious felony as defined by statutes. The provider will submit to the LEA a copy of the clearance notification received per employee. PROVIDER shall supply LEA with a list of names of those employees and/or subcontractors who are cleared to work with students of the LEA, a fingerprint certification form will be submitted with monthly invoices and attendance registers.



- 7. Independent Contractor Status**  
This agreement is by and between two independent agents and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. PROVIDER understands and agrees that it shall be responsible for providing its own salaries, payroll taxes, withholding, insurance, workers compensation coverage and all other benefits of any kind, as required by law for its own employees, and assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this agreement.
- 8. Conflict of Interest:**  
This Agreement is subject to Board Policy 9270(a) governing conflicts of interest. PROVIDER agrees to furnish to LEA (upon request) a valid copy of the most recently adopted partnership agreements or bylaws of the corporation and also a complete and accurate list of the Governing Board of Directors (or Trustees or Partners) and to timely update said information as changes in such governance occur. PROVIDER shall avoid any actual or potential conflict of interest on behalf of itself or its employees providing services hereunder, including, but not limited, to employment with LEA, including its charter schools.
- 9. Accident/Incident Report**  
PROVIDER agrees to submit a written accident report to LEA within 24 hours of an accident or incident when a pupil has suffered an injury, injured another individual, or has been involved in an activity requiring notification of law enforcement or emergency personnel.
- 10. Discrimination**  
PROVIDER shall not discriminate on the basis of race, religion, sex, national origin, age, handicap, or sexual orientation in employment or operation of its programs.
- 11. Child Abuse Reporting**  
PROVIDER assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to child abuse and/or missing children reporting obligations and procedures under California law, including but not limited to, California Education Code § 49370 and California Penal Code §§ 11166 et seq. PROVIDER agrees to provide annual training to all its employees regarding mandated reporting of child abuse and missing children. PROVIDER agrees that all staff members will abide by such laws in a timely manner. PROVIDER shall, in addition to any other obligation imposed by law, submit immediately by facsimile and mail, within twenty-four (24) hours an accident or incident report to LEA when it becomes aware of circumstances including, but not limited to: allegations of molestation, child abuse, missing children under PROVIDER's supervision.
- 12. Supplies, Equipment and Facilities**  
PROVIDER shall be solely responsible for the provision of all appropriate supplies, equipment, and facilities for a pupil as required in his/her ISSA.
- 13. Inspection and Audit**  
PROVIDER shall provide access to records or reports, or other matter relating to the Contract, upon request by LEA. Fiscal records shall be maintained by PROVIDER for five (5) years and shall be available for audit.
- 14. Indemnification**  
PROVIDER shall defend, hold harmless, and indemnify LEA and its governing board, officers, agents, and employees from and against all liabilities and claims for damage for deaths, sickness, or injury to any person(s) or damage to any property, including, without limitation, all consequential damages and expenses (including attorney fees), from any cause whatsoever arising from or connected with its service hereunder, resulting from the negligence or intentional acts of PROVIDER, its agents, or employees. It is understood and agreed that such indemnity shall survive the termination of this agreement.  
LEA shall defend, hold harmless and indemnify PROVIDER and its governing board, offices, agents, and employees from all liabilities and claims for damage for death, sickness, or injury to any person(s) or damage to any property, including, without limitation, all consequential damages and expenses (including attorney fees), from any cause whatsoever resulting from the negligence or intentional acts of LEA, its agents, or employees. It is understood that such indemnity shall survive the termination of this contract. The District shall not be liable for acts of the students or the student's parent/guardian, family member, etc.
- 15. Insurance**  
During the entire term of this agreement and any extension or modification thereof, PROVIDER shall keep in effect a policy or policies of general liability insurance, of at least one million dollars (\$1,000,000.00) for

each person and one million dollars (\$1,000,000.00) per occurrence for all damages arising out of death, bodily injury, sickness or disease from any one accident or occurrence, and one million dollars (\$1,000,000.00) per occurrence for all damages and liability arising out of injury to or destruction of property for each accident or occurrence. Not later than the effective date of this agreement, PROVIDER shall provide LEA with satisfactory evidence of insurance, naming LEA as additional insured on the policy, including a provision for a twenty (20) calendar day written notice to LEA before cancellation or material change, evidencing the above specific coverage. The PROVIDER will supply to the LEA with an endorsement page listing the LEA on said endorsement page. The PROVIDER shall, at its own cost and expense, procure and maintain insurance under the Worker's Compensation Law of California, if applicable. LEA reserves the right to revise the requirements of this provision at any time. If LEA determines that additional insurance coverage is necessary, LEA will reopen negotiations with PROVIDER to modify the terms of this agreement.

**16. Payment**

The LEA shall make payment to the PROVIDER for services required under an ISSA. Such services shall be billed on an hourly-rate basis, at the rate specified in the ISSA, provided that the maximum hourly rate specified in the ISSA shall not exceed \$ \_\_\_\_\_. Provided, further, that in no event shall the LEA incur any obligation or expense to PROVIDER, or be responsible for making any payment to PROVIDER in excess of the applicable State and/or Federal reimbursement limits (currently \$ 719.25 per student for the 2012-2013 school year).

**17. Monthly Invoices**

PROVIDER shall submit to LEA monthly invoices itemized by name/address of students, service provided and actual number of hours for which services were provided, and amount owed. The PROVIDER shall provide no more than one (1) invoice for each student per month within thirty (30) days of the conclusion of each month. The LEA will not process invoices received more than 30 days after the conclusion of each month, or more than one invoice per month per student. Final Invoices shall be submitted to LEA by close of the fiscal year, June 30, 2013. LEA shall process payments to PROVIDER within forty-five (45) days of submission of such invoices, except in those situations identified in Paragraph 19, below.

**18. Records of Attendance**

PROVIDER shall maintain daily records of student services provided, including the name of student, location and time of service, the name of PROVIDER's employee who rendered the service, and the amount of time of such service. PROVIDER shall provide a copy of such records to LEA monthly attached to the invoice, including parent signatures validating services rendered.

**19. Right to Withhold**

LEA may withhold payment to PROVIDER, on ten (10) working days written notice of such withholding, when in the opinion of the LEA:

- a. PROVIDER's performance, in whole or in part, either has not been carried out or is insufficiently documented.
- b. PROVIDER has neglected, failed, or refused to furnish information or to cooperate with the inspection, review, or audit of its program, work, or records.
- c. PROVIDER has failed to submit the invoice in a timely manner.
- d. PROVIDER has failed to keep insurance payments.

If LEA gives notice of intent to withhold, PROVIDER shall have fourteen (14) days from the date of receipt of said notice to correct such deficiency.

**20. Modifications and Amendments:**

This Contract may be modified or amended only by a written document signed by authorized representatives of PROVIDER and LEA. No change in this contract or in the ISSA shall result in a LEA financial obligation to PROVIDER in excess of the State/Federal reimbursement rate per student per year to the LEA.

**21. Subcontract and Assignment**

PROVIDER shall not subcontract or assign any of the work contemplated under this Contract.

**22. Termination**

- a. This agreement may be terminated by LEA or PROVIDER at any time. PROVIDER's exercise of its right to terminate this contract shall not alleviate its responsibilities to complete any existing ISSA's. To terminate this Contract, either party shall give twenty (20) calendar days written notice as provided herein prior to the date of the termination. Upon termination without default of PROVIDER, LEA shall pay, without duplication, for all services satisfactorily performed to date of termination,
- b. In consideration of this payment, PROVIDER waives all rights to any further payment or damage. Upon termination, PROVIDER shall turn over to LEA all student records in its possession generated as a result of services rendered under this Contract, possessed by PROVIDER or under its control at the time of termination.
- c. An ISSA may be terminated at any time by the LEA or with the consent of the LEA, including, without limitations in the event that the LEA determines the PROVIDER is unable to meet the goals and timetables required under the ISSA with respect to the subject student. An Individual Supplemental Services Agreement may be terminated by PROVIDER only upon consent of the LEA. An ISSA shall terminate if the student ceases to be enrolled in the District. Upon termination under this paragraph, final payment from LEA will be calculated based upon a prorated calculation of total services actually rendered.

**23. Compliance with Laws**

During the term of this agreement, PROVIDER shall comply with all applicable federal, State Board of Education, and local statutes, laws, ordinances, rules, and regulations relating to the provision of supplemental services, including securing and maintaining in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.

**24. Entire Agreement**

This Agreement constitutes the entire agreement between LEA and PROVIDER and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated.

**25. Governing Law**

The terms and conditions of this agreement shall be governed by the laws of the state of California with venue in Los Angeles County, California.

**26. Severability Clause**

If any provision of this agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect, to the extent that the intent of the parties can be fulfilled.

**27. Notices**

Notices required under this Contract shall be valid when mailed first class postage or personally delivered to the following representatives, as indicated below:

Kevin Kronfeld  
 Coordinator of State and Federal Programs  
 Culver City Unified School District  
 4034 Irving Place.  
 Culver City, California 90232

**28. Authorized Representative**

Subject to approval by the Culver City Unified School District's Board of Education, persons signing this Contract certify they are the authorized representatives of the respective parties, and are authorized to sign this document. Services are limited to the per student allocation as set by the California Department of Education per No Child Left Behind regulations.

The parties hereto have executed this agreement by and through their duty as authorized agents or representatives. This contract is effective as of the date of the signature of the LEA, and terminates at 4:00 p.m. on June 30, 2013, unless sooner terminated as provided herein.

**Culver City Unified School District  
 Provider**

**Supplemental Educational Services**

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<b>Signature</b>	<b>Date</b>
<hr/>	
<b>Kevin Kronfeld, State and Federal Programs</b>	
<b>(Type/print Name and Title)</b>	

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<b>Signature</b>	<b>Date</b>
<hr/>	
<b>(Type/print Name and Title)</b>	

**Approved as to form:  
 Atkinson, Andelson, Loya, Ruud & Romo  
 Attorneys at Law  
 Mr. Joshua E. Morrison, Esq.**

**Federal ID**

**BOARD REPORT**

**09/11/12  
14.3a**

**14.3a Approval of 2011-2012 Unaudited Actuals**

The State of California requires all School District Governing Boards to approve the unaudited actual financial report by September 15<sup>th</sup> of each year. Under AB 1200, the District is required to submit this information for all funds in SACS format.

**Recommended Motion:** That the Governing Board of Culver City Unified School District approve the 2011-2012 Unaudited Actuals Financial Report as presented.

**Moved by:**

**Seconded by:**

**Vote:**

**BOARD REPORT**

**9/11/12**

**14.3b**

**14.3b Approval of Contract between Culver City Unified School District and Clyde Murley**

As previously directed by the Board, the District retained the services of Clyde Murley as a consultant to prepare and file our California Solar Initiative (CSI) rebate application. In addition to filing the CSI application, Mr. Murley will assist the district in many other areas of the proposed solar project at the middle and high school campus.

**RECOMMENDED MOTION:** That the Board of Education approve the attached contract between Culver City Unified School District and Clyde Murley for the 2012-2013 school year.

**Moved by:**

**Seconded by:**

**Vote:**



**CULVER CITY UNIFIED SCHOOL DISTRICT  
INDEPENDENT CONTRACTOR AGREEMENT**

This AGREEMENT is hereby entered into between the Culver City Unified School District, hereinafter referred to as "DISTRICT," and Clyde Murley

	<b>Contractor</b>	<b>Tax I.D. or S.S. Number</b>	
<u>1031 Ordway Street</u>	<u>Albany,</u>	<u>CA</u>	<u>94706</u>
<b>Mailing Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>

hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services** to be provided by Contractor:

(a) Ongoing support of the California Solar Initiative (CSI) application; (b) assist in negotiating solar contract with District's legal counsel; (c) assist in review of solar design for adherence to executed contract; (d) assist with solar system design changes and contract amendments if and as needed; (e) coordinate with District's construction managers and architects as may be requested by the District; (f) provide solar savings and budget analyses as may be requested by the District; (g) make presentations to District Board and staff as may be requested by the District; (h) additional solar consulting services as may be requested by the District; and (i) under the direction of the Assistant Superintendent of Business Services, provide additional consulting services related to solar PV as may be mutually agreed upon. All services must be pre-approved by the Assistant Superintendent of Business Services.

2. **Term.** CONTRACTOR shall commence providing services under this AGREEMENT on July 1, 2012, for a 12-month period ending June 30, 2013.

3. **Compensation.** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed Forty-four Thousand Dollars (\$44,000). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

Hourly rate of \$220.00

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4. **Expenses.** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: DISTRICT shall pay for any reasonably incurred travel costs and expenses. All travel costs and expense will be billed to CCUSD with no mark up.

5. **Independent Contractor.** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials.** CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows:

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services.** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent.** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of

the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination.** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or not later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless.** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, agents and employees from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above due to negligence by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

11. **Insurance.** Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **One Million Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **December 1, 2012** CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverage and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy.

12. **Assignment.** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.



13. **Compliance With Applicable Laws.** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now and may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. **Permits/Licenses.** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment With Public Agency.** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment.** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Affirmative Action Employment.** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. **Non Waiver.** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice.** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:  
4034 Irving Place  
Culver City, CA 90232

CONTRACTOR:  
1031 Ordway Street  
Albany, CA 94706

20. **Severability.** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Governing Law.** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Los Angeles County, California.

THIS AGREEMENT IS ENTERED INTO THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2012.

DISTRICT:

CONTRACTOR:

Culver City Unified School District

Clyde Murley

4034 Irving Place

1031 Ordway Street

Culver City, CA 90232

Albany, CA 94706

By: \_\_\_\_\_

Signature

By: \_\_\_\_\_

Signature

Typed Name

Typed Name

Title

Title

\_\_\_\_\_  
Social Security or Taxpayer Identification Number

**BOARD REPORT**

**9/11/12**

**14.3c**

**14.3c Emergency Resolution #6/2012-2013 Relocatables at Culver Park High School**

A proposal has been submitted by M.B. Herzog Electric, Inc. and Merco Co.Inc. Plumbing and Heating in the amount of \$80,512.00.

Under the authority granted by California Public Contract Code, Section 20113, it is requested that the Board of Trustees approve the attached emergency resolution authorizing the District to proceed with the repairs so that work can be completed as soon as possible for the health and safety of our students.

**RECOMMENDED MOTION:** That the Governing Board of Culver City Unified School District approve the attached Emergency Resolution #6/2012-2013 to authorize payment to M.B. Herzog Electric, Inc. in the amount of \$63,000.00 and Merco Co. Inc. Plumbing and Heating in the amount of \$17,512.00.

**Moved by:**

**Seconded:**

**Vote:**



GOVERNING BOARD RESOLUTION FOR EMERGENCY RESOLUTION - PUBLIC PROJECT

Culver City Unified School District Resolution # 6/2012-2013

On Motion of Member, seconded by Member

the following resolution is adopted by the Governing Board of the Culver City Unified School District:

WHEREAS, Relocatables for Culver Park High School Offices needing work for ; and

WHEREAS, electrical, water and waste lines to accommodate the temporary ; and

WHEREAS, office building for staff supervising students attending CPHS. ; AND

WHEREAS, Public Contract Code Section 20113 (school districts) or 20654 (community college districts) provides that public agencies may, with the unanimous approval of the governing board and approval of the county superintendent of schools, contract for the performance of labor and purchase of materials without advertising for or inviting bids in an emergency when such work is necessary to permit the continuance of existing school classes or to avoid danger to life and property;

THEREFORE, BE IT HEREBY RESOLVED, that the Governing Board of the Culver City Unified School District has determined that these circumstances constitute an emergency condition and request approval from the county superintendent of schools to enter into contracts for:

Culver Park High School Relocatables electrical work to M.B. Herzog Electric, Inc. in the amount of \$63,000.00 and to Merco Co. Inc. Plumbing and Heating in the amount of \$17,512.00.

without advertising or inviting bids pursuant to Public Contract Code Section 20113 (school districts) or 20654 (community college districts).

PASSED AND ADOPTED by unanimous vote of the members of the Governing Board of the

Table with 4 columns: SCHOOL DISTRICT, MONTH/DAY/YEAR, NUMBER OF VOTES, ESTIMATED COST. Row 1: Culver City Unified School Dist, 9/11/2012, 5, \$80,512.00

With the approval of the County Superintendent of Schools, the Board will

- Make a contract for the performance of labor and furnishing of materials or supplies, or
Authorize the use of day labor or force account.\*\*

AYES: NOES: ABSENT:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES } SS

I, Clerk/Secretary of the Governing Board of the School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

Clerk/Secretary of the Governing Board

\*K-12 School Districts PCC 20113 and Community College Districts PCC 20654

\*\*Community College Districts subject to limitations of PCC 20655

\*\*\*Civil Code Section 3247 (Public works projects of \$25,000 or more would require a payment bond.)

Division of School Financial Services

Culver City Unified School District

**EMERGENCY RESOLUTION REQUEST**

In accordance with Public Contract Code Section 20113 for school districts or 20654 for community college districts, your district met the requirements pursuant to the Public Contract Code, unanimously resolved by vote of all members present, and constituting a quorum, that an emergency exists wherein certain repairs, alterations, works or improvements are necessary to permit the continuance of existing school classes, or to avoid danger to life and property as

described in Resolution No. 14.3c dated 9/11/2012.

**Approved by the County Superintendent of Schools**

\_\_\_\_\_  
BY (DEPUTY)

\_\_\_\_\_  
DATE SIGNED

9/11/12  
14.4a

**BOARD REPORT**

**14.4a Second Reading and Approval of New Board Policy 4400,  
Use of Private Funds**

It is recommended practice that the Board of Education review Board Policies/Administrative Regulations that are significant to the operation of the District on a regular basis. District Administration recommends that the Board of Education adopts the New Board Policy 4400, Use of Private Funds. This policy is designed to recognize and encourage the employment of personnel to provide additional support services to District programs and services by private entities.

RECOMMENDED MOTION:           That the Board of Education approve  
New Board Policy 4400,  
Use of Private Funds.

Moved by:

Seconded by:

Vote:

# **Board Policy**

## **Use of Private Funds for Supplemental Employment**

**BP 4400**

The Board recognizes and encourages the financial support of District programs and services by private entities. The Board also recognizes that such private entities might wish to provide financial resources to allow the employment of additional personnel to supplement services to students.

As provided by law, the Board is required to manage and control all District operations and may not transfer that authority to a non-District individual or entity. This control requires that the Board hire, train, and supervise all persons employed in the District and to make all final decisions on employment and termination. Nothing in this policy shall interfere with the Board's rights and obligations.

~~The Board is required to ensure that all District schools are treated equally and fairly in order that all District students have equal access to District educational programs and services.~~

# Board Policy

## Use of Private Funds for Supplemental Employment

AR 4400

Non-District entities and individuals, and school-connected organizations shall not directly employ any individual in District schools except as specifically authorized by law and/or the Board.

*(See Board Policy 1230, School- Connected Organization)*

The District may accept funds from outside entities or individuals for the employment of individuals to provide services to District students under the terms and conditions identified herein.

1. Prior to the employment of any person under this policy, the District and outside entity must agree on the nature of the services to be provided, the time period for such services, and the cost of compensating any individuals employed.
2. The outside entity shall provide verification of its ability to reimburse the District for all costs of employing an individual pursuant to this policy for the time period agreed-upon.
3. No agreement between the District and outside entity to employ personnel shall be for more than one school year and a new agreement shall be required each school year. The District and/or outside agency may determine that at the end of the year employment will not continue for the following year.
4. No agreement shall exist until the Board takes action to authorize the employment of personnel pursuant to this policy.
5. ~~The District may terminate at any time and in its sole discretion, any agreement with an outside entity to employ personnel subject to this policy.~~
6. The costs of employing any individual pursuant to this policy shall be within the exclusive determination of the District, subject to collective bargaining or any other legal requirements. These costs may include but not be limited to salary, fringe benefits, statutory benefits, and appropriate employment taxes.  
*Note: Determining salaries treating schools equally*
7. Individuals employed pursuant to this policy shall be employees of the District and shall be employed pursuant to the requirements of the Education Code.
8. The District in conjunction with representatives from the outside agency will work collaboratively in the recruiting process. The District will be solely responsible for the hiring, supervising, evaluating, and terminating any individuals employed pursuant to this policy in cooperation with the school connected organization.
9. The District shall employ such persons under the terms and conditions required by law, including the Education Code, Labor Code, and other state and federal laws.
10. The District will negotiate to the extent required by law with the appropriate exclusive representative pursuant to the Educational Employment Relations Act (EERA; Government Code section 3540, *et seq.*).



~~It is not the intent or purpose of this policy to encourage outside entities to employ individuals to supplant regular District employees, for which there is a district job classification. It is the intent of this policy to clarify how outside entities can employ individuals who are working during the school day and/or activities that are serving as an extension of the school day. This exempts after school enrichment services that are not provided by the District.~~ It is not the intent or purpose of this policy to encourage outside entities to employ individuals to supplant regular District employees, for which there is a district job classification. It is the intent of this policy to clarify how outside entities can pay for regular district employees who are working during the school day and/or activities that are serving as an extension of the school day. This policy does not apply to after school enrichment services or services not covered by a district job classification.

CULVER CITY UNIFIED SCHOOL DISTRICT  
Culver City, California

DRAFT

9/11/12  
14.4b

**BOARD REPORT**

**14.4b Second Reading and Approval of Revised Board Policy 4030,  
Nondiscrimination In Employment**

It is recommended practice that the Board of Education review Board Policies/Administrative Regulations that are significant to the operation of the District on a regular basis. District Administration recommends revision of Board Policy 4030, Nondiscrimination In Employment to reflect the list of protected categories that have been expanded to include genetic information, gender identity and gender expression.

RECOMMENDED MOTION:           That the Board of Education approve  
Revised Board Policy 4030,  
Nondiscrimination In Employment as presented.

Moved by:

Seconded by:

Vote:

**All Personnel****NONDISCRIMINATION IN EMPLOYMENT**

The Governing Board desires to provide a positive work environment where employees and job applicants are free from harassment and are assured of equal access and opportunities in accordance with law. The Governing Board prohibits any district employee from unlawful discrimination against and/or harassment of harassing or discriminating against any other district employees and or job applicants on the basis of actual or perceived race, color, ethnic group identification, national origin, ancestry, religion, age, marital or parental status, pregnancy, physical, or mental disability, medical condition, veteran status, genetic information, gender, gender identity, gender expression, sex, or sexual orientation at any district site and/or activity or the perception of one or more of such characteristics.

~~(cf. 4031 – Complaints Concerning Discrimination in Employment)~~

(cf. 4032 - Reasonable Accommodation)

(cf. 4033 – Lactation Accommodation)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)

(cf. 4154/4254/4354 – Health and Welfare Benefits)

(cf. 5145.7 – Sexual Harassment)

Prohibited discrimination consists of any adverse employment action, including termination or denial of promotion, job assignment, or training, based on any of the prohibited categories of discrimination listed above. Harassment consist of any unwelcome verbal, physical, or visual conduct that is based on any of the prohibited categories of discrimination listed above and that is so severe and pervasive that it adversely affects an individual's employment opportunities, has the purpose or effect of unreasonably interfering with the individual's work performance or creates an intimidating, hostile, or offensive work environment.

The Board also prohibits retaliation against any district employee or job applicant who complains, testifies or in any way participates in the district's complaint procedures instituted pursuant to this policy.

Any district employee who engages ~~or participates in unlawful~~ in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels or coerces another to discriminate, is engage or attempt to engage in such behavior in violation of this policy ~~and~~ is shall be subject to disciplinary action, up to and including dismissal.

(cf. 4117.4 - Dismissal)

(cf. 4118 - Suspension/Disciplinary Action)

(4218 - Dismissal/Suspension/Disciplinary Action)

The ~~Board designates the~~ following position(s) is designated as Coordinator(s) for Nondiscrimination in Employment:

Assistant Superintendent, Human Resources  
Culver City Unified School District  
4034 Irving Place  
Culver City, California 90232  
(310) 842-4220 ext. 4236

## All Personnel

### NONDISCRIMINATION IN EMPLOYMENT

Any employee or job applicant who believes that he/she has been or is being discriminated against or harassed in violation of district policy should, as appropriate, immediately contact his/her supervisor, the Coordinator, or the Superintendent who shall advise the employee or applicant about the district's procedures for filing, investigating, and resolving any such complaint.

Complaints regarding employment discrimination or harassment shall immediately be investigated in accordance with AR 4031 – Complaints Concerning Discrimination in Employment.

(cf. 4031 – Complaints Concerning Discrimination in Employment)

Any district supervisory or management employee who observes or has knowledge of an incident of unlawful prohibited discrimination or harassment shall report the incident to the principal, district administrator Coordinator or Superintendent as soon as practical after the incident. Failure of a district employee to report discrimination or harassment may result in disciplinary action. All other employees are encouraged to report such incidents to their supervisor immediately.

The Superintendent or designee shall provide training to employees about how to recognize harassment and discrimination, how to respond appropriately, and components of the district's policies and regulations regarding discrimination.

(cf. 4131 – Staff Development)

(cf. 4231 – Staff Development)

(cf. 4331 – Staff Development)

The Superintendent or designee shall regularly publicize, within the district and in the community, the district's nondiscrimination policy and the availability of complaint procedures. Such publication shall be included in each announcement, bulletin or application form that is used in employee recruitment. (34 CFR 100.6)

The district's policy and administrative regulation shall be posted in all schools and offices including staff lounges and student government meeting rooms. (5 CCR 4960)

#### Other Remedies

An employee may, in addition to filing a discrimination complaint with the district, file a complaint with either the California Department of Fair Employment and Housing (DFEH) or the Equal Employment Opportunity Commission (EEOC). The time limits for filing such complaints are as follows:

1. To file a valid complaint with DFEH, the employee must file his/her complaint within one year of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code 12960. (Government Code 12960)

**All Personnel**

**NONDISCRIMINATION IN EMPLOYMENT**

2. To file a valid complaint directly with EEOC, the employee must file his/her complaint with 180 days of the alleged discriminatory act(s). To file a valid complaint with EEOC after filing a complaint with DFEH, the employee must file the complaint within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by DFEH, which ever is earlier. (42 USC 2000e-5)

Employees wishing to file complaints with the DFEH and EEOC should contact the non-discrimination coordinator for more information.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

CIVIL CODE

51.7 Freedom from violence or intimidation

GOVERNMENT CODE

11135 Unlawful discrimination

12900-12996 Fair Employment and Housing Act

PENAL CODE

422.76 Definitions hate crimes

CODE OF REGULATIONS, TITLE 2

7287.6 Terms, conditions and privileges of employment

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance.

UNITED STATES CODE. TITLE 20

1681-1688 ~~Discrimination based on sex or blindness~~, Title IX of the Education Amendments of 1972

UNITED STATES CODE. TITLE 29

621-634 Age Discrimination in Employment Act

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE. TITLE 42

2000d - 2000d Title VI, Civil Rights Act of 1964, as amended

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2000h-2-2000-6 Title IX, ~~1972 Education Act Amendments~~ of the Civil Rights Act of 1964

6101-6107 Age discrimination in federally assisted programs

12101-12213 Americans With Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 American with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

100.6 Compliance Information

104.7 Designation of responsible employee for Section 504

104.8 Notice

106.8 Designation of responsible employee and adoption of grievance procedures

106.9 Dissemination Policy

110.1-110.39 Nondiscrimination on the basis of age

COURT DECISIONS

Carter v. California Department of Veterans Affairs (2003) 2003 Cal.LEXIS 5694 Shephard v. Loyola Marymount (2002) 102 CalApp.4<sup>th</sup> 837

All Personnel

NONDISCRIMINATION IN EMPLOYMENT (cont)

Management Resources:

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

Questions and Answers: Religious Discrimination in the Workplace, 2008

Enforcement Guidance: Reasonable Accommodation and Undue Hardship under the Americans with Disabilities Act. March, 1999-October 2002

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, January, 1999 August 2010

WEB SITES

California Department of Fair Employment and Housing: DFEH:<http://www.dfeh.ca.gov>

U.S. Department of Education, Office for Civil Rights:

OCR: <http://www.ed.gov/offices/OCR>

U.S. Equal Employment Opportunity Commission: EEOC: <http://www.eeoc.gov>

Policy

adopted: October 21, 1997

Policy

revised: July 15, 2003

Policy

Revised: April 20, 2004

Policy

Revised:

CULVER CITY UNIFIED SCHOOL DISTRICT  
Culver City, California

**BOARD REPORT****14.4c Approval is Recommended for New Classified Job Classification and Job Description – Behavior Intervention Instructional Assistant (SELPA)**

It is recommended practice that the Board of Education approves new job classifications and job descriptions to reflect new duties and responsibilities based on the current needs of the District. District Administration has created a new job classification of Behavior Intervention Instructional Assistant (SELPA) and has developed a new job description, a copy of which is attached, with a recommended salary placement of Range 18 on the Classified Salary Plan.

RECOMMENDED MOTION: District Administration recommends the approval of the new classified job classification and job description for Behavior Intervention Instructional Assistant (SELPA), with a salary placement of Range 18, effective September 12, 2012.

Moved:

Seconded by:

Vote:

## **CULVER CITY UNIFIED SCHOOL DISTRICT**

### **CLASS TITLE: BEHAVIOR INTERVENTION INSTRUCTIONAL ASSISTANT (SELPA)**

#### **BASIC FUNCTION:**

Under the direction of an assigned supervisor, assist a certificated teacher in providing instructional and behaviorally challenged students in Special Education programs; monitors and redirects student progress regarding inappropriate behaviors and performance; supports acquisition of appropriate skills and behaviors; assists in meeting special needs which may include feeding and toileting students; performs a variety of responsible and specialized tasks in the physical care and classroom instruction of students with disabilities; assists students with disabilities in meeting the physical requirements of attending school ; administers Intensive Behavior Intervention methods based on the Applied Behavior Analysis ( ABA) model, including Discrete Trial Training ( DTT) ; to identified Special Education students; performs a variety of clerical duties as assigned.

#### **REPRESENTATIVE DUTIES:**

##### **ESSENTIAL DUTIES:**

Supports instruction to individual or small groups of students with special needs as assigned.

Assists student in prescribed learning activities.

Monitors student conduct and utilizes approved behavior management techniques to redirect and modify inappropriate behaviors.

Administers one-on-one ABA-based Intensive Behavior Intervention methods, including Discrete Trail Training ( DTT), to designated students in a school setting as directed by supervisor or other specialists.

Participates in Intensive Behavior Intervention staff development in-services.

Implements documented therapy plans for Intensive Behavior Intervention treatment.

Monitors, observes and reports behavioral data of students according to approved procedures.

Assists student by providing appropriate modeling, emotional support, a friendly attitude, and general guidance.

Communicates with teachers and assigned staff regarding student progress.

Assists students upon arrival and departure at school and throughout the school day by repositioning in wheel chairs or other necessary equipment.

Assists student with washing, eating, toileting, and other personal care needs.

Assists students in learning proper personal hygiene and in developing self-sufficiency.

Provides basic emergency care as needed, including cardio pulmonary resuscitation (CPR) or basic first aid until medical assistance arrives.



Performs specialized physical health care services such as suctioning, gastrostomy tube feeding, catheterization, oxygen administration and care of related equipment, and administers medication as directed.

Must be capable of learning and safely implementing approved techniques (such as CPI) for restraining students.

Performs related tasks as required.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Personal needs and behavior characteristics of children with disabilities, including special needs and requirements of student with Autism.

Instructional accommodations and modifications for student with disabilities.

Intensive behavior Intervention methods and techniques.

Correct English usage, grammar and spelling.

Oral and written communication skills.

Interpersonal skills using tact, patience, and courtesy.

Basic record keeping and rules of conduct.

Basic emergency, first aid, and health care techniques.

**ABILITY TO:**

Assist with instructional and related activities of a Special Education learning environment.

Implement behavior management techniques used with individuals with special needs.

Implement training techniques and chart behavior as directed by a teacher/specialist.

Provide one-on-one ABA based Intensive Behavior Intervention methods to students, including

Discrete Trial Training ( DTT) as assigned.

Demonstrate a patient, receptive, and understanding attitude toward student.

Remain calm under stressful conditions.

Assist in physical transfer of students with disabilities (approximately 50- 75 pounds).

Assist handicapped student with personal care needs and activities.

Bend at waist, kneel, or crouch to assist students.

Sit or stand for extended periods of time.

Be dependable and punctual.

Completes tasks in a timely manner.

Maintain confidentiality of student and family information.

Establish and maintain cooperative and effective working relationships with school staff, supervisors, parents, and community agency representatives.

Observe, evaluate and report student progress to a teacher/specialist.

Understand and carry out oral and written directions.

Communicate effectively both orally and in writing.

Compile and maintain records and files.

Operate a variety of office machines.

**EDUCATION AND EXPERIENCE:**

Special Qualifications upon hire for positions at a school site pursuant to the “No Child Left Behind Act of 2001”:

The equivalent of graduation from high school and one of the following:

- Complete at least two (2) years of study at an institution of higher education (college level) or forty-eight (48) semester units, including a math and an English class;

**OR**

- Obtained an associate’s (or higher) degree;

Additionally, completion of coursework at an accredited institution of higher education in child development, education, and/or psychology is desirable.

One year of experience with handicapped student, including students with autism, and some demonstrated experience implementing Applied Behavior Analysis ( ABA) based behavior intervention techniques.

**OR**

One year of experience at the level of an Instructional Assistant II or IIA- Physically handicapped, supplemented by District- approved training in the special needs requirements of student with autism.

**Desirable Qualifications**

Experience in observing and charting student behavioral data.

Training in implementing Intensive Behavior Intervention techniques.

**LICENSES AND OTHER REQUIREMENTS:**

Valid first aid and CPR certificate issued by an authorized agency.

Some positions in this classification may be required to translate oral and written communications between English and a designated second language.

Candidate must possess a valid California Class C driver’s license. Also, the ability to be insured at standard liability and property damage insurance rates and maintain insurability.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Classroom and playground environment.

**PHYSICAL DEMANDS:**

Ability to safely lift, carry, push and or pull weights up to 120 pounds with lifting devices, lifting belts or other accommodations, with frequent lifting and carrying of weights up to 25 pounds.

Dexterity of hands and fingers to operate standard office and classroom equipment.

Sitting or standing for extended periods of time.

Bending at the waist, kneeling or crouching to assist students.

Ability to reach above the shoulders.

Seeing to read a variety of materials and monitor student activities.

Hearing and speaking to exchange information.

**NOTE:** Assignment to this classification is generally temporary and dependent upon Special Education Department needs.

9/11/12  
14.4d

**BOARD REPORT**

**14.4d      Approval is Recommended for Agreement Between Culver City Unified School District and Advocates For Language Learning El Marino (ALLEM)**

District Administration recommends the approval for the Agreement Between Culver City Unified School District and Advocates for Language Learning El Marino (ALLEM). This agreement was designed out of the desire to continue and formalize the practice of using adjuncts to provide language services at El Marino Language School.

RECOMMENDED MOTION:      That the Board of Education Approve The Agreement Between Culver City Unified School District and Advocates for Language Learning El Marino as presented.

Moved by:

Seconded by:

Vote:

**AGREEMENT BETWEEN  
CULVER CITY UNIFIED SCHOOL DISTRICT  
AND  
ADVOCATES FOR LANGUAGE LEARNING EL MARINO**

This Agreement is by and between the Culver City Unified School District (District) and Advocates for Language Learning El Marino (ALLEM) concerning the employment of "adjunct" personnel at El Marino Language School (El Marino). ALLEM and the District may be referred to collectively as "the parties."

**WHEREAS**, the Japanese and Spanish language immersion programs at El Marino have existed since 1991 and 1971, respectively, and during that time ALLEM has employed and compensated individuals described as "adjuncts" to provide language support services to students in the classroom;

**WHEREAS**, the District and ALLEM believe that the services provided by the "adjuncts" are beneficial to the El Marino students;

**WHEREAS**, the District and ALLEM desire to continue this practice of using adjuncts to provide language services at El Marino;

**WHEREAS**, the District and ALLEM desire to formalize the practice of using adjuncts to provide language services at El Marino that has existed since 1987;

**NOW IT IS THEREFORE AGREED:**

1. ALLEM may provide persons to provide services pursuant to the terms of this Agreement, at El Marino. Such individuals shall be called "adjuncts."
2. Adjuncts may work directly with students and provide language support services to students in the language immersion program at El Marino. The forms and manner of services to be provided shall be mutually agreed upon by the site Principal and

ALLEM. Adjuncts shall work under the direction and control of the classroom teachers and shall comply with all directions of the teachers.

3. The District and ALLEM shall mutually agree upon the times and hours that adjunct services will be provided.

4. ALLEM shall be deemed the sole employer of the adjuncts, and shall be solely responsible for compliance with state and federal labor and employment laws, the California Education Code, and any other applicable laws and regulations, regarding the employment of the adjuncts.

5. ALLEM and its officers, directors, employees, and agents, shall comply with all state and federal laws and regulations, and District Board Policies and Administrative Regulations, including but not limited to non-discrimination in employment and education.

6. ALLEM shall be solely responsible for payment of all applicable payroll and employment taxes and for statutory withholdings from the adjuncts' compensation.

7. ALLEM shall provide to the District, within 10 days of signing this Agreement, and within 10 days of employing any new adjunct, written verification that it has complied with Education Code section 45125.1 and has conducted criminal history reviews on all adjuncts, and that it has verified that no adjunct has been convicted of 1) a sex offense as identified in Education Code section 44010, 2) a controlled substance offense as identified in Education Code section 44011, a serious or violent felony as identified in Education Code section 45122.1, or 3) any other crime that poses a direct threat to the health and safety of District students, employees, or other individuals providing services to the District. ALLEM agrees that it will make all reasonable efforts to receive subsequent arrest notifications on each adjunct and will immediately notify the District of an arrest of any adjunct for any of the above-identified crimes. No adjunct shall be permitted to render services under this Agreement until the required criminal background history has been obtained.

8. ALLEM shall provide written verification to the District that it has complied with the requirements of Education Code section 49406 and verified that each adjunct is free from active tuberculosis. No adjunct shall be permitted to render services under this Agreement until section 49406 has been complied with.

9. ALLEM shall provide to the District prior to the commencement of each school year a list of the names of all adjuncts. ALLEM shall notify the District prior to implementation of any changes in persons working as adjuncts.

10. The District shall have the right to require the removal of any adjunct with cause.

11. ALLEM shall immediately notify the District of any complaint involving an adjunct.

12. Adjuncts shall be mandated child abuse reporters pursuant to Penal Code section 11164, *et seq.* ALLEM shall provide verification that the adjuncts have been properly trained on their obligations as mandated reporters.

13. ALLEM shall provide verification that adjuncts have been provided information regarding the prohibition of sexual harassment in the schools and their obligations to report any sexual harassment they witness, or which is reported to them.

14. Adjuncts shall not displace or supplant any existing District personnel and shall provide only the services as identified in this Agreement. The intent of this Agreement is to continue using ALLEM-employed adjuncts at El Marino to provide specific language services in the language immersion program.

15. This Agreement shall be in effect from July 1, 2012 to June 30, 2015.

16. Either party may terminate this Agreement with cause by providing 60 days written notice to the other party. Such notice shall be provided in writing, sent by certified U.S. Mail to the persons or offices specified in Paragraph 20.

17. Insurance:

- (A) Public Liability and Property Damage. ALLEM agrees to maintain in full force and effect throughout the duration of this Agreement a suitable policy or policies of public liability and property damage insurance, insuring against all bodily injury, property damage, personal injury, and other loss or liability caused by or connected with the adjuncts providing services to District students at El Marino. Such insurance shall be in amounts not less than \$1,000,000 per occurrence; \$3,000,000 for general aggregate and \$1,000,000 for property damage.
- (B) Workers' Compensation. ALLEM shall also maintain, in full force and effect throughout the term of this Agreement, Workers' Compensation insurance in accordance with the laws of California, and Employers' liability insurance with a limit of not less than \$1,000,000 per employee and \$1,000,000 per occurrence.
- (C) Notice; Additional Named Insureds. All insurance required under this Agreement shall be issued as a primary policy and contain an endorsement requiring thirty (30) days written notice from the insurance company to both parties hereto before cancellation or change in coverage, scope or amount of any policy. The District, its Board Members, , agents, invitees, employees, and consultants, shall be designated as additional named insured.
- (D) Insurance Endorsements. Concurrent with the execution of this Agreement, ALLEM will provide the District with an endorsement(s) verifying such insurance and the terms described herein.

18. Indemnification. ALLEM shall be responsible for, and, the District shall not be answerable or accountable in any manner, for any loss or expense by reason of any damage or injury to person or property, or both, arising out of the acts, omissions, and/or negligence of ALLEM, its agents, officers, employees, guests or invitees, or resulting from ALLEM's and/or the adjuncts' activities at El Marino, or relating to services provided pursuant to this Agreement, or from any cause whatsoever arising out of or in connection with this Agreement except for those matters found to be the result of acts of



the negligence or willful misconduct of the District, its agents, officers, employees, invitees, and individuals who are neither the employees nor invitees of ALLEM. ALLEM further agrees to indemnify, defend and hold harmless, the District, its Board members, agents, employees, consultants, and invitees, and each of them, from any claim or cause of action arising out of or related to liability resulting from violation of any applicable Federal, State or local statute, ordinance, order, requirement, law or regulation that may adversely affect the services provided pursuant to this Agreement, including, without limitation, any applicable labor laws and/or regulations. In connection therewith:

- (A) **Actions Filed.** ALLEM, except as noted above, shall defend any action or actions filed against the District in connection with any of said claims, liens, damages, penalties, obligations or liabilities, and will pay all costs and expenses, including attorneys' fees and costs incurred in connection therewith.
- (B) **Judgments Rendered.** ALLEM shall promptly pay any judgment rendered against ALLEM or the District, covering such claims, liens, damages, penalties, obligations and liabilities arising out of or in connection with services provided pursuant to this Agreement, and agrees to save and hold, the District harmless therefrom.
- (C) **Costs and Expenses; Attorneys' Fees.** In the event the District is made a party to any action or proceeding filed or prosecuted against ALLEM for such damages or other claims arising out of the services provided pursuant to this Agreement, ALLEM agrees to pay the District any and all costs and expenses incurred by the District in such action or proceeding, together with reasonable attorneys' and expert witness fees and costs.
- (D) **The provisions of this Section shall survive the termination or expiration of this Agreement.**

19. Entire Agreement; Amendment. This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof, superseding

all negotiations, discussions and agreements made prior to the date hereof. This Agreement may not be changed except in writing executed by both parties.

20. Notices. Any notice, request, information or other document to be given hereunder to any of the parties by any other parties shall be in writing and shall be deemed given and served upon delivery, if delivered personally, or three (3) business days after mailing by United States mail as follows:

Culver City Unified School District  
Office of the Superintendent  
Culver City Unified School District  
4034 Irving Place  
Culver City 90232

Advocates for Language Learning El Marino (ALLEM)  
P.O. Box 5532  
Culver City, Calif. 90231-5532

Each party shall be responsible for notifying the other party in writing of any change in the person and/or address for notice.

21. This Agreement shall be governed by the laws of the State of California.

22. This Agreement shall not be effective until approved by the Governing Board of the District.

**IN WITNESS WHEREOF**, the parties have entered into this Agreement as of the Effective Date.

DISTRICT:

Culver City Unified School District

By: \_\_\_\_\_

Its: \_\_\_\_\_

ALLEM:

Advocates for Language Learning El Marino

By: \_\_\_\_\_

Its: \_\_\_\_\_